

MINUTES OF MEETING OF BROADWAY PARISH COUNCIL
held at the Lifford Hall, Broadway,
on Thursday, 4th November 2021, at 7.00 pm

PRESENT: Councillor Dr. E.Wilks (Chair), Councillors R.Bennett, G. J. Franks, Miss D. Hardiman, Mrs. F.E.A.Phillips, N.D.A.Robinson (Vice-Chair), Mrs. R. Rogers, Mrs. E. Sims.

Also in attendance: Broadway Trust, two members of West Mercia Police, two candidates for co-option and four members of the public.

- (1) APOLOGIES FOR ABSENCE: Apologies received and accepted from County & District Councillor Mrs. E. Eyre, and Councillors A. Holmes and A. Riley
- (2) DECLARATIONS OF INTEREST:
 - (a) Register of Interests: councillors are reminded of the need to update their register of interest;
 - (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
 - (c) To declare any Other Disclosable Interests in items on the agenda – and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

(3) POLICE REPORT:

The Chair welcomed and the Clerk introduced the two new Police Officers for Broadway, PC Paul Brown and PCSO Karen Kempton, who gave a brief summary of their backgrounds, and who were looking forward to working closely with the Parish Council, residents and businesses. Both officers hoped to be a regular presence in and around the village, and would be holding regular drop-in sessions when residents and businesses could raise any issues/concerns with the Local Policing Team. The exact location(s) of these drop-in sessions were yet to be confirmed, but Councillor Miss Hardiman offered the use of the library if required. PC Brown was aware that historically West Mercia Police had not been the best at communicating with the general public, and it was hoped that the new Local Policing Community Charter would go a long way to address this problem. The Police had recently launched Neighbourhood Matters, the link for which is: <https://neighbourhoodmatters.co.uk>, which will allow anyone to log-in to both see and report crimes/items of concern etc. in and around the village. The Chair encouraged all councillors to log in, and asked the communication team to distribute details to the whole village via social media/Broadway Newsletter encouraging them to log in and how to do so. PC Brown distributed copies of the latest issue of 'Rural Beat' Newsletter, copies of which are available within the Parish Office. Councillor Franks, chair of the Safety and Security Committee, welcomed the progress being made and looked forward to working with both PC Brown and PCSO Kempton and developing better communication between the police and the community to make Broadway a safer place in which to both live and work. Councillor Franks added that this would hopefully lead to residents/businesses being able to see results of any reports they make, and allow everyone to see what actions are being taken to try to resolve issues raised which may not have been done

previously leading to frustration among residents and businesses alike. The Parish Council is also looking to work with the Police through the Safety and Security Committee to launch Neighbourhood Watch, Smartwater, Community Speed Watch and Special Constables.

Councillor Mrs. Rogers stated that the Parish Council had been informed on numerous occasions that Speed Checks could not be undertaken on Cheltenham Road, but had recently been informed that this was not the case, and PC Brown confirmed that Speed Checks were possible. The Clerk asked if other roads into the village could also be assessed for their suitability. The Chair, Councillor Dr. Wilks, stated that speeding could be included as one of the three issues raised under the new quarterly agreement within the Local Policing Community Charter.

A member of the public, Mr Taylor, raised several Health and Safety issues regarding speed safety, awareness, and noise pollution on Cheltenham Road. A particular point was made in connection with junctions to side roads and access to roadside properties. Mr. Taylor also raised concerns regarding the number of HGVs that use Cheltenham Road at all hours of the day and night. PC Brown would request that speed checks are undertaken on this stretch of road. Mr. Taylor added that there were various solutions to speeding, some of which are more effective than others but, in his opinion, speed cameras work, but was aware that such deterrents are costly. The Chair suggested that when the police had undertaken speed checks, if necessary, possible solutions could then be put forward to help resolve the problem.

Councillor Bennett raised the ongoing concerns regarding Fish Hill, and in reply both PC Brown and PCSO Kempton, reiterated that speed checks had been undertaken on Fish Hill and as had previously been reported the average recorded speed (43 mph) had not exceeded the speed limit. The noise was also an ongoing problem, but this was mainly due to the 'bowl effect' of the shape of the hill and the direction of the wind. PC Brown added that speed checks would continue to be undertaken, and spot checks on motor bikes would be undertaken but it was a case of educating the motor cyclists of the problems/concerns of residents. The Chair said that this was a case where the residents needed to be made aware of what had been done to try to resolve this ongoing problem, rather than the assumption that nothing was being done.

The Chair thanked the Police for their report and for answering any questions raised, after which both officers then left the meeting.

(4) MINUTES OF MEETING OF PARISH COUNCIL HELD ON 12:08:21

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Rogers, that the minutes of the meeting held on 12th August 2021 be unanimously approved by those present, and they were duly signed and dated as a true record.

(5) CO-OPTION OF TWO NEW COUNCILLORS:

Two application forms had been received from (a) Dr. Joan Reading and (b) Mr. Lyndon Jones. (Two others had indicated an interest but had not submitted an application form to date).

Both applicants were in attendance, and the Chair asked each one to give reasons for wishing to join the Parish Council, their skills and interests etc. The first applicant was then interviewed, after the second applicant was asked to leave the room, and answered questions from councillors. The second applicant was then similarly interviewed separately. Councillors asked to be given time to consider their decision, and the Clerk asked that their vote be submitted in writing as soon as possible. The applicants were then free to leave the meeting, when the Clerk informed them that they would be notified of the result as soon as possible, prior to them both leaving.

Post Meeting: Following the receipt of Councillors' votes, both applicants were duly elected to serve on the Parish Council. The Clerk would notify each applicant and also the District Council Electoral Officer.

Regarding the other outstanding vacancy, due to the resignation of former Councillor Mrs. Hudson, the Clerk had been notified by the District Council Electoral Services Department that no request for an election had been received and the Parish Council could now co-opt a replacement member. After discussion, it was agreed that a deadline would be set for two weeks prior to the January meeting. The Clerk would ensure that the Notice of Co-option would be posted on the Parish Council website and the noticeboard accordingly.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

Copies of reports from County and District Councillor Mrs. Eyre and District Councillor Robinson had been circulated to all councillors. (a full copy of each report attached herewith).

County & District Councillor Mrs. Eyre

Councillor Mrs. Eyre was not in attendance at the meeting, so the Clerk notified councillors that any comments and/or questions raised would be forwarded to Councillor Mrs. Eyre after the meeting.

Councillor Franks highlighted the need to notify Councillor Mrs. Eyre of any concerns regarding footpaths in and around the village for future consideration and assessment.

The Clerk had received copies of a number of letters regarding the R4 Bus Service, and in particular the lack of service from Leedon's Park. The Clerk had contacted Councillor Mrs. Eyre, who had been copied into these letters, along with the local MP, and District, County and Government Officers, and Councillor Mrs. Eyre suggested that a formal petition be produced, containing a suggested route and stopping points and support from as many residents as possible be sought and evidenced. The Parish Council would be better informed to discuss this matter when such information was available.

There being no further comments/questions for Councillor Mrs. Eyre, the Chair thanked Councillor Mrs. Eyre for her report.

District Councillor Robinson

Councillor Robinson, making reference to the item in his report regarding Rooftop Housing Group, confirmed that Councillors Mrs. Rogers and Mrs. Phillips had agreed to join Councillor Robinson at a meeting to be arranged with representatives from Rooftop Housing Group.

Councillor Robinson also highlighted the concerns regarding the District Council Tree Officer/Department, and suggested that if the Parish Council and, in particular the Planning Committee, had any similar concerns to those raised by Councillor Miller, to liaise with him. Councillor Franks, chair of the Planning Committee, thanked Councillor Robinson for this information.

Councillor Robinson suggested that all councillors who are not trained in how to use a defibrillator, should consider booking in for the training on 16th November, details of which are available with his report. It was agreed that a list of the location of the current defibrillators should be readily available and also where additional defibrillators are needed around the village.

There being no further comments/questions for Councillor Robinson, the Chair thanked him for his report.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The external auditors, PKF Littlejohn, had completed the review of the Annual Governance and Accountability Return for the Parish Council for the year ended 31st March 2021, and had reported that on the basis of its review of Sections 1 and 2 of AGAR, in its opinion the stated information was in accordance with Proper Practices, and that no other matter had come to its attention which gave cause for any concern that relevant legislation and regulatory requirements had not been met. The AGAR had, however, had to be returned to the Clerk for an amendment, as one figure had not been carried forward correctly. The Notice of Conclusion of Audit had been completed and, together with the certified Annual Governance and Accountability Return (Sections 1, 2 and 3), had been published on the Parish Council website, and also on the Parish Council noticeboard and office window, by the required date of 30th September. Copies were available for a period of not less than five years for public access from the date of publication.

Due to the ongoing issues regarding emails, the Clerk had worked with the technical team to resolve the problem, and as a result the Parish Council now had a new contact email – clerk@broadwayparishcouncil.org. The Parish Council website had been updated and the Clerk would ensure that all councillors and regular contacts were notified of the new address.

The Chair would be representing the Parish Council at the War Memorial and would be placing a wreath on its behalf on Sunday, 14th November, during the Act of Remembrance. The annual donation from the Parish Council of £100.00 would be forwarded to the local Poppy Appeal organiser.

The District Council had arranged a 'Housing Needs Survey Workshop' for Parish Councillors on Tuesday, 9th November, between 6.00 and 7.00pm via 'Zoom'. There was no need to register, but the Clerk asked for details of anyone who wished to join this session.

The annual PAT Testing had been undertaken at the Parish Office on 12th October. No issues were highlighted, and the Clerk was awaiting the certificate of completion.

The Parish Council was currently renewing the lease on the Millennium Garden with Broadway Hunt for a further period of twenty-five years. The Parish Council would continue to maintain the area. As previously notified, the current contractor was no longer undertaking the maintenance, and the Clerk was continuing to find a replacement.

The County Council had issued a Temporary Road Closure Notice to close the C21022 Snowhill Road from its junction with U45402 West End Lane to its junction with the County Boundary, in order to undertake carriageway patching. The anticipated duration was eight days commencing 12th November.

The Parish Council had been approached to seek approval/permission to fly a drone over Broadway, in particular over the High Street. The Clerk had contacted the District Council for advice and had been informed that there were now very strict guidelines which must be followed, including the necessity to prove that the individual had the proper accreditation to fly a drone from the Civil Aviation Authority. After discussion, it was unanimously agreed that permission should not be granted.

The District Council had notified each of the participating Parishes that its Executive Board had agreed to discontinue the 'Chairman's Diamond Jubilee Community Recognition Awards'. This was in favour of new annual 'Community Recognition Awards' which would incorporate and combine multiple similar schemes run by the Council. Each of the original participating Parish Councils donated £50 to the scheme, and the District Council would like to know if the Parish Council would like the £50 returned or if it was to be donated to the new scheme? After discussion, it was unanimously agreed that the donation be carried forward to the new scheme, and the Clerk would notify the District Council accordingly.

The family of the late Mr. Harry Morris, former police sergeant in Broadway, who sadly died in March 2020, would like to donate a bench to the village in his memory. It was

unanimously agreed to accept the offer of a new bench, and the Clerk would contact the family to ascertain where they would like the bench located, together with details of the cost of the bench, installation, etc.

(8) **REPORTS / UPDATES OF COMMITTEES / GROUPS**

Copies of each Committee's update tables are available from the Chair of each Committee.

Environmental and Sustainability Committee:

The Chair, Councillor Dr. Wilks, reported that progress was being made in a number of areas including planting trees in the village for the Queen's Jubilee Celebration next year, footpaths, and maintenance of the greens.

The Chair also reported that the latest Vision Meeting took place on Monday, 1st November, at Broadway Bowling Club.

Activity Park Update:

The Clerk had met with the maintenance contractor to go through the latest inspection report to obtain costs of repairs etc. for those highlighted items. Costs had now been received, and it was agreed that the urgent work should be undertaken to ensure the equipment meets the required standards of safety. All costs are within the allocated budget for the Activity Park. The Clerk reported that volunteers were still being sought to help maintain the Activity Park and an article had been placed in the latest issue of the Broadway Newsletter accordingly, but to date no one had come forward.

Finance Committee:

The Chair, Councillor Holmes was unable to attend the meeting, but had confirmed that he would update councillors at the next meeting.

Leisure, Community and Wellbeing Committee:

The Chair, Councillor Miss Hardiman, reported that Councillor Bennett was co-ordinating the distribution of the Broadway Newsletter (as previously reported earlier in these minutes); the Churches Together Group are again arranging the Christmas Hamper for those in need within the village; a service was taking place on Sunday, 7th November, on the village green at which the lights on the Tree of Light would be switched on giving the opportunity to remember those members of the village who had sadly passed away during the ongoing pandemic; it was planned again, as last year, to organise the Village Advent Calendar when various organisation, shops etc. decorated and lit up their windows. Councillor Miss Hardiman confirmed that the new Medical Centre in Station Road was now open. The next meeting had been arranged for 2nd December, details of which would be forwarded to members accordingly.

Youth Club Update:

In the absence of Councillor Holmes, Councillor Mrs. Phillips notified councillors that work had commenced on the redevelopment of the Youth Club. The foundations had been laid and the metal frame structure would be installed shortly.

Councillor Mrs. Phillips confirmed that the Youth Club was restarting at the United Reform Church Hall the following Thursday (11th November) starting at 5.30 pm until 7.00 pm.

The Clerk notified the Council that the funding for phase two of the redevelopment of the Youth Club was still to be found, and the Youth Club Committee had explored a

number of options and would like to recommend that the Parish Council obtain details of the Local Government Loan Scheme. This would initially involve contacting Worcestershire CALC for an application form and guidance. The Clerk asked if the Parish Council is, in principal, agreeable to explore the first steps in the process and to contact CALC. Councillor Mrs. Phillips declared an interest as she is a member of the Youth Club Committee. It was then proposed by Councillor Franks, seconded by Councillor Mrs. Sims, and unanimously agreed by those eligible, to the proposal.

Publicity and Communication Committee:

The Chair, Councillor Mrs. Sims, reported that updates from the Parish Council meeting and its committees had been forwarded to the Broadway Newsletter for inclusion in its next issue, and any relevant information for circulation can also be distributed via social media. A working group had been set up to organise the Queen's Jubilee Celebrations next June, and initial details had been forwarded to all councillors for their thoughts/comments. A budget for this would need to be formulated, and this would then need to be forwarded to the Finance Committee for consideration/recommendation to the full council. A meeting to discuss updating the Parish Council website and an online calendar was also being arranged, and Councillor Mrs. Sims would report back accordingly.

Safety and Security Committee:

The Chair, Councillor Franks, reported that as was evidenced in the police report a good relationship was being built with the local policing team based on both the policies within the emerging Neighbourhood Plan and the Local Policing Community Charter. The Chair emphasised the need to agree the top three community issues as part of the Local Policing Community Charter, and these could then be forwarded to the police. The immediate issues identified already are speeding (Fish Hill, Cheltenham Road, Station Road, Leamington Road and Snowhill Road) and drug related activities within the village. The Chair, Councillor Dr. Wilks, asked that if any councillors had any other community issues to add to the list to contact Councillor Franks as soon as possible.

Tourism and Business / Visitor Management Group Committee:

Councillor Robinson apologised for a meeting not having taken place and confirmed that a meeting would be arranged shortly. An update would be available at the next Parish Council meeting.

Councillor Robinson reported that the Christmas Lights were ready to be switched on and any necessary repairs etc. had been undertaken, and thanks should go to Mr. Peter Reading and his team for all the hard work to ensure Broadway again has a wonderful display of lights. There would be an additional set of lights in Russell Square this year thanks to the support of the Co-op.

Councillor Robinson confirmed that there would be two late night shopping evenings this year, which would take place on Friday, 26th November, and Friday, 3rd December.

Neighbourhood Plan:

Councillor Franks reported that the Plan was now with the External Examiner and would report back accordingly.

The Chair thanked all chairs of the committees for their updates, and encouraged all committees to engage further with the community and encourage residents to join their committees.

(9) PLANNING:

Councillor Franks, Chair of the Planning Committee, reported that the Planning Committee had met in a non-planning application capacity to discuss the future role of the committee, and it was agreed that the Planning Committee should not only be reviewing a planning application simply based on planning issues but should also consider each one within the context of delivering the Neighbourhood Plan. It was also agreed that all members of the committee would like further training or workshops on the South Worcestershire Development Plan, the National Planning Policy Framework, and the Neighbourhood Plan, and Councillor Franks would contact the District Planning Department to arrange for the appropriate training.

Parish Council comments:

MEETING: 23:08:21

Application 21/01742/CU **MR. A. TAEE**, Abbots Grange, 5 Church Street
Change of use of Coach House to two guest bedrooms and one staff
bedroom ancillary to the guest house
The Parish Council raised no objections to this application

Application 21/01855/FUL **MRS. N. HARRISON**, land at (OS 0893 3822) Station Road
Proposed infill development of one dwelling with associate driveway,
car parking and landscaping. Provision of additional passing bay to
shared driveway

The Parish Council strongly object to this application for the following reasons –
A previous application for a property within close proximity of this proposed site - W/19/02354/FUL - was refused by the District Council, and a subsequent appeal (APP/H1840/W/20/3246661) was dismissed. The Parish Council has also objected to the applicant's previous application for this site - Application 21/00084/FUL, which is still pending decision for the reasons that it conflicts with SWDP21 in that it does not provide adequate privacy and is not of a high design quality to integrate effectively with its surroundings. It would also cause significant and harmful impact on the character and appearance of the immediate area. The design and character of the property do not follow the guidelines within the Village Design Statement. It is outside the Broadway Development Boundary and, therefore, in open countryside. The Parish Council feels, therefore, that this application should be refused. It should be noted that a neighbouring property owner's objection highlights their concerns regarding privacy with the proposed upstairs windows directly overlooking their bedrooms and garden. Neighbouring property owners have raised concerns regarding the access driveway which they suggest is not adequate to service the number of properties which it now serves, and this proposal would only add to the problem. They also raise concerns regarding the sewage system which, again, has seen additional pressure put on it due to the increased number of properties now using it, and these concerns will only be increased if more properties are added. This proposed application would result in the loss of green space, harm to biodiversity and the rural character, and add to the urbanisation of the area. There is no need for this additional housing as the District Council can demonstrate a 7.81-year land supply.

Application 21/01985/AGR **MR. R. YOUNG**, Kites Nest Farm. Snowhill Road
Application for prior approval for the proposed erection a at an
agricultural building
The Parish Council raised no objections to this application

Application 21/01415/FUL **RPD MANAGEMENT LTD**, car spaces and garages, Kennel Lane
Proposed double garage with loft over and installation of electric
vehicle charging points. Amended plans which remove the one
bedroomed flat from the proposal

The Parish Council has viewed the amended plans but still wish to strongly object to this application. The amended proposals are actually larger in scale than the original.

Application 21/01483/HP **MR. R. GRANDISON**, 1 Parsonage Cottage, Snowhill Road
Proposed two storey rear and single storey side and rear extension.
Amended plans reducing depth of the proposed rear extension

The Parish Council has viewed the amended plans and note that the applicants have reduced the proposed extension, together with the pitch of the side roof, but is still of the opinion that the application should be refused because of the reasons previously stated, in particular that the proposed extension still remains in the opinion of the Parish Council overbearing, and the scale, height and massing of the development is not in character or appropriate to the setting of the site and surrounding landscape. The Parish Council also notes the objections submitted from neighbouring property owners regarding the affect this proposed rear extension will have on their gardens and the their loss of views, and the Parish Council is of the opinion that this would still be the case even with the proposed reduction of the rear extension. It was noted by one of the neighbouring property owners that there have been a number of extensions to other nearby properties, but that these have been side extensions only and have had minimal encroachment into the rear gardens.

MEETING: 02:09:21

Application 21/01909/HP **MR. & MRS. BULLOUGH**, 126 High Street
Retrospective application for installation of satellite dish

The Parish Council wish to object to this application as the property is within the Broadway Conservation Area and is in close proximity to a number of listed buildings. The proposed application is contrary to SWDP6&24 in that it does not conserve or enhance the designated assets within the conservation area and would, therefore, have a harmful effect. The Parish Council noted that the comments made by one of the objectors to this application was that there are other means of accessing such channels other than by satellite dish.

Application 212/01923/FUL **MR.A MILES**, 53 Leamington Road
Proposed vehicular crossover and new parking area

The Parish Council wish to object to this application as although sympathetic to the need for parking to the property it is felt hat the application cannot be supported due to the proposed loss of the whole of the front garden and surrounding hedge and, in its opinion, the proposed application does not integrate with the existing street scene

Application 21/02000/HP **MR. W. WILLIAMS**, Top Farm, Bibsworth Lane
Replacement of exiting west elevation window

The Parish Council raised n objection to this application

MEETING: 20:09:21

Application W/21/01957/HP **MS J EDWARDES**, 34 Gordon Close
Erection of single storey rear extension, new Cotswold stone boundary wall, and roof lights in rear of garage/home office

The Parish Council raises no objections to this application but would like a condition attached stating that the garage should not be used or converted as accommodation at any future time.

Application 21/01669/FUL **MRS. D. TRUESDALE**, Horse and Hounds, 54 High Street
Retrospective planning application for erection of wooden veranda

The Parish Council raises no objections to this application but is once again disappointed that the application is retrospective and would have liked an input into suggested improvements to the original design of the wooden structure if it had been consulted prior to construction.

MEETING: 11:10:21

Application 21/02152/FUL **MR. & MRS. R. BELFIT**
Acorns Head Farm, West End Lane
Proposed conversion of agricultural building to two units of holiday accommodation

The Parish Council objects to this application as it is of the opinion that if it is approved there will be significant harm caused through light pollution due to the proposed number of windows at the rear of the property. The property is located within the AONB, along a quiet country road. The emerging Broadway Neighbourhood Plan has a policy relating to protection of dark skies - Policy NE.10: Tranquillity and Dark Skies (see attached) which the proposed application would be contrary to.

Application 21/02283/HP

MR. & MRS. J. ALEXANDER

Hadley House, 6a Leamington Road
Demolition of conservatory and replacement with single storey extension

The Parish Council raise no objections to this application but wish to raise a matter in relation to the potential parking mentioned in the Design and Access Statement with the Case Officer.

Application 21/02187/HP

MR. & MRS. SENIOR

Hillstone, Springfield Lane,
Erection of two-storey rear extension, first floor front extension, conversion of integral garage to habitable accommodation, and erection of front gate

The Parish Council wish to object to this application as it is contrary to SWDP21 (viii) in that it is of the opinion that the proposed extensions are not appropriate in scale, height and massing, for the setting of the site and its surroundings. It is also contrary to the emerging Broadway Neighbourhood Plan Policy BE: 6 Extensions and Conversions (see attached). The Parish Council is also concerned about the size and massing of the windows to the rear of the property, which could cause potential light pollution, which would be contrary to the dark skies policy contained within the emerging Broadway Neighbourhood Plan Policy NE.10: Tranquillity and Dark Skies (see attached). The property is also within the AONB and the Broadway Conservation Area.

Application 21/01919/FUL

MR. S. THOMPSON

Land at (OS 0930 3823) Springfield Lane
Field shelter and store

The Parish Council raises no objections to this application but would like it conditioned that it is not converted to accommodation in the future.

Wychavon Approvals:

Application 21/001152/HP

Mr. A. Lockwood, Sandcroft, Leamington Road
Extension to form garage with accommodation

Applications 21/01377/HP
and 21/013678LB
Application 20/01649/S106

Mr. N. Davis, Pathlow House, 82 High Street
Erection of wooden outbuilding. Demolition of existing shed
Rooftop Housing, land at Leamington Road
Application to modify section of 106 planning obligation relating to application W/300680 to allow flexibility for seven units to change tenure between rent and intermediate housing products providing no less than twenty-five properties for affordable rent

Application 21/01483/HP

Mr. R. Grandison, 1 Parsonage Cottages, Snowhill Road
Proposed two storey rear and single storey side and rear extensions

Application 21/00084/FUL

Mrs. N. Harrison, land at (OS0889 3919) Station Road
Proposed development of single detached property

Application 21/01682/LB

Mr. I. Sanders, Cruck Cottage, 39 Bury End, Snowhill Road
Demolition of rear conservatory. Erection of two-storey rear extension and internal alterations

Application 21/01558/HP

Mr. H. Cawdron, 19 Fleece Road
Two storey side extension

Application 21/01406/HP

Mr. N. Robinson, Pencisely, Springfield Lane
Erection of conservatory to rear

Application 21/01028/LB

Mr. & Mrs. Fenwick, 69 High Street,
Forming of new window

Application 21/01613/HP

Mr. & Mrs. Harvey, Ascot House, Station Road
Single storey rear extension following demolition of conservatory and new front door canopy

Application 21/01598/FUL

Mr. T. Hartland, Hill Farm, Bibsworth Lane
Erection of barn for agricultural purposes

Application 21/01415/FUL

RPD Management Ltd. Car spaces and garages, Kennel Lane
Proposed double garage with loft over and installation of electric vehicle charging points

Application 21/01742/CU	Mr. R. Tace , Abbots Grange, 5 Church Street Change of use of coach house to two guest bedrooms and one staff bedroom ancillary to guest house
Application 21/02081/HP	Mr. J. Townshend , 3 Colletts Gardens Two storey side extension and replacement conservatory with single storey rear extension
Application 21/01957/HP	Ms J. Edwardes , 34 Gordon Close Single storey rear extension, new Cotswold stone boundary wall and roof lights in rear of garage/home office
Application 21/01923/FUL	Mr. A. Miles , 53 Leamington Road Proposed vehicle crossover and new parking area
Application 21/01669/FUL	Mrs. D Truesdale , Horse & Hounds, 54 High Street Retrospective application for erection of wooden verandah

Wychavon Refusal:

Application 21/01855/FUL	Mrs. N. Harrison , (land at (OS 0893 3822) Station Road Proposed infill development of one dwelling with associated driveway, car parking and landscaping. Provision of additional passing bay to shared driveway
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(10) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:08:21 to 30:09:21

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
P. D. Hughes Limited /Activity Park maintenance		445.00
Y. Bostock / office cleaning		36.00
J. Beetson / Village of Culture		500.00
Broadway Youth Club / redevelopment of Club		120.00
Nigel Smith / Neighbourhood Plan		95.00
S. Hudson / Activity Park maintenance		150.00
P. D. Hughes Limited /Activity Park maintenance		209.00
Worcestershire County Council / pension contribution		535.45
Play Inspection Company / quarterly Activity Park operational inspection		100.00
P. D. Hughes Limited /Activity Park maintenance		2,565.00
Maurice Parkinson / mowing contract		840.00
Maurice Parkinson Contracts / general maintenance		200.00
Maurice Parkinson Contracts / lengthsman scheme		51.00
Broadway Youth Club redevelopment /ARB Architecture Limited		289.00
Parish Council Website / Wizard Web Limited		766.66
Neighbourhood Plan / Wizard Web Limited		506.66
Paperstation Limited / office supplies		75.46
K. Beasley / clerk's salary – August		1,396.27
G. A. Tomkins / assistant clerk's salary – August		411.40
Worcestershire County Council / pension contribution		535.45
PKF Littlejohn / external auditor's fees		400.00
Avon Planning Services / Neighbourhood Plan		225.00
A. Hope Tree Services / tree maintenance		440.00
Maurice Parkinson / mowing contract		800.00
Maurice Parkinson Contracts / lengthsman scheme		98.00
M. Blakeman / general maintenance		119.47
Ilmington 20-20 / promotional expenses		20.00
Unicom / office electricity		33.74
Unicom / telephone, internet		131.47
Paperstation / office supplies		48.39
Signs R Us/ Neighbourhood Plan		64.00
K. Beasley / clerk's salary – September		1,396.07

G. A. Tomkins / assistant clerk's salary – September	699.40
HM Revenue & Customs / P.A. Y.E	1,206.94
R. Franklin / general maintenance	48.00

Receipts:

Lloyds Bank / gross interest	0.63
Broadway Youth Trust / donation re Youth Club	2,500.00
Lloyds Bank / gross interest	0.58
Wychavon District Council / grant re Precept	3,648.00
Wychavon District Council / Precept	

(11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Miss Hardiman asked if during the Clerk's recent absence due to ill health that the Assistant Clerk had been paid the additional hours undertaken. The Clerk replied that this was the case, and the Chair, on behalf of the Parish Council, formally thanked the Assistant Clerk for helping during this difficult time.

Councillor Bennett, who had recently taken over the distribution of the Broadway Newsletter, notified the Council that he had recently been joined by Mrs. Jo Williamson, but a number of issues had become apparent, including the collection of each deliverer's batch of magazines. Mrs. Williamson had kindly agreed for her house to be used as a collection for the next magazine, but a permanent solution was required, and Councillor Bennett asked for suggestions, which would be gratefully received. The venue needs to be available throughout the day so that collectors are not too restricted as to when collections are made.

Councillor Mrs. Rogers reminded the Parish Council of its commitment to remember its former Chairman, David Folkes. The Clerk replied that he had spoken with Mrs. Folkes and her family and it had been proposed that a bench be placed near the War Memorial. The Clerk would contact Mrs. Folkes to make the necessary arrangements and report back accordingly.

The Chair notified the Council that the Graveyard in Snowhill Road was becoming close to capacity, and because the Church is not in a position to obtain a new piece of land, it would fall upon the Parish Council to undertake this responsibility. The Chair asked if the Parish Council was, in principal, agreeable to start the process looking to acquire a piece of land. All councillors were in agreement, and the Chair would report back when more information was available.

The Chairman closed this part of the meeting at 9.00 pm and opened the PUBLIC INFORMATION SESSION:

The Chairman of Broadway Trust, Mr. Robin Goldsmith, had asked to make a presentation to the Parish Council on the sorry state of the area at the front of Broadway First School in Leamington Road and, in his understanding, there was no means within the school to be able to both easily and financially rectify the situation. Mr. Goldsmith introduced Mr. Bob Chambers, who helps at the school with its gardening classes and was concerned about the state of gardening areas within the school, especially the planters and unkempt state of the trees etc. at the front, and had approached the Broadway Trust to see if it could help. Mr. Chambers gave a very interesting overview of the activities undertaken by the children within the gardening classes and how it could help benefit their understanding of how vegetables grow from seed to seeing and tasting the fully grown plant(s). The Trust had identified a three phased project proposal – (a) phase one – removal of the old planters and overgrown trees/plants etc. and replace them with new and more sustainable planters and trees/plants better suited to this

type of area to make the front of the school look more presentable. The cost of this would be approx. £5,000; (b) phase two – strip down/repaint the railings; and (c) phase three –a build a gardening area at the back of the school including a greenhouse, raised beds etc.

There were a number of questions asked by councillors as to who was responsible for certain aspects of some of the phases, in particular the railings, which were part of the fabric of the building and, therefore, it was assumed are the responsibility of the School/County Council, but this needed to be clarified. It was also queried if there was a Friends of First School committee which could help, but again this needed clarification.

Mr. Goldsmith confirmed that the Broadway Trust would put £3,000 towards the first phase of the project, and asked if the Parish Council would also be prepared to support this project. After discussion, it was agreed in principal to help with funding, subject to the review of the costed budget by the Finance Committee. The Clerk asked if the proposed costings could be forwarded to the Parish Council.

Mr. Taylor, a resident of Cheltenham Road, also raised additional concerns around Cheltenham Road (a) in respect of the safety of the bridge under the road from the Old Mill and possible flooding issues, and (b) issues surrounding the possible assisted living development site which would be situated between two blind bends where currently there are no suitably located pavements. The Clerk asked Mr. Taylor to forward a copy of his notes to the Parish Council in order for them to be further discussed by the relevant committees or authorities.

The Chair thanked all members of the public for attending and for their input into the meeting.

The Chairman finally closed the meeting at 9.25 pm

District Councillor Robinson's Report – November 2021

In the last few weeks I have received further complaints regarding Rooftop Housing Associations management of their tenants and housing stock. One complaint is worth mentioning. A couple from London were looking to purchase a property in Sandcroft. Avenue. They pulled out after visiting the location and seeing very poorly maintained gardens, abandoned vehicles and rubbish lying about. They indicated this, amongst other things, effected their opinion of our village. Also, in Mill Avenue, one tenant who had 33 previous convictions was recently found guilty of an assault on an emergency worker and criminal damage to a neighbour's property. His partner was found guilty of the same. I have made further representations to Wychavon District Council and Rooftop Housing Association. In December a new Housing Director, Jennifer Taylor, will start work with Wychavon District Council and I would like to lead a small delegation from Broadway Parish Council to meet her and a representative from Rooftop. I understand from Councillor Christopher Day, Wychavon Executive Board Member for Housing, Health and Well-being, that th BBC 'Midlands Today' have been carrying out investigations and preparing a news story on damp Rooftop properties in Kidderminster.

One planning application had been referred to the Planning Committee. There was an application to turn a front garden at 53 Leamington Road into parking for vehicles. This location was outside the Conversation Area and Worcestershire County Council Highways Department did not raise any objections. Consequently, planning permission was granted. My concern was one of vehicles reversing onto a main road and further applications from neighbouring properties to do the same.

Councillor Emma Stokes, Executive Board Member for Environment, Recycling and Streetscene had circulated councillors to inform us that FCC have now improved their street cleaning work and waste removal. We will still have to ensure our bins are emptied as agreed but FCCs work in cleaning away the mess after the events in September was excellent.

Councillor Tony Miller, who I serve under on the Licensing Committee, has expressed his dissatisfaction with the Tree Officer and Department and asked me how things are in Broadway. Regrettably, I think we feel the same in that it has been very difficult to make contact, express our concerns and get jobs done. As a senior member of Wychavon District Council, it would be a good idea to liaise with him. There is still standing a condemned and dead tree opposite the turning to Walnut Close. Complaints have been made to me by neighbouring residents over several months regarding this tree.

Finally I notice advertised in The URC Hall on 16th November a Zoom Meeting to instruct people how to use a Defibrillator. I think it important as many of us as possible should be able to use these. The class is to be held from 6pm to 7pm Passcode 426524 ID 835 3964 4689. Please contact me for further details.

**Broadway - Cllr ELIZABETH EYRE COUNTY and DISTRICT COUNCILLOR REPORT
November 2021.**

District Issues

Can I highlight how the District is supporting Children and families: More than £20,000 has been invested by Wychavon in making sure children across the district have a proper breakfast to start the day. The funding is supporting 19 breakfast clubs in schools, as well as wraparound care, and is part of Wychavon's commitment to improving outcomes for the most disadvantaged children and their families. Several studies have shown children who eat breakfast have better levels of concentration, alertness, comprehension, memory, and learning. The funding follows a similar scheme that ran at the same time last year.

In the last 12 months, Wychavon has also backed 24 projects with Social Mobility Grants to support disadvantaged children, worked with the NHS to screen more than 900 children across 29 schools for speech and language issues and funded 67 laptops to pupils who did not qualify for the Government scheme, so they could continue to learn during lockdown.

More than 2,100 children are receiving Free School Meals in Wychavon, an increase of 20% since January 2020. The figure could rise further as the full impact of the pandemic becomes clear.

Wychavon has committed £400,000 to improve social mobility up until 2024.

The County is also supporting households at this difficult time with increased electricity and food bills: Household support: It has been announced that Worcestershire will receive £3.9m to support its struggling families during the coming winter. Arrangements for distribution are being discussed between the County and the Districts. I can tell you that a high percentage will be for families with children. I will inform you further when I know more about the criteria.

The County's Here2Help Worcestershire continues to support individuals and is pro-actively working with individuals who have been asked to self-isolate; there is an increase in demand due to self-isolation.

Schools: Worcestershire schools open rate is 100%, National is 99.8%

Worcestershire attendance is 89.2%, National is 90.1%. Home to school transport has resumed following schools reopening.

Plant a Tree for the Jubilee was mentioned in my last report – I wonder how the parish is taking this forward? Have you looked at [Planting Trees for the Jubilee pages of the Worcestershire Lieutenancy website?](#)

A NEW bus service improvement plan improving services in rural areas, I have already re-stated our case, trying to build on the Bromsgrove on-demand pilot to get some bus services for my residents by the end of 2022, especially for those on the road to Childswickham. Watch this space.

A 46 Petition – there was another accident on the A46 yesterday near Sedgeberrow. You will have seen the hedge cut back at Hinton Cross, but the phone cabinet is still a problem and speeds! I have requested police data and am taking forward a strategy for action. **Please lend your support. Change.org – search on the title Make A46 bypass less dangerous. 2,500 signatures so far.**

Local Issues:

Key Planning Application Consultations

- Amber homes, Cheltenham Road application - requirement under NPPF for positive planning but there are still issues
- Lygon Arms – no date for the work to start
- Station Road 5 self-build houses removal of one – Melville – not yet determined, awaiting policy clarification.

Footpaths : Awaiting Annual Parish List due in August– for future consideration and assessment. Whatever goes in list now will be probably be 2022/23 or 2023/4.

S106 monies not planned for yet

- **Cycleway funds and Plans:** cycling (45-48 k) working with chairman of the committee G Franks – we need zoom to start the discussions on my return.
- **Open space funding** – in discussion on its uses

- **Sports Club Funding** – looking to chairman of appropriate committee to work with me on plans for use of 5k Cricket club to materialise asap and Business plan for going forward from Football Club?

School crossing St Mary's agreed to carry out assessment to Spring.

Roadworks and countryside service outstanding

- Pye Corner, water on the road, cause known to be resolved
- Broken Gully Evesham Road
- Stone clapper bridge behind Kennels – work in progress
- Bowers Hill major repair after business issue and container lorries – work in progress

Waste

- Burning of inappropriate materials on farmland – action to be taken

Safety and Security committee – many issues, suggested to Chairman key issues

- **CCTV cameras for Activity Park**, (note BBA looking at CCTV cameras in High Street)
- **Average Speed Cameras Fish Hill** – needs partnership WCC/Police/PC/PCC etc to raise funds and agree.
- **Push for community speed watch Cheltenham and Snowhill Road**

Other issues: neighbourhood watch arrangement, community smart water programme, 2nd VAS camera,

Request from a resident for 30mph to be painted on road at this point - cost £300 per pair – awaiting speed data at the location indicated, this has been arranged at no cost to Parish.

Outstanding.

Bench on land back of spitfire – awaiting new management Co. being formed.

Silted Culvert at the junction with the Spitfire site roughly behind the North corner of the garden of 34 Bloxham Rd - Enquiry 105 Footpath 521B /

Bloxham Rd - the main pipe into the culvert was the surface water drain from Philips Rd. Ascertaining who is responsible? This has been inspected by a depot Inspector, the watercourse is blocked. Wychavon District Drainage following up, in touch with owner 34. 16th September update.

Youth Club – Phase 1 progressing. Contract signed for phase 1.

Collapsed drain Childswickham Road – Enquiry 122 - per BB this site has been inspected and there are no drains here. Checking with NR. However, there is a broken kerb and a pothole for which work orders have been raised to repair – no update beyond 2nd September.

Morris Road – TPO applied for to add yellow lines across an area 7-17 Morris Road asap to allow access for residents. There remains the problem of non-residents parking in this area and preventing street sweeping and impacting resident amenity. The parish will be aware there is a parking problem in Broadway.

A further campaign to raise awareness of WDC discounting parking for employees is to be planned.

Walkers crossing Hunt Land: new signage to keep walkers to Rights of Way not through Hunt - 639B, 564B, instead of then using 563C through the Hunt's yard. Requested signage at the point where the 564B meets the 639B by Collins the butchers, and at the other end where 562B meets the 563C to prevent walkers from going through the Hunt car park or working area.

A44 drainage problem from Collin Lane roundabout to Dogs Trust on the Western side

Road closure WORCESTERSHIRE COUNTY COUNCIL PUBLIC NOTICE Road Traffic Regulation Act 1984

(C2122 Snowhill Road, Broadway) (Temporary Closure) Order 2021

Order made: to close that part of C2122 Snowhill Road from its junction with U45402 West End Lane to its junction with County Boundary.

Reason: Carriageway Patching by WCC

Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken.

Alternative route: C2122 Snowhill Road, C2299 High Street, C2300
Leamington Road, A44 Fish Hill, Buckle Street (Gloucestershire), C2122
Snowhill Road and vice versa.

Maximum duration: 18 Months. **Anticipated duration: 8 days**

Commencing: 12 November 2021

I have requested clear signage WDC Car Park Open

Burial Ground – responsibility passed from Church to Parish – does Parish wish
me to continue to look for land though my contacts?

Rooftops – Hoping to meet with Cllr Robinson, Director of Housing, WDC lead,
Director Rooftops soon after Director of Housing starts