

MINUTES OF MEETING OF BROADWAY PARISH COUNCIL
(conducted via 'Zoom')

Thursday, 18th March 2021, at 7.00 pm

PRESENT: Councillor B. M. Parmenter (Chairman), Councillors R. Bennett MBE, G. J. Franks, Miss D. Hardiman, A.A.L. Holmes, Mrs. J. Hudson, Mrs. F.E.A. Phillips, N.D.A. Robinson (Vice-Chairman), A. P. Riley Mrs. R. Rogers, Dr. E. Wilks

Also in attendance: County and District Councillor Mrs. E. Eyre
West Mercia Police
Mr. R. Goldsmith - Broadway Trust
One member of the public
Two members of the public for Item (5)

- (1) APOLOGIES FOR ABSENCE: Councillor F. Penny (The Clerk gave an update regarding Councillor Penny and confirmed that he was now home from hospital, and the Chairman passed on the Parish Council's best wishes for a speedy recovery).
- (2) DECLARATIONS OF INTEREST:
- (a) Register of Interests: councillors are reminded of the need to update their register of interest;
 - (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
 - (c) To declare any Other Disclosable Interests in items on the agenda – and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- (3) POLICE REPORT:

Police Crime Reports received since last meeting:

20th January - Vehicle Crime in Wells Gardens – a van parked on the roadside outside a property was broken into overnight and three drills and some hand tools were stolen.

5th February – Vehicle Crime in Orchard Avenue – a report of two males acting suspiciously by a parked car, and a witness heard the sound of a power drill being used, but no further details at this time. On the same night two males attempted to break into a parked car on Gordon Close, but were disturbed and were seen to drive off in a dark coloured Audi car.

PC Kirsti Jackson had left the Evesham Rural South Team and had been replaced by PC Andrew Oates, with effect from 1st March. Unfortunately, PC Oates was unable to attend this meeting, but PCSO Bradley Sansom was in attendance to represent the police. PCSO Sansom began by explaining some changes that have taken place regarding the police coverage of Broadway. The Rural North and South Evesham teams are joining forces, which would

mean there would now be four officers covering Broadway and the surrounding areas. PCSO Sansom had undertaken some speed enforcement on Cheltenham Road, and confirmed with councillors the other roads within Broadway that required speed enforcement – Collin Lane, Leamington Road, Snowhill Road and Station Road. PCSO Sansom reported there had been a successful drugs raid at a location in the village but could not divulge any details as it was an ongoing investigation, and also that regular patrols had been undertaken at the Activity Park due to ongoing concerns raised. Councillor Rogers raised concerns regarding a recent incident in Mill Avenue, and PCSO Sansom asked for details to be forwarded to the team so that further investigations could be taken. Councillor Holmes asked for an update regarding Fish Hill. In response, PCSO Sansom replied that there were ongoing operations planned but again, as this was an ongoing issue, no more details could be given, but would update the Council accordingly at a future meeting as and when appropriate. Councillor Franks highlighted the new Safety and Security committee, in particular crime prevention and speeding, and would ensure that the new Local Policing team was invited to its future meeting.

The Clerk thanked PCSO Sansom for a very informative report/update and would contact PC Oates to arrange a meeting accordingly.

Councillor Holmes asked if there were any further updates regarding ‘Smartwater’ and ‘Neighbourhood Watch Scheme’. The Clerk replied that more information was being sought but this would be dealt with by the Safety and Security committee at its next meeting when it would update the Council accordingly.

(4) MINUTES OF PARISH COUNCIL MEETING HELD ON 21:01:21

Proposed by Councillor Holmes, and seconded by Councillor Mrs. Phillips, the minutes of the meeting of the Parish Council held on 21st January 2021 were unanimously approved by those present as a true record. The Clerk would ensure, due to the meeting being undertaken remotely, that the minutes were duly signed and dated by the Chairman.

(5) LEAMINGTON ROAD CROSSING:

A number of concerns had been raised by residents regarding the proposed crossing in Leamington Road, and Councillor Mrs. Eyre had circulated a copy of these concerns, together with her responses, to all councillors.

Two residents, who informed the Council that they were representing seventeen properties within the area, had asked to speak at the meeting to air their concerns in person regarding the proposed crossing (standing orders were suspended to allow the two residents to speak). They raised the following matters – in their opinion the location of the proposed crossing was not in the right place, stating that its proposed location would not benefit enough people to justify its location. It should, in their opinion, be nearer to St. Mary’s RC Primary School / Shear House car park, and put forward a case that the crossing would be more used in this location due to the proximity of the school, car park, and residents from the Avenues walking into the village. It was stated that Leamington Road was one of the major roads into the village and a particularly busy road with speeding issues. It was also pointed out the proposed crossing’s proximity to the junction of Leamington Road and Wells Gardens. Large lorries use the road into Wells Gardens to deliver goods to the Nisa retail shop on the corner of Bibsworth Avenue, and it was envisaged that the proposed location of the crossing would cause safety issues when such vehicles were entering/exiting Wells Gardens. It was feared that because there was a gated entrance to Mills Close near to the proposed crossing people would walk straight out of the gate onto the crossing assuming ongoing vehicles would immediately stop, and it was suggested that a zebra crossing was possibly not the right sort of crossing, and that traffic lights may be a better option as was being done in Station Road by the new Medical Centre. In response, Councillor Mrs. Eyre stated that experienced officers/engineers from the

County Council had undertaken the work to determine the most appropriate location for this crossing, and when asked both of the residents agreed that there was a need for a crossing in Leamington Road, and that a number of requests/petitions had been submitted over the past several years. Councillor Mrs. Eyre said that initially the preferred location was nearer to St. Mary's RC Primary School, but feasibility studies had shown that this was not possible in that location because of visibility issues within the guidelines for street crossings. The next option was nearer to the bus stops further along Leamington Road, but there were once again visibility issues if the crossing was too near the bus stops. Pedestrians using the crossing must be able to see a good distance of clear road before stepping onto the crossing and this was not possible if a bus/coach was stopped at the bus stop. This was why the proposed location was chosen, but the question now was – who would use the crossing? – was it worth it? Councillor Mrs. Eyre stated that there was evidence that the crossing would be used at this location – the route from the Avenues, through the Sands Estate to the village was regularly used and Councillor Mrs. Eyre also explained that the area near to the gated entrance to Mills Close would be properly segregated from the crossing area to ensure that people did not just walk straight onto the crossing. Bollards would be located along Leamington Road to ensure there was no parking near to the crossing, and lorries would not be able to cut the corner and would have to drive correctly up Wells Gardens in future. On a separate issue, Councillor Mrs. Eyre reported that she would be talking to Rooftop Housing Group to try to address some of the parking problems around the Avenues and surrounding streets and stated that regarding the type of crossing, the installation of a zebra crossing was a costing issue but a better option as there was no 'beeping voice' every time someone used the crossing, and the lighting used was low yellow lighting and was deflected to subdue the effect on nearby properties. Councillor Mrs. Eyre added that the installation of this crossing would not stop the possibility of St. Mary's RC Primary School applying for a crossing monitor in the future. A question was asked as to why the bus stops could not be moved and, again, cost was the issue as it was not simply the case of moving a sign, it was far more complicated. In conclusion the two representatives thanked the Parish Council for allowing them time to speak which was appreciated, and Councillor Mrs. Eyre agreed to meet, when possible under the present restrictions, to discuss some of the matters raised regarding the issues in and around that particular area. (The two representatives left the meeting at this stage and standing orders were reinstated).

(6) **STREETLIGHTS:**

The Clerk has been notified that the County Council had undertaken a review of all streetlights covered under the Parish Lighting Initiative within Broadway. After testing the lighting columns, the following report was submitted:

Two light columns, one in Lime Tree Avenue (No: 95) and one in the High Street (No: 31) were in need of immediate removal / replacement, and seven light columns in Bibsworth Avenue (No: 70), Colletts Field (Nos: 79 & 80), High Street (Nos: 29 & 32), Lime Tree Avenue (No: 93), and Station Road (No: 120), should be replaced as soon as practicable. After referral to the Emergency Committee it was agreed that this work must be undertaken as soon as possible, and the Clerk notified the County Council Street Lighting Team accordingly. There were also a number of lighting columns which needed to be replaced over the next five years.

It was recommended that the Parish Council consider looking at converting twenty-six mercury light lanterns to LED at an approximate standard cost of £250 per lantern. A photograph showing an example was circulated to all councillors. The Clerk had contacted the Lighting Team to enquire if there were other options etc. and would report back accordingly.

(7) VERGE MAINTENANCE:

Councillor Robinson raised concerns regarding the poor state of a number of the verges in the village. The Broadway Trust own the grassed areas in and around the village green and had reported that many of the verges, particularly outside Trinity House Art Gallery and the Cookshop, were continually being driven over and the grass being damaged. The Trust was proposing to place wooden bollards, concreted in and grassed over in these areas to act as a deterrent to vehicles cutting these corners and damaging the verges. Councillor Mrs. Eyre suggested that the Broadway Trust speak to County Council Highways Liaison Engineer, Mr. Barry Barnes, to ensure that the bollards were correctly installed and if there were any legal issues/concerns surrounding such bollards. The Trust would also be undertaking the reseeded of a number of other areas around the green.

A resident had written to Councillor Mrs. Eyre, Councillor Robinson, and the Parish Council, regarding the poor and unkempt state of the grassed area along Bloxham Road near to the junction with Sands Close. Councillor Mrs. Eyre confirmed that the piece of land under discussion was not owned by County, District, or Parish Councils, but in fact by the Sands Residents Association which unfortunately no longer existed. The resident had included a photograph of the area showing a post box, light column and broadband box which, unfortunately, was not within the remit of the Parish Council to make good, but it was agreed after discussion that the Parish Lengthsman would be instructed to tidy the area, and the Clerk would contact the District Council regarding the bins.

Councillor Bennett raised concerns that as lockdown restrictions were gradually lifted the number of visitors would increase and asked if consideration could be given to bigger/better rubbish bins particularly around the village green and the High Street. Councillors supported this proposal, and it was agreed that the newly formed 'Environment and Sustainability' Committee could include such matters within its remit, and report back accordingly with its recommendations.

(8) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

Copies of reports from County and District Councillor Mrs. Eyre and District Councillor Robinson had been circulated to all councillors (full copy of each report attached)

County/District Councillor Mrs. Eyre's Report:

The report highlighted the following issues –

County Issues –

- Covid** - Update on Covid related issues
- Schools** - Pupils had now returned to schools
- Highways** - Update regarding gully/drainage maintenance

Local Issues -

- Youth Club** - concerns raised regarding build/parking by residents during proposed construction
- Cycleways** - Update / further discussions at local level with Parish Council
- Medical Centre** – Update on progress to date

Councillor Miss Hardiman thanked Councillor Mrs. Eyre for her continued efforts concerning the proposed crossing monitor for St. Mary's RC Primary School.

Councillor Mrs. Eyre notified the Parish Council that she had received complaints that there was no footway from Cheltenham Road to the site of the new Medical Centre. In response, the reason for this was for health and safety concerns due to there not being sufficient room for a footway and a dangerous drop on that side of the road.

Councillor Holmes asked if there was any update regarding A-boards. In reply, Councillor Mrs. Eyre reported there was now a clear policy regarding A-boards – only one per business close to the site of the business premises, a uniform size/design, and taken in at night. There was still an ongoing issue regarding enforcement as to who was responsible for the legal removal of offending A-boards.

District Councillor Robinson's Report:

The report highlighted the following issues –

Police - Update regarding local policing team

Shear House - Update regarding ongoing concerns/issues within this area

Grant Support - Update regarding available grants for local businesses/organisations.

There being no further questions/comments for either councillor, the Chairman thanked both for their reports, and for all their hard work and commitment.

(9) CLERK'S REPORT AND CORRESPONDENCE:

The Clerk had circulated an up to date list of councillors' contact details and asked councillors to notify the Clerk should there be any changes.

The Clerk has received a letter from Nomad Community Bus thanking the Parish Council for its recent grant cheque.

Worcestershire Regulatory Services had notified the Parish Council of an application for a street collection to take place on 8th May in the High Street on behalf of CMT UK (Charcot Marie Tooth Disease). After discussion there were no objections to this application.

A copy of the latest issue of GWR's Newsletter had been emailed to the Parish Council, with a copy available on GWR's website. GWR were pleased to announce that train services would re-commence on 13th April, but would start and terminate at Toddington Station only, all other stations remaining closed. Round-trip trains would run on Tuesdays, Wednesdays, Bank Holidays and weekends until the end of June, after which restrictions should be lifted.

The late David Folkes was the Parish Council's representative on Broadway United Charities committee. Councillor Robinson was asked if he would like to take over this role, and it was unanimously agreed that Councillor Robinson be permitted to act as the Parish Council's representative.

The County Council had issued the following public notice regarding a temporary road closure - **Leamington Road** from its junction with High Street to install a new zebra crossing commencing 3rd April for an anticipated duration of sixteen days.

The District Council Electoral Services were looking for staff to work at polling stations on Thursday 6th May. Poll Clerk positions were available at stations across Wychavon working from 6.00 am to 10.00 pm. Duties would include greeting electors, issuing ballot papers, keeping the station clean, and maintaining queues. Full training would be given online before polling day. Anyone interested was asked to contact: Email: elections@wychavon.gov.uk or telephone 01386 565437

(10) REPORTS FROM VARIOUS GROUPS AND COMMITTEES:

Restructuring of Committees:

A meeting of councillors was held on Thursday 18th February to fully discuss the proposed restructuring of the committees of Broadway Parish Council, and allocation of chairpersons/councillors to each of the committees, and draft minutes had been circulated to all councillors.

There was an administrative and procedural error made regarding this item. This would be corrected, and the item placed on the agenda of the next meeting.

Redevelopment of Broadway Fire Station

A meeting was held on 25th February to further discuss a proposal to use part of the Activity Park land to create a temporary storage/parking area during the proposed redevelopment of Broadway Fire Station. A copy of the minutes had been circulated to all councillors

Section 106 Monies:

A meeting was held on 26th January with County/District Councillor Mrs. Eyre to gain a better understanding of Section 106 funding. A copy of the minutes had been circulated to all councillors.

Councillor Holmes, Chairman of the Finance Committee, had spoken with the Legal Officer at the District Council regarding Section 106 monies and was compiling a report which would be sent to all committee chairpersons shortly giving details of what these monies were available for, and asking for a 'wish list' from each committee for future projects etc.

Broadway Visitor Management Group:

A meeting was held on Monday 1st March via 'zoom' at which the following was discussed:

The chairman, Mr. Chris. Brooks, announced he would be leaving Wychavon at the end of June – Chris. will be greatly missed and had done a great deal of work for Broadway events over the past years.

Councillor Robinson gave an update on Shear House and car park.

Update on Covid Grants and support for local businesses

Update on proposed new signage for Keil Close / Kennell Lane

Further investigations re new bins

Update re planned events for the village –

Sunday 23 May	Ferrari Owners Club
Weekend 14 & 15 August	Broadway Car Show
Saturday 11 September	Horticultural Show
Sunday 12 September	Food Festival
Friday 26 November	Late night shopping
Friday 3 December	Late night shopping

Date of proposed next meeting - Monday, 7th June

Neighbourhood Plan:

Councillor Franks, chairman of the Neighbourhood Plan Steering Group, gave an update as follows –

There was a need to fully update the Parish Council on the progress of the Neighbourhood Plan, and it was agreed that a meeting would be arranged accordingly. Councillor Franks reported that the Consultation Statement was nearing completion, which had been very time consuming as it involved responding to all the comments submitted which had to be justified and evidenced. The Strategic Environmental Assessment was again nearing completion and its report was due to be received by the end of March. The report was requisite to proceeding to Regulation 16, the District Council Consultation process, which would take six weeks and any matters raised

within this consultation would need to be considered. The plan could then be submitted to the External Examiner, which was the last major hurdle before the plan was sent to the referendum hopefully in the Autumn. Councillor Franks emphasised the importance of all these progressing stages because the completion of each stage gave more weight to the power of the document, until it became a legally binding document after the referendum.

Councillor Franks felt encouraged that the restructuring of the Parish Council committees was so closely aligned to the Neighbourhood Plan.

The Chairman thanked Councillor Franks for the report and looked forward to hearing the updated presentation to the Parish Council shortly.

(11) PLANNING:

Councillor Holmes asked if there was any update regarding the Parish Council's ongoing concerns about retrospective planning applications. In response, the chairman, reported that he had not been able to talk to the local MP, Nigel Huddleston, but would now write to him instead and report back accordingly. Councillor Mrs. Eyre reported that as a result of queries regarding matters of concerns about building works, and where applicable enforcement action being taken. This then resulted in a retrospective application.

Councillor Holmes also asked if there was any update regarding the removal of trees in connection with a planning application in Station Road. In reply, Councillor Mrs. Eyre reported that she was in conversation with the District Council regarding this matter and trees issues in general and would update the Parish Council accordingly.

Parish Council comments:

MEETING 08:02:21

Application 20/02909/HP

MR. S KNIGHT

Two Keepers Cottages, Cheltenham Road
Proposed two storey side extension. Conversion of garage to games room

The Parish Council raised no objections to this application

Application 20/02928/HP

MS. J DORRIES

7 Mill Avenue
Erection of a single storey front porch and canopy extension combined with a front bay window extension, a garage side extension with loft accommodations over, a rear single storey extension including replacement of an outhouse and veranda – and associated internal alterations

The Parish Council raised no objections to this application

Application 21/00045/ADV

C2J ARCHITECTS and TOWN PLANNERS

Agricultural Plots 5 and 15, Milestone Ground, Childswickham Road
One Aluminium fascia sign

The Parish Council would like the word 'New' removed, as it is not necessary, and the sign just read as 'Barn Close Surgery'

Application 21/00016/HP

MR. P CARTWRIGHT

Peasebrook Farm, Cheltenham Road
Proposed garage and replacement summer house

The Parish Council raised no objections to this application

Application 20/00897/FUL

LONDON + REGIONAL PROPERTIES LTD

Lygon Arms, 28 High Street

Conversion of the Old Engine House for hotel administration. Refurbishment of existing garden buildings, conversion of existing store building to guest suites. Conversion of former piggery to creche facility. Modification and refurbishment of store and demolition of existing garden store building. Erection of new events building, 5 guest suites in hotel grounds and new garden store building. Replacement staff accommodation. Reconfiguration of car parking areas & associated landscaping works. Alterations to Back Lane to provide pedestrian walkway.

Additional Information/amendments

Submission of amended plans showing reduced roof height to events building and additional highways and archaeological information and noise management plan

The Parish Council contacted BWB Consulting Ltd, who undertook its Traffic Survey, for its comments, which were submitted to the Planning Department.

MEETING 15:02:21

Application 20/02917/HP

MR. S. TAYLOR

Mawnan Paddock, Springfield Lane
Extension and replacement garage/studio

The Parish Council would like to make the following comments regarding this application –

(a) **Proposed extension** –Concerns were raised about excess light pollution caused by the amount of windows/roof lights within the proposed extension, could be addressed because this is a concern within the developing Neighbourhood Plan and was highlighted by the resident survey undertaken.

(b) **Replacement garage/studio** - the Parish Council wish to query the windows shown on the ‘proposed garage front and side elevations’ drawing. The front elevation drawing clearly shows dormer windows in the roof, but the side elevation drawing does not – which is correct? If approved there should be a condition attached stating that the building cannot be converted to a private dwelling or holiday accommodation. The Parish Council would prefer the construction materials used on the garage to be the same as the main property.

Application 21/00084/FUL

MRS. N. HARRISON

Land at (OS 0889 3819) Station Road
Proposed development of single detached property

The Parish Council strongly object to this application in line with the previous application for this proposed development (W/19/02354/FUL) which was refused by the District Council and a subsequent Appeal (APP/H1840/W/20/3246661) which was dismissed. In particular that it still conflicts with SWDP21 in that it does not provide adequate privacy and is not of a high design quality to integrate effectively with its surroundings and would cause significant and harmful impact on the character and appearance of the immediate area. The design and character of the property do not follow the guidelines within the Village Design Statement. Concerns were also raised regarding the proposed parking spaces at the side of the proposed property which are quite compact/restrictive and do not appear to give clear and safe access to the drive when entering/exiting the bays.

Application 21/00134/HP

MR. and MRS. M. BARRINGTON

Cowley House, 7 Church Street
Erection of outbuilding

The Parish Council raise no objections, subject to approval of the Conservation Officer.

Application 20/02739/ADV
& Assoc. 20/02719/LB

COTSWOLD DISTILLING COMPANY LTD

33 High Street
Display of hanging shop sign affixed to front elevation

Amendment/Additional information

Amended plans including the enlargement and repositioning of proposed hanging sign, removal of fascia lettering and change of colour of existing hanging sign above door.

The Parish Council would like to suggest to the applicant that the hanging sign be lowered to be in line with other adjacent hanging signs in that area of the High Street, and that the sign above the door be removed and the signage wording ‘Cotswold’ and ‘ Distillery’ be painted above the two windows either side of the entrance door.

MEETING 01:03:21

Application 21/00062/HP **MR. KENDRICK**
Greengate, Evesham Road
Demolition of existing garages. Two storey extension to side.
The Parish Council raised no objections to this application

Application 21/00194/HP **MR. and MRS. P. READING**
Cowley House, 7 Church Street
Proposed ramp access to the rear, new stone wall and new gate
The Parish Council raised no objections to this application

MEETING 15:03:21

Application 21/00075/CU **MR. B. ADLKISH**
The White House, Springfield Lane
Change of use from agricultural land to domestic curtilage
The Parish Council note the approval of the three other applications in Springfield Lane which are the same as this, but would prefer that any fencing installed be of post and rail design.

Application 21/00224/FUL **MRS. L. HOLT**
United Reformed Church, High Street
Erection of Jesse Tree Sculpture
The Parish Council object to this application for the following reasons - the Parish Council is of the opinion that this proposed sculpture is contra to SWDP 21 in which it states that there should be a need for it to integrate effectively with its surroundings, in terms of form and function, reinforce local distinctiveness and conserve, and where appropriate, enhance cultural and heritage assets and their settings. The Parish Council feels that this proposal does not do this meet these requirements and particularly as the site is within the Broadway Conservation Area and the near proximity of several listed properties.

Application 20/02917/HP **MR. S. TAYLOR**
Mawnan Paddock, Springfield Lane
Extension and replacement garage/studio
Amendments submitted
The Parish Council have noted the applicant additional information supply and has now addressed the concerns raised by the Parish Council in its previously submitted comments.

Wychavon Approvals:

Application 20/02574/LB **C/O Agent – ARB ARCHITECTURE LTD**
33 High Street
Replacement of windows with double glazed hardwood windows

Application 20/02511/CU
& Assoc. 20/02512/LB **MR. & MRS. G FENWICK**
69 High Street
Internal alterations and new roof lights to facilitate change of use of part of the ground floor and first floor from retails to residential.

Application 20/02762/FUL **MR. W MARCHANT**
The Gallops, Cheltenham Road
Temporary agricultural worker's dwelling (part retrospective

Application 20/02739/ADV
& Assoc. 20/02719/LB **COTSWOLD DISTILLING COMPANY LTD**
33 High Street
Display of hanging shop sign affixed to front elevation

Application 20/02610/CU
& Assoc. 20/02611/LB **MR. R TAE**
Abbotts Grange, 5 Church Street
Change of use of garage to guest accommodation

Application 21/00045/ADV **C2J ARCHITECTS and TOWN PLANNERS**
Agricultural Plots 5 and 15, Milestone Ground, Childswickham Road
One Aluminium fascia sign

Application 20/02871/CU	MR. and MRS. HICKS Smallbrook Cottage, Leamington Road Change of Use from paddock to domestic garden retrospective)
Application 20/02872/FUL	MR. and MRS. HICKS Smallbrook Cottage, Leamington Road Retention of Portacabin, Storage Container, Garden Room and Hardstanding for use as Artisan Leather Workshop and Hay Store (Retrospective)
Application 20/02928/HP	MS. J DORRIES 7 Mill Avenue Erection of a single storey front porch and canopy extension combined with a front bay window extension, a garage side extension with loft accommodations over, a rear single storey extension including replacement of an outhouse and veranda – and associated internal alterations
Application 21/00016/HP	MR. P CARTWRIGHT Peasebrook Farm, Cheltenham Road Proposed garage and replacement summer house

Wychavon Refusals: None

Wychavon Withdrawals:

Application 20/02870/CLE	MR. and MRS. HICKS Smallbrook Cottage, Leamington Road Certificate of Lawfulness for existing use of domestic garden and stables for domestic use Withdrawn 12 th February 2021
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(12) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:01:21 to 28:02:21

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Wychavon District Council / quarterly commercial refuse charge		57.00
E-on / village green electricity		75.84
Wychavon District Council / annual bin cleaning charge		75.81
Maurice Parkinson Contracts / lengthsman scheme		112.00
Zoom / zoom subscription for meeting x 2		23.98
Vale Press Ltd / grant re Broadway newsletter		490.00
Water Plus Ltd / office water charge		67.90
Society of Local Council Clerks / annual subscription		208.00
Justice Fire & Security / office security maintenance		26.50
ProCom Services / computer maintenance		160.00
The Play Inspection Company / quarterly activity park operational inspection		100.00
Worcestershire County Council / pension contribution		535.45
Tower Trophies / plaque for bench		77.00
Starboard Systems Ltd / computer licence		468.00
K. Beasley / clerk's salary – January		1,394.47
G. A. Tomkins / assistant clerk's salary – January		470.80
E-on / village green electricity		78.90
Cotswold Security Group Ltd / security contract		89.00
Zoom / zoom subscription for meeting		11.99
Clarke Builders Ltd / activity park maintenance		530.00
S Williams / Neighbourhood Plan expenses		45.00

C Thomas / activity park maintenance	367.50
Worcestershire County Council / pension contribution	535.45
Nomad Community Bus / annual donation	1,500.00
Association Local Council Clerks / annual subscription	40.00
Vale Press Ltd / grant re Broadway newsletter	580.00
Unicom / telephone / internet	193.16
Unicom / office electricity	109.45
Tower Trophies / plaque for bench	30.92
K. Beasley / clerk's salary – February	1,394.47
G. A. Tomkins / assistant clerk's salary – February	470.80

Receipts:

Save Broadway Campaign / donation re Neighbourhood Plan	1,373.07
A Frimley /donation to bench	500.00
Lloyds Bank / gross interest	0.73
Signpost / contribution to office alarm maintenance	79.48
Groundwork UK / grant re Neighbourhood Plan	2,475.00
Lloyds Bank / gross interest	0.61
Worcestershire County Council / lengthsman scheme	114.00
A Stock /donation to bench	450.00
Signpost / contribution to office water charges	33.95
Worcestershire County Council / lengthsman scheme	402.00

(13) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Robinson asked if there was any update regarding the co-option of a councillor to fill the last position on the Council. The Clerk replied that a notice of co-option had been placed in the Parish Council Office window/noticeboard, and on its website, and also an article had been placed in the latest issue of the Broadway Newsletter. The deadline for receipt of applications was the 1st May, and a decision being made at the Parish Council meeting on 13th May.

Councillor Robinson also notified the Parish Council that a transport company was undertaking a feasibility study to look into rebuilding the railway line from Honeybourne to Stratford-upon-Avon. Councillor Robinson had asked if the line could be extended to Broadway and would keep Councillors informed on any updates accordingly.

Councillor Holmes reported that there had been a delay in the processing of the planning application for the redevelopment of the Youth Club because of a change in planning officer due to illness, but it was hoped that a decision would be arrived at shortly.

Councillor Dr. Wilks, who is the Parish Council's representative on the Broadway Museum and Art Gallery committee, notified the Council of the Museum's plans for a section within the museum to be dedicated to the 'History of Broadway', and asked if the Parish Council could support this project in the form of a grant. The Clerk asked if the museum committee could submit this request in writing for initial consideration by the Finance Committee.

The Chairman closed the meeting at 8.40 pm and opened the PUBLIC INFORMATION SESSION –

Regarding the restructuring of the committees, the member of the public with interest in this matter congratulated the Council on its enthusiasm and the pace going forward with the proposed restructuring of its committees. He added that it was hoped that this would show the Council as more proactive and outward focusing, but reiterated the need to ensure that this restructuring was correctly and clearly publicised to the residents of Broadway, as to why it

was done, the responsibilities of each the committees and how each committee chairman could be contacted.

There were no further questions / comments from the public, and the Chairman closed the meeting at 9.00 pm.

***Date /Time Next Meeting:
Thursday, 20th May 2021,
Annual Meeting of the Parish Council
at 7.00 pm***

District Councillor Nigel Robinson Report – March 2021

All of you would have now received your rates bill for 2021-22 and may have noticed an increase of nearly 7% in funding for West Mercia Police. We are experiencing year on year inflation busting increases but with a noticeable decline in service especially in rural areas. However, I understand a new full-time police constable has been appointed to replace Kirsty Tinsley but it is still imperative to push for a greater police presence now that the virus is diminishing. I have informed the parish councils of Childswickham and Wickhamford of our new Safety and Security Committee and they are both very willing to liaise with Broadway to improve the service in our villages. An approach to Badsey Parish Council will also be made.

West Mercia Police have last year created a new position of Director of Business Services with a salary of £99,000 including pension! Public sector bodies continue to waste money and, in our case, provide a poorer service.

There are definite signs of improvement at Shear House now the new Rooftop Director of Housing, Lisa Nicholls, is more established in her role. Rubbish has been removed and a face-to-face meeting is to be held later in the spring. Chris Brooks has also suggested Rooftop be invited to the next VMG meeting in June. Wychavon District Council have replaced a broken waste bin and agreed to tidy the cartilage and cut the hedges in Shear House Carpark. The police also raided one of the homes taking away a resident who was involved in drug dealing and I hope Rooftop finds a more suitable tenant for the vacant premises.

For those organisations that have 'slipped through the net' regarding financial support during the virus, Wychavon District Council can help with an Additional Restrictions Grant. I have so far put forward Broadway Bowling Club and North Cotswold Hunt as requiring financial support. If you know of any other organisations who need help the deadline to submit them to Chris Brooks is 29th March 2021.

Most, if not all, of the grant support being paid out by Wychavon District Council is funded by the central government and the district council acts as conduit for the distribution of the money. Wychavon District Council has reserves of about £60 million and a reasonable proposal by the Liberal Democratic Party to set aside £1 million for additional assistance was recently defeated. I would hope that over the next few months this proposal is looked at again, bearing in mind the gravity of our situation and this sum represents about only 2% of reserves.

One retrospective planning application regarding a development in an AONB at Smallbrook Cottage, Leamington Road, Broadway was referred to the Planning Committee at Wychavon District Council. Twelve members voted to support the planning officer's decision for approval and two abstained. With regards to planning, SWDP27 is being raised more often regarding the provision of renewable energy and electric vehicle charging points and may I suggest the Planning Committee be aware of this.

Nigel Robinson

Broadway - Cllr ELIZABETH EYRE COUNTY and DISTRICT COUNCILLOR REPORT March 2021.

County Issues

Covid: Despite second vaccines having started and going well please do not be complacent. More Worcester residents told to shield from Covid-19. Confirmed cases in Worcestershire have reduced by **34%** to 8th March compared to the previous 7 days. 8th March Worcestershire rate **90** cases /100,000. Current England rate is **70**. West Midlands rate **89** /100,000. Redditch has the highest number of **130** cases /100,000 in Redditch. Wychavon **81**, Worcester has **80** cases while Bromsgrove has **69** cases per 100,000. The highest percentage of individuals testing positive has been in Redditch (**5.7%**). Was in the top 20 in UK.

The number of cases in people over the age of 60 currently stands at **54** per 100,000. In that age group Malvern Hills has **68**, Redditch has **63**, Wychavon has **56**, Bromsgrove **52**, Wyre Forest **48**, and there were **39** cases in Worcester per 100,000.

In the 7 days to 8th March **533** confirmed cases of coronavirus recorded in Worcestershire.

50 care homes in Worcestershire have current outbreaks (more than 2 cases, linked in either time place or person).

Community testing is operational at **Pershore Leisure Centre, Redditch Town Hall, Worcester Cathedral, Worcester University, Ryland Leisure Centre in Bromsgrove, Wyre Forest House in Kidderminster** and at **20** pharmacies.

The county's hospitals remain under pressure, but this is easing. online **Worcestershire Covid Vaccinations Dashboard** can be found on the internet.

Schools: thanks to the Education Planning Group, headteachers, parents, the amazing planning, positivity, care testing and Covid related guidance and commitment our children and young people have returned to school and settings; changes continue to be embedded

Budget extra money for highways, footways and ROW budget doubled

Visits members and liaison officers: The decision to suspend site visits with Liaison Engineers was obviously difficult and unpopular with some Councillors, but we felt it was the right decision whilst there were other variants of the Covid 19 virus. We have been working with our HR and Health and Safety Teams to reintroduce site visits and the good news is that we will be starting these up again – in accordance with the protocols below – from Wednesday 24th February. Meetings are by exception and where Members feel that there is no alternative but to hold a site visit, for example could the Liaison Engineer visit the site and report back to you?

Protocols which Members and officers to adhere to:

- Meetings must be planned with the Local Member (time/place agreed in advance). There must be no impromptu meetings; agreed site meeting outside. To meet with the Local Member only.
- Liaison Engineers will not attend meetings with the public, either planned, or ad hoc.
- 2m minimum social distancing at all times, face masks to be worn at all times – by Local Member and officer, printed material should be sent via email in advance of the meeting and not exchanged during the meeting; practice good hand hygiene – washing hands/hand sanitiser;
- Liaison Engineers should make themselves available for site visits for two days each week (to be determined) and visits (if necessary) should be completed on those set days only; liaison Engineers to restrict site visits to four each day, wherever possible, allowing sufficient time between each visit.

Greater use of technology and extra funding for gullies and highway drainage.

WCC Maintenance Team has been working with Ringway, our Service Contractor, to improve the GIS mapping facility for our drainage assets. The project began in 2019/20 when significant resources were deployed to cleanse the drainage assets and improve the asset data recording and reporting functions. This data has been carefully analysed and I'm delighted to let you know that we now have a revamped optimised cleansing schedule.

There are about 104,000 gullies on our highways network and an additional 10,000 additional assets such as grips and spillways. All these assets have now been prioritised to determine the cleansing frequency for each gully, whether that is monthly, quarterly, six-monthly, annually, or bi-annually. The new asset data system provides sophisticated reporting functions that will allow us to identify and cluster similar defects into work streams.

This has been quite an undertaking, but you will be pleased to know that the system is now in the final stages of development. This last stage will ensure that the data is accurate and fit for purpose and that all the functionality is compatible with our existing systems, e.g. the current Report-It system. To report a blocked gully, go on Worcestershire County Council's site Highways, Report it, or google Worcestershire County Council report it and follow the instructions.

We will start by rolling this out as a 'Pilot' in one area. That way we can put the system through its paces and if there are any issues, we can resolve them before we share to a wider audience.

In WCC's Budget we put in an additional £2.5 million for drainage funding for next year (2021/2), on top of this year's additional £1 million, and this will be used to repair many of the defects that we have already identified. The team are already working on the programme for next year so that they can hit the ground running in April. We are planning for an additional three drainage crews and an additional jetting resource capable of high- pressure jetting and root cutting.

Local Issues:

Broadway Youth Club - Build concerns from residents – management plan for the build to avoid impact on residents, Hours of opening concerns – which will link to regulatory services. Concerns re parking in that area – this will link to comments from Highways. Looking at area to see if additional parking possible.

S106 monies - there to support committee.

Cycleway funds S106 - around 45-48 k – not a large amount considering Sustran requirements but agreement now to a zoom to discuss with PC

School crossing Leamington Road – planned works in couple of weeks see separate document. 11 March 2021 with diversion 2 days **done**, 16 days 2nd to

19th – for the majority of this time I understand traffic lights are in place but I have asked as far as possible make the diversion round the avenues again, ensure carpark free and open signs, and avoid from 12th as much as possible. Finding out how short the 7 days can be.

School crossing St Mary's did not pass the criteria because of lower road use or fewer children on one day- in the diary for post lockdown probably now Sept?

Medical centre progressing Just to keep you informed I've received an update regarding the above. Work appears ahead of schedule at present. Resurfacing has been completed and work is under way on the crossing traffic lights. This is expected to be completed by Thursday 18-MAR There should only be tidying up works to complete so the completion of 26-MAR is looking achievable at this time.

Footpath behind Sands - 645B/522B planned for spring 2020, delayed due to Covid - too tight a site, pressing for work before Xmas - think kore likely 2021 so another bad winter situation but continuing to press, it's a major job'

Chasing up when - no date yet

Snowhill and Collin Lane patching soon, surface dressing sometime between Spring and Summer- reminding re small issues pointed out by residents' kerbs, clearing footway, riparian owners etc

Safety and Security concerns

A neighbourhood watch arrangement needed.

Community smart water programme offer of financial support.

Upgrade of the cameras in the High street needed.

Speeding around the village

- community speed watch wherever the location meets the criteria (speeds must be under 34mph)
- regular enforcement.

Fish Hill. – needs partnership for bids

- trial site for an acoustic camera (enforcement linked to noise pollution.
- Home Office supported camera on Fish Hill to collect the rear plate numbers sufficient to achieve speeding prosecutions.
- Improved reporting back mechanism
- Action to prevent online companies from promoting unsafe behaviour on motorbikes in specific demanding locations.