

**MINUTES OF MEETING OF BROADWAY PARISH COUNCIL**  
*held at the Lifford Hall, Broadway,*  
*on Thursday, 12<sup>th</sup> August 2021, at 7.00 pm*

---

PRESENT: Councillors R.Bennett, G. J. Franks, Miss D. Hardiman, A.A.L.Holmes  
 Mrs. F.E.A.Phillips, N.D.A.Robinson (Vice-Chair), Mrs. R. Rogers,  
 Mrs. E. Sims.  
 Councillor Riley joined the meeting at 8.30 pm having already  
 apologised to the Clerk that, due to work commitments, he would be late  
 attending the meeting.

In the absence of the Chair, Councillor Dr. Wilks, the meeting was chaired by the Vice-Chair,  
 Councillor Robinson.

- (1) APOLOGIES FOR ABSENCE: Councillor Dr. Wilks,  
 County & District Councillor Mrs. E. Eyre,  
 West Mercia Police  
 Mr. R. Goldsmith, Broadway Trust
- (2) DECLARATIONS OF INTEREST:
- (a) Register of Interests: councillors are reminded of the need to update their register of interest;
  - (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
  - (c) To declare any Other Disclosable Interests in items on the agenda – and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

(3) POLICE REPORT:

PC Oates was unable to attend the meeting due to prior arrangements, but had updated the Clerk on the following matters: (a) crime reports were no longer produced although information could now be obtained via a new system (Neighbourhood Matters) which meant that a Parish Council could produce its own crime report. It was agreed that the Safety and Security Committee would take on the responsibility of this matter and would discuss it at its next meeting; (b) a mobile police van would be in Broadway on 9<sup>th</sup> September at the War Memorial from 10.00 am for two to three hours (times would be confirmed nearer the date) giving residents and businesses the opportunity to discuss matters of concern on a one-to-one basis ; and (c) a new PCSO would be joining the Evesham Rural South area within the next two months which would give additional cover for Broadway.

Councillor Franks, Chair of the Safety and Security Committee, was arranging a meeting and confirmed that PC Oates would be invited to attend to discuss a number of concerns including the setting up a community speed watch scheme, existing speeding issues within the village, and crime prevention for both residents and businesses. The committee would also further discuss the setting up and co-ordinating of a local Neighbourhood Watch Scheme, and Smartwater.

Councillor Franks highlighted the recently introduced ‘Local Policing Community Charter’ which he was pleased to see contained policies which closely followed those within the emerging Neighbourhood Plan. The Clerk would ensure that all councillors were sent a copy, and a copy would also be available in the Parish Office. The aim of the charter was to provide a local policing service of which both the police and community would be proud. Prevention would be at the heart of the police work through well informed collaborative problem solving and building participation with strengthening links with the local community. The Police aim was to remain part of the community, known and accessible to everyone, and policing in a way that both prevented harm and enhanced the community’s trust in the Police.

Councillor Bennett asked if the local policing team covered Snowhill, because he had concerns regarding the safety aspect and speeding along the road from Broadway to Snowhill. The Clerk would speak to both the Police and Highways regarding the points raised and report back accordingly.

Councillor Mrs. Sims asked if an update could be obtained regarding a number of incidents of motorists driving off without paying from the petrol station in Station Road. Councillor Mrs. Sims raised the issue because she had been made aware there was a lack of liaison between the owners of the garage and local police. The Clerk would contact the police and report back accordingly.

(4) MINUTES OF MEETING OF PARISH COUNCIL HELD ON 24:06:21

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Franks, that the minutes of the meeting held on 24<sup>th</sup> June 2021 be unanimously approved by those present, and they were duly signed and dated by the Vice-Chair as a true record.

(5) COUNTY AND DISTRICT COUNCILLORS’ REPORTS:

Copies of reports from County and District Councillor Mrs. Eyre and District Councillor Robinson had been circulated to all councillors. (full copy of each report attached herewith).

**County & District Councillor Mrs. Eyre** was unable to attend the meeting, but had asked the Clerk to highlight the following items within the report for which a response was required - (a) **Footpaths** – a list of footpaths which were in need of assessment for work to be undertaken was still awaited from councillors and was requested as soon as possible; (b) **Speeding** – a resident had reported speeding in the High Street and had suggested that speed data be collected together with ‘30 mph’ painted on the road near to the clock. Councillor Mrs. Eyre notified councillors of the costs regarding these requests. In response, councillors agreed that this matter should be referred to the Safety and Security Committee and suggested that the Police be asked to undertake a speed check in the High Street, also asking for the advice of the Police regarding the effectiveness of 30 mph painted signs, prior to any decision being made; and (c) **Noticeboard in Bloxham Road** – Councillor Mrs. Eyre asked if there was any update on this matter, and in response Councillor Miss Hardiman stated that a local resident had agreed to undertake the necessary repairs and the work would be started shortly.

Councillor Miss Hardiman asked if there was any update regarding the assessment for a school crossing monitor at St. Mary’s RC Primary School in Leamington Road. The Clerk would ask Councillor Mrs. Eyre to respond to this question directly to Councillor Miss Hardiman.

There were no further queries for Councillor Mrs. Eyre from councillors.

**District Councillor Robinson** highlighted concerns regarding the cleaning of the verges in the village, and suggested that more use, and possible additional funding be made

available, to allow the lengthsman to undertake some of this work. The Clerk would liaise with both the County and District Council and report back accordingly. At the last meeting concerns were raised regarding the poor state of some the paving slabs, and also blocked drains/gutters. The Clerk confirmed that he had met the County Council Highways Liaison Engineer and together they had walked the High Street highlighting a number of issues. These were photographed and reported for the necessary actions/work to be undertaken.

District Councillor Robinson notified councillors that it was now legally possible to report details of ongoing enforcement issues, and confirmed that these would be sent to all councillors so they were aware that these matters were being investigated.

There were no further questions for District Councillor Robinson from councillors.

(6) CLERK'S REPORT AND CORRESPONDENCE:

All councillors had been notified of the resignation of Mrs. Hudson due to her increasing work commitments. The Clerk had notified the District Council of this resignation and a Notice of Vacancy had been issued, a copy of which had been posted on the noticeboard and the Parish Council website. The Notice stated that if, by the 27<sup>th</sup> August, a request for an election to fill the vacancy was made in writing to the Returning Officer by ten electors of the Parish, an election would be held to fill the vacancy, otherwise the vacancy would be filled by co-option. It was agreed that the Clerk send a letter of thanks to Mrs. Hudson.

The District Council had started a ten-week consultation inviting proposals for new council wards and ward boundaries for Wychavon District Council. All representations must be submitted by 20<sup>th</sup> September 2021. After considering all representations, the District Council would publish its draft recommendations in January 2022, after which a further period of consultation of these recommendations would take place, with the final recommendations expected to be published in July 2022. All the relevant information was available on the District Council's website, together with how to submit any comments. It was agreed that the two District Councillors would discuss the matter and notify the Parish Council if any proposed changes would affect Broadway.

The District Council was seeking views on a draft revised Statement of Principles under the Gambling Act 2005. The District Council undertook a comprehensive review of its Statement in 2018, and was not proposing to make any significant amendments to its current Statement. Copies of the draft revised Statement was available on the District Council's website. The consultation would end on 1<sup>st</sup> October 2021, and comments were invited from all interested parties.

An updated list of councillors' contact details had been circulated to all councillors.

The executive committee of the Wychavon Parish Games had regrettably agreed not to run this year's Parish Games, but was looking forward to 2022 when hopefully the events could recommence.

The County Council had issued a temporary road closure notice of the A44 Broadway Bypass (Fish Hill) from its junction with the B4632 Leamington Road to its junction with the Gloucestershire County Boundary for grass cutting. It was anticipated that it would remain in force for four days commencing 13<sup>th</sup> August 2021.

Worcestershire Regulatory Services had issued a Street Collection Permit to collect money for the Royal British Legion Poppy Appeal throughout the whole of the district areas from 30<sup>th</sup> October to 13<sup>th</sup> November between the hours of 8.00 am and 6.00 pm.

The consultation on the Worcestershire Minerals Local Plan Main Modifications which commenced on 2<sup>nd</sup> August for a period of six weeks had been terminated due to a data issue. Once this matter had been addressed, a new consultation, the date of which would be notified to all consultees, would run for a full six week period.

The Millennium Garden was currently maintained on a quarterly basis by a local contractor but, unfortunately, the contractor had notified the Clerk that they were no longer able to continue the work. A name was put forward, and the Clerk would enquire if there was any interest but, if not, the work would be advertised accordingly.

As previously agreed, the Clerk had ordered and had now received a number of litter picking kits which were available for use by residents and local organisations to undertake litter picks within the village. It was agreed to place an article in the next Broadway Newsletter and on the Broadway Noticeboard advertising the availability of the litter picking kits. It was also suggested that there may be a resident (a name was given) who could co-ordinate regular litter picks, and the Clerk would contact the individual to see if he would be interested and report back accordingly.

The War Memorial appeared to have some damage to the stonework which could be weather related. The Clerk had contacted local stonemasons for a report/recommendations and quotations, and would report back when these were received.

## (7) REPORTS / UPDATES OF COMMITTEES / GROUPS

### **Activity Park update:**

The Clerk notified councillors that the work to repair the damage to the wet pour surface and the grass surround in the toddlers' area had been undertaken.

The latest quarterly playground inspection report had been received which had identified an immediate need for the cushion-fall surfaces to be topped up in a number of places, together with some other minor issues requiring attention. The Clerk had made a good contact with a company which maintained many of the play areas owned by the District Council in Evesham and several other play areas owned by local parish councils, as a result of the work undertaken to repair the above damage to the wet pour area in the Activity Park. The Clerk had discussed the overall maintenance of the Activity Park with the owner of the company and quickly established that this company could undertake the maintenance work on a more professional/experienced standard and at a competitive cost. The company, P.D.Hughes Limited, was asked to undertake the ordering and installation of a bulk delivery of cushion fall to ensure it met the required standard, and the Clerk confirmed that this work had now been completed. The Clerk had arranged a meeting with P.D.Hughes at the Activity Park to go through the inspection report to identify and to obtain costs of any work/parts required.

Councillors thanked the Clerk for his efforts in ensuring that the Activity Park was maintained in a professional and cost effective manner.

### **Environmental and Sustainability Committee:**

With the resignation of former Councillor Mrs. Hudson, Councillor Dr. Wilks would be chairing this committee until a suitable replacement was found. This committee had not met since the last Parish Council meeting, but some of the issues raised at the last meeting had been passed to other committees to follow up.

### **Finance Committee:**

A meeting was held on Friday, 6<sup>th</sup> August, at the Parish Office, commencing at 2.00 pm, at which the following items were discussed –

1. Broadway Magazine – at the Parish Council meeting held on June 24<sup>th</sup>, the magazine editor, Ms Helen Peacop, made a presentation to councillors requesting assistance towards the printing costs of the magazine. This matter was referred to the Finance Committee which, after discussion, recommended that a grant of £1,800 be awarded to the Broadway Newsletter. It was proposed

by Councillor Mrs. Sims, seconded by Councillor Mrs. Phillips, and agreed with one abstention to approve the grant.

2. Grass Cutting of land owned by The Broadway Trust - the Clerk gave the committee a breakdown of the cost of the current mowing contract including the land (greens) owned by the Broadway Trust, which totalled £400.00 per cut. Last year, the total spent on mowing totalled £4,500. It was agreed that the land owned by the Trust was approximately a third of the total area cut, so the committee would like to recommend that the Trust be approached to ask for an annual contribution of £1,500, to be reviewed annually, towards the cost of mowing the greens. It was proposed by Councillor Miss Hardiman, seconded by Councillor Bennett, and unanimously agreed, to write to the Trust to request the suggested amount.
3. The Clerk recommended to the committee that Finance Committee meetings be held each quarter to examine the accounts, and also that a more detailed breakdown of costs be put in place. Additional meetings could be arranged to discuss any matters arising between the quarterly meetings. All members of the committee were in agreement to these proposals.
4. Review of the Parish Council Reserves - the Clerk, as Responsible Financial Officer, and Councillor Holmes, as Chair of the Finance Committee, had undertaken a review of the current reserve funds, which were approximately £70,000.

Within this figure the following had currently already been allocated:

£10,000 – Parish Lighting Initiative Charge

£10,000 – Youth Club Project

£ 4,000 – Funds held in respect of Visitor Management Group

£ 1,000 - Remaining Budget re Neighbourhood Plan

£ 5,000 – Donation (Broadway United Charities) - Youth Club Project

This would leave £40,000 as General Reserves.

The Committee wished to recommend that at least £25,000 be held in Reserve as a minimum

It was proposed by Councillor Mrs. Sims, seconded by Councillor Bennett, and unanimously agreed, that the minimum reserve be set at £25,000.

#### **Leisure, Community and Wellbeing Committee:**

Councillor Miss Hardiman, chair of the committee, informed councillors that the committee met on 22<sup>nd</sup> July and highlighted the following matters –

(a) Councillor Bennett had agreed to take on the role of delivery co-ordinator for the Broadway Newsletter following the retirement of Mr. Neil Hilton from the role;

(b) the existing lease on Broadway Library was due to expire shortly and it was planned to meet representatives from the County Council to discuss renewing the lease for another five year period. Councillor Miss Hardiman also reported that the footfall of people using the library was increasing now that it was fully operational again following the pandemic;

(c) Councillor Bennett had investigated the possibility of setting up a Charity Trust for the Parish Council in order for it to raise monies for organisations etc. but this did not appear to be as straight forward as first thought, and alternatives were being looked into, but the Parish Council could launch an appeal for specific projects - e.g. the redevelopment of the Youth Club, as and when needed;

(d) St. Mary's RC Primary School would be shortly commencing work to build two new classrooms to replace the existing temporary buildings currently being used. This was

being partly funded by monies received from a S106 Agreement, together with matched funding from the Archdiocese of Birmingham;

(e) it was hoped to encourage the Lifford Hall to be available to hire for indoor sports, but the possibility and practicality of this would need to be further discussed with the Trustees of the Hall.

Copies of the minutes were available at the Parish Office.

The next meeting was scheduled for Monday, 27<sup>th</sup> September, at the Parish Office starting at 6.30 pm

The Vice-Chair thanked Councillor Miss Hardiman for the report and update.

### **Publicity and Communication Committee:**

Councillor Mrs. Sims, chair of the committee, highlighted the following items –

(a) the next issue of the Broadway Newsletter would contain details of the new committees, highlighting each one's roles and responsibilities, together with contact details of the chair, and would encourage residents / businesses / local organisations to volunteer to help and/or raise any matters of concern relating to each committee. The Newsletter would also contain updates from the Neighbourhood Plan and the Redevelopment of the Youth Club and other matters of interest from the latest Parish Council meeting;

(b) the Parish Council would have a tent at the Horticultural Show on Saturday, 11<sup>th</sup> September, to promote the Parish Council, highlighting the new committee restructure, and inviting residents to get involved and/or join the committees. All councillors were asked, if possible, to attend this event;

(c) the Vision Event had been held on 19<sup>th</sup> July at Broadway Museum at which several organisations/groups were represented. The aim of this meeting was to bring together the key organisations that represent the different aspects of 'the village'; explore a wide range of possible collaborations in working together, focused on the village's aspirations, for the growth and quality of life of the village, and to discuss how to further engage the community. It was felt that the meeting was successful in explaining the vision of the Parish Council for the future, and that, in principal, the issues discussed were well received and all those present were supportive. It was agreed that there was (a) a need to set up an on-line centralised events calendar, (b) to review current websites and social media sites relating to Broadway, (c) each organisation to provide leaflets etc. for the event on 11<sup>th</sup> September if they wished to do so, and (d) look into setting up a volunteer hub.

(d) Councillor Mrs. Sims confirmed that the interior of the Parish Council noticeboard was currently being redesigned/improved, and would be completed shortly.

Copies of the minutes were available at the Parish Office

The next meeting was scheduled for mid-October, with the date/time and venue to be confirmed.

The Vice-Chair thanked Councillor Mrs. Sims for the report and update.

### **Safety and Security Committee:**

The committee had not met since the last meeting, but Councillor Franks, as chair of the committee, highlighted the following items –

There was a clear need to ensure there was better liaison with the Local Policing Team to ensure that the Parish Council was able to produce a regular crime report for each meeting, and the introduction of the new system (mentioned earlier in agenda item (3)) would hopefully benefit this.

The next meeting, which was scheduled for late August/early September, would be addressing all issues relating to crime prevention, CCTV, speeding, setting up Neighbourhood Watch, (which it was hoped would incorporate distribution of Smartwater), and management of car parking. It was highlighted that all these matters would incorporate the policies within

the emerging Neighbourhood Plan, and the recently introduced Local Policing Community Charter.

The Vice-Chair thanked Councillor Franks for the update.

### **Neighbourhood Plan:**

Councillor Franks, chair of the Neighbourhood Plan Steering Group, updated the Council as follows –

The Draft Plan, together with all the related documentation, had now been submitted to the District Council for its six-week consultation (Regulation 16), and copies were available in the Parish Office, the Library and on the Parish Council website. Once Regulation 16 had been completed and any required actions/work undertaken, the Plan could be submitted to the Independent Examiner. The final stage of the process would be the Referendum, which would, hopefully, take place in early 2022.

The Vice-Chair thanked Councillor Franks for the update.

### **Youth Club Redevelopment:**

Councillor Holmes, chair of the Youth Club Redevelopment Steering Group, updated the Council as follows –

Councillor Holmes confirmed that the Letter of Intent had now been approved and forwarded to the architect. The contractors had forwarded copies of its insurance /indemnity details etc. to the architect and Parish Council, and were given the keys to the site, and it was hoped that the preparation of the site and the demolition of the existing building could begin shortly.

The funding for phase one of the project was now in place, but funding raising and/or grant applications for phase two (the internal works) would need to be addressed once the final figures etc. had been confirmed.

The Vice-Chair thanked Councillor Holmes for the update.

### (8) PLANNING:

The Planning Committee had met with representatives from Rooftop Housing to discuss issues previously raised regarding Application 20/01649/S106 re Land at Leamington Road - Application to modify the section 106 planning obligation relating to application W/13/00680 to allow flexibility to change tenure between rent and intermediate housing products, providing no less than 25 properties for affordable rent.

Rooftop explained they were unable to sell seven units due to there being no demand for Class 2 extra care accommodation for purchase, even on a shared ownership basis.

The Clerk would write to the case officer and inform the above, but before submitting its comments would like to see a copy of the revised S106 agreement but, in principal, was now agreeable to the proposed changes.

### **Parish Council comments:**

#### **MEETING: 28:06:21**

Application 21/01384/LB  
Associated Ref: 21/01383/HP

**MR. A. FRIMLEY**  
Milestone House, 122 High Street  
Erection of two-bay carport and installation of concrete block paviour Drive

The Parish Council raise no objections to this application

Application 21/01427/AGR

**CYRENA BARNES**  
Portway Farm, Cheltenham Road  
Extension to existing barn to allow undercover feeding and feed storage

The Parish Council raise no objections to this application

Application 21/01322/HP

**MRS. D. MAKIN**

Norton House, Snowhill Road

Alteration and extension to existing property and reconfiguration of access.

The Parish Council object to this application for the following reasons - the proposal is contrary to SWDP 21 in that the siting and layout does not reflect the characteristics in terms of appearance and does not complement the character of the surrounding area. The scale, height and massing of the proposed development is not appropriate to the setting of the site and, in the opinion of the Parish Council, is unduly overbearing to neighbouring properties.

**MEETING: 15:07:21**

Application 21/01483/HP

**MR. R. GRANDISON**

1 Parsonage Cottage, Snowhill Road

Proposed two-storey rear and single storey side and rear extensions

The Parish Council are sympathetic to the needs of the owners to redevelop this property for their future needs, but it feels compelled to object to the application in its present format. The property is situated within the Broadway Conservation Area and in close proximity to listed buildings, and being located in one of the oldest areas in Broadway, therefore SWDP 21 and 24 must be taken into consideration in that the proposed development must complement the character of the surrounding properties and the landscape – in particular at the rear of the property the views and vistas are not impacted, should not be overbearing, and the scale, height and massing of the development must be appropriate to the setting of the site and surrounding landscape. Concerns were also raised regarding the size of the windows in the rear extension – it was felt that in their present format they would have an impact on light pollution and suggest that conditions are included to reflect this concern.

Application 21/01226/FUL

**HEREFORD & WORCESTER FIRE & RESCUE SERVICE  
HEADQUARTERS**

Broadway Fire Station, High Street

Demolition of existing fire station and construction of new fire station (phased to allow existing station to remain operational until works are completed)

The Parish Council raise no objections to this application but wish to remind the Fire Authority of the need to submit an agreement to the Parish Council for the temporary use of its land adjacent to the Fire Station as previously agreed.

Application 21/01415/FUL

**RPD MANAGEMENT LTD.**

Car spaces and garages, Kennel Lane

One-bed coach house with two garages

The Parish Council object to this application as follows – it is contrary to SWDP 21 and 24 in that the proposed site is within the Broadway Conservation Area, is of inappropriate design, overbearing, and will have an adverse impact visually on surrounding properties. The only access to the site is via Kennel Lane, which is a single-track road, already heavily used by the businesses located there and additional vehicular use will only add to this. Previous applications for an adjoining property at 35 High Street, Broadway, WR12 7DP have been refused, and subsequently dismissed at appeals, and the reasons for dismissal was the effect any development would have on the surrounding historic environment, particularly the character and appearance of the Conservation Area is a result of the way its historic buildings, street pattern and open spaces reflect and illustrate its origins and organic evolution as a rural settlement of some age, and would ask that the planning officer takes this into consideration in making a decision on this application. It was also noted that the proposed development may restrict access to neighbouring garages. The whole Kennel Lane site is part of the new SWDP preferred options, and therefore this proposal is contrary to what is being proposed.

Application 21/01141/CU

**MR. D. WADSWORTH**

The Old Dairy, Bowers Hill, Badsey, Evesham

Change of use of land from agricultural to mixed agricultural/equestrian

The Parish Council raise no objections to this application

**MEETING: 02:08:21**

Application 21/01377/HP

**MR. N. DAVIS**

& Assoc. Ref: 21/01378/LB

Pathlow House, 82 High Street

Erection of a wooden outbuilding. Demolition of existing shed

The Parish Council raise no objections to this application



Application 21/01406/HP

**MR. N. ROBINSON**  
Pencisely, Springfield Lane  
Erection of conservatory to rear

The Parish Council would like it noted that the applicant is both a member of Broadway Parish Council and District Councillor for Broadway. Having viewed the application, it was felt that the aluminium construction is not in keeping within a conservation area and suggest an alternative material be considered. It was also noted that the plans/drawings were not easily understood, and had no clear measurements shown which was disappointing.

Application 21/01445/FUL

**LIMES DEVELOPMENTS LIMITED**  
Melville, Station Road  
Demolition of existing building and development of five self-build dwellings, new access and associated works

The Parish Council strongly object to this application for the following reasons –

The site is outside the village development boundary, classifying it as being in open countryside and is therefore contrary to SWDP 2C, and the emerging Broadway Neighbourhood Plan (Housing and Development HD1 – Development boundary, use of Garden Land HD2, Natural Environment NE6 protect and enhance biodiversity and natural environment. It also borders both the Broadway Conservation Area and the ANOB. The proposed site is at the top of a steep incline and may result in neighbouring properties being overlooked and cause a lack of privacy. Two other similar applications have been refused - 17/02518 and 18/01474 (which was also dismissed at appeal) in close proximity to this proposed site – within the reasons for refusal in both cases it stated that they were contrary to SWDP 2 and that they failed to safeguard or enhance the open countryside and encourage the use of effective use of brownfield land. It also stated that the District Council can demonstrate a five-year housing land supply which gave full weight to these policies - which is still the case with this proposed application. The proposed site is an old orchard and has a wide range of wildlife and the proposed removal of trees and hedgerow would have an adverse effect on the habitat. The Parish Council are of the opinion that this application should be refused in line with the previously refused applications as there are five properties in this application compared to two dwellings (17/02518) and four dwellings (18/01474).

Concerns were also raised that should this application be approved it may provide access to adjacent land for development, which would be of great concern to the Parish Council.

The proposed application requires a new road access which would mean a loss of green space, habitat and would have a significant effect on the area. It is contrary to SWDP5 Green Infrastructure – protect and enhance.

Should the planning officer be of mind to approve this application the Parish Council will ask that both District Councillors for Broadway call the application in for full consideration by the Planning Committee.

Application 21/01558/HP

**MR. H. CAWDRON**  
19 Fleece Road  
Two storey side extension

The Parish Council raise no objections to this application

Application 21/01613/HP

**MR. & MRS. HARVEY**  
Ascot House, Station Road  
Single storey rear extension following demolition of conservatory and new front door canopy

The Parish Council raise no objections to this application

Application 21/01681/HP  
& Assoc. Ref: 21/01682/LB

**MR. I. SANDERS**  
Cruck Cottage, 39 Bury End, Snowhill Road  
Demolition of rear conservatory. Erection of two storey rear extension and internal alterations

The Parish Council wish to object to this application, in line with other recent applications within close proximity of this property. The property is situated within the Broadway Conservation Area and in close proximity to listed buildings, and being located in one of the oldest areas in Broadway, therefore SWDP 21 and 24 must be taken into consideration in that the proposed development must complement the character of the surrounding properties and the landscape – in particular at the rear of the property the views and vistas are not impacted, should not be overbearing, and the scale, height and massing of the development must be appropriate to the setting of the site and surrounding landscape.

**Wychavon Approvals:**

Application 21/00907/HP	<b>M. James</b> , The Orchard, Snowhill Road Replacement of detached garage with single storey extension and erection of new outbuilding for storage
Application 21/01136/HP	<b>Mr. &amp; Mrs. Bullough</b> , 126 High Street Construction of orangery to side elevation
Application 21/01140/HP	<b>Mr. &amp; Mrs. de Grucy East</b> , Evalyn, Station Road Single storey front extension, two storey side and rear extension
Application 21/00920/HP	<b>Mr. A. Neale</b> , 16 Averill Close Demolition of conservatory and erection of single storey rear extension
Application 20/00897/FUL	<b>Lygon Arms</b> , 28 High Street Refurbishment of existing garden buildings, conversion of existing store building to guest suites. Conversion of former piggery to crèche facility. Modification and refurbishment of store and demolition of existing garden store building. Erection of new events building, five guest suites in hotel grounds and new garden store building. Replacement staff accommodation. Reconfiguration of car parking areas and associated landscaping works. Alterations to Back Lane to provide crossing point and new surfacing.
Application 21/01383/HP	<b>Mr. A. Frimley</b> , Milestone House, 122 High Street Erection of two-bay carport

**Wychavon Refusals:**

Application 21/00623/OUT	<b>Greystoke Land Limited</b> , land off Morris Road Residential development of up to nine dwellings with associated access and internal roads, footpaths, parking, landscaping, public open space, pedestrian access to adjoining orchard land, pumping station and other associated works and infrastructure
Applications 21/00969/HP and 21/00970/LB	<b>St. Saviour and Passionist Residence</b> 26 Leamington Road Proposed gateway access in boundary wall

**Withdrawal**

Application 21/01384/LB	<b>Mr. A. Frimley</b> , Milestone House, 122 High Street Erection of two-bay carport
-------------------------	---

Withdrawn 05:08:21

**(9) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:06:21 to 31:07:21**

<b>Payments:</b>	verified by the Clerk together with two nominated signatories	<b>net of VAT</b>
Worcestershire County Council / pension contribution		535.45
Cotswold Building Supplies / Activity Park maintenance		781.60
Maurice Parkinson / mowing contract		820.00
Maurice Parkinson Contracts / lengthsman scheme		235.00
Acorn Creative / general maintenance		150.00
Y. Bostock / office cleaning		36.00
Tudor House Broadway Trust / grant		1,500.00
Unicom / office electricity		56.72
Unicom / telephone, internet		64.60
Planning Portal / planning application re Youth Club		58.00
Cash / postage		16.50
Cash / coffee, milk, sugar		4.30

Cash / stationery	5.50
Cash / office supplies	5.68
K. Beasley / clerk's salary – June	1,396.27
G. A. Tomkins / assistant clerk's salary – June	334.60
HM Revenue & Customs / P.A.Y.E	1,155.75
Wychavon District Council / quarterly refuse charge	375.96
Play Inspection Co. Ltd. / quarterly activity park operational inspection	100.00
Cotswold Security Group Ltd. / office security maintenance contract	89.00
Cotswold Building Supplies / Activity Park maintenance	6.96
R J Agricultural Services / Millennium Garden	100.00
Zoom / zoom subscription	11.99
EBC Group (UK) Ltd. / photocopier charges	23.86
Maurice Parkinson Contracts / lengthsman scheme	235.00
Maurice Parkinson / mowing contract	840.00
Maurice Parkinson / Activity Park maintenance	175.00
Maurice Parkinson / general maintenance	100.00
Water Plus / office water	43.41
S. Williams / Neighbourhood Plan	112.00
Worcestershire County Council / pension contribution	535.45
E.O.N / village green electricity	34.76
A. Hope Tree Services / tree maintenance	395.00
ProCom Service / computer maintenance	33.33
A T Woods / tree maintenance	362.20
Unicom / office electricity	379.87
Unicom / telephone, internet	64.28
Avondale Self Storage Ltd. / Broadway Youth Club redevelopment	108.00
P D Hughes Ltd. / Activity Park maintenance	1,720.00
Paperstation Ltd. / stationery	31.92
K. Beasley / clerk's salary – July	1,396.07
G. A. Tomkins / assistant clerk's salary – July	334.60
S. Williams / Neighbourhood Plan	155.00

**Receipts:**

Lloyds Bank / gross interest	0.73
Worcestershire County Council / lengthsman scheme	96.00
Lloyds Bank / gross interest	0.73
Signpost / contribution to office water	32.65
HM Revenue & Customs / VAT repayment	5,755.89

(10) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Miss. Hardiman reported that residents of Shear House were upset that due to the past anti-social incidents at the premises, all residents of the building were unfairly being tarnished with the same brush. Councillors wished it to be made clear that this was not the case, and it was fully understood that it was only a small section once again spoiling it for the rest. Councillor Robinson was actively liaising with residents and Rooftop Housing Group in an effort to improve the situation.

Councillor Miss Hardiman notified councillors that on Sunday, 7<sup>th</sup> November, starting at 5.00 pm on the village green, there would be a remembrance services for all who wished to remember loved ones lost during the Covid-19 Pandemic, and others who had died throughout the past year, during which the Tree of Light would be official switched on. Nomination forms for the Tree of Light would be available shortly, and would also be available within the Parish Office.

Councillor Miss Hardiman also confirmed that the Remembrance Service would not be taking place at St. Michael's Church this year, but would be taking place on the village green on Thursday, 11<sup>th</sup> November, and also Sunday, 14<sup>th</sup> November, with more details to follow.

Councillor Franks had been approached by a resident regarding the long-standing problem of dog fouling in the village and would like to form a group of volunteers to tackle the issue. The Clerk suggested that the resident should contact the Parish Council office or chair of the Environmental Committee to discuss their ideas further.

There were no further issues raised by councillors, and the Vice-Chair thanked all councillors for their input.

The Vice-Chair closed the meeting at 9.10 pm and opened the public information session of the meeting -

(11) PUBLIC INFORMATION SESSION:

There being no members of the public present the Vice-Chair thanked everyone for attending and finally closed the meeting at 9.11 pm

***Date /Time /Place of Next Meeting: Thursday, 14<sup>th</sup> October 2021, at 7.00 pm  
at the Lifford Hall, Broadway***

## **District Councillor Robinson's Report – August 2021**

I am still in regular contact with Phil Childs, the Street Scene and Amenities Officer of Wychavon District Council, concerning the cleaning of the verges in Broadway. FCC (formerly Focsa, a Spanish company) is the District Council's contractor and are responsible for emptying the litter bins as well as street cleaning. There has been some removal of weeds and detritus, but their work reminds largely incomplete.

Consequently, Neil Hilton, Joe Aspey and I have recently been cleaning the verges and the waste has been collected by FCC. One of their two operatives who works every day in Broadway has resigned and their shortage of staff has been confirmed to me by Phil Childs. This issue together with lack of pavement cleaners leads me to think that the questionable service from FCC will be longer term. However, it has come to my attention that the parish council may be able to apply for additional funds under the Lengthmans Scheme to pay for our own street cleaning.

The Planning Department of Wychavon District Council appears to be taking a stronger line on planning enforcement and is sorting through these indiscretions. Many are found to be legitimate but there are a number outstanding in Broadway. Alice Hemming, Administrative Assistant in Planning Enforcement has sent me an updated list, including those which have been resolved. I need to receive written confirmation from the necessary department before releasing this information.

There are still various issues with Rooftop Housing Association yet to be resolved and I have recently been informed of poor maintenance and anti-social issues in Mill Avenue, Broadway. I have passed this onto Rooftop along with another problem in Wickham Court, Childswickham.

Wychavon District Council are slowly progressing with plans for the development of the football club off Station Road. This would be part of the new housing proposed in that location. Ownership and responsibility for the club has not been properly established and any help from fellow councillors would be gratefully received. Of importance is finding out who are the Trustees.

I have received complaints regarding the speed of traffic along Snowhill Road and have referred the matter to Elizabeth Eyre who is requesting VAS to be deployed.

Broadway TIC is continuing to thrive under the new management of Amanda Cockle. Since the retirement of Chris Brooks, Wychavon District Council has taken a backseat. However, more volunteers are required which will enable the opening hours to expand. I am also still waiting to find out who is Chris Brooks' successor.

Nigel Robinson

## **Broadway - Cllr ELIZABETH EYRE COUNTY and DISTRICT COUNCILLOR REPORT August 2021.**

### **County Issues**

#### **Covid**

Confirmed cases in Worcestershire have increased by **34%** since the end of July. The Worcestershire rate stands at **526** cases per 100,000, the England rate is **532**, the West Midlands rate stands at **547**, Wychavon has **390** cases per 100,000.

Here2Help Worcestershire continues to support individuals and is pro-actively working with individuals who have been asked to self-isolate; there is an increase in demand due to self-isolation.

Planning support is being provided to schools for school testing for pupils.

Bus travel is currently at 21% of pre-Covid levels. Extensive work is carrying on to support schools and key worker/vulnerable children and young people with home to school transport.

**Sponsorship slots available at Tourism Awards:** If you would like more information on sponsoring an award or entering a category with your business, please contact:

[visitworcestershire@worcestershire.gov.uk](mailto:visitworcestershire@worcestershire.gov.uk)

**New on-demand bus service may be a way forward for our villages?** A new 'on-demand bus service launched this month in Bromsgrove – one of the first of its kind in the West Midlands. The pilot allows people living within Bromsgrove and surrounding villages to access both on-demand and pre-booked buses for journeys anywhere within the service area, including to and from the town centre, and nearby villages. The service aims to help reduce congestion and provide improved public transport options for residents. If the pilot is a success, the service will be rolled out across the whole of the county. There is a flat rate for each journey which is £2.50.

**Here2Help Adapt Tourism Support:** Here2Help Business has expanded its support to the Tourism & Hospitality sector. Offering specialised Tourism Business Consultancy to be delivered by Nicky Hewitt and her team from Hill Consultancy, the programme aims to help companies and operators come back stronger, realising their full potential for 2021 and building a sustainable model for 2022 onwards. The Adapt Tourism Programme offers 2 forms of support; Seminar workshops and One to One Bespoke Consultancy. To find out more and apply, visit:

[https://www.worcestershire.gov.uk/info/20908/here2help\\_business\\_adapt\\_-\\_tourism\\_business\\_support](https://www.worcestershire.gov.uk/info/20908/here2help_business_adapt_-_tourism_business_support)

**Evesham town centre improvement works:** Port Street and the Port Street/Waterside Junction should relieve congestion and enhance the town centre. So far, works have focussed on reconstructing the paving along Port Street, upgrading the street lighting along

Port Street, new traffic signals have been installed outside the Regal Cinema, a new signal-controlled pedestrian crossing, and resurfacing works. The overall scheme is scheduled for completion in the autumn.

**Unpaid Adult Carer Survey:** Unpaid carers are being encouraged to take part in a short survey to help shape a strategy for unpaid carers in Worcestershire. Worcestershire County Council and Worcestershire Association of Carers have launched a survey about the aspirations or goals of carers, to find out what unpaid carers wish to achieve and what unpaid carers would like to see included in an updated strategy for carers in the county: [google Adult carers | Worcestershire County Council](#). Sorry I do not have a link yet.

**Worcestershire Libraries, and Archives & Archaeology services have started to reintroduce full service following the lifting of Covid restrictions, check out libraries for activities for children and young people:** Storytimes and Bounce and Rhyme sessions to support speech and language development for under 5's, 'Holiday Activity Fund' sessions across the summer to inspire and encourage reading for pleasure to children who wouldn't normally visit a library, Worcestershire Careers Clinics over the summer months, aimed at 16-24-year-olds to support them in their next steps in education or work.

**Climate Emergency:** Worcestershire County Council declared a Climate Emergency at July's Full Council meeting. It acknowledges the need to act on the causes and impacts of climate change and commits to reducing greenhouse gas emissions to net-zero from Council activities and operations by 2050 and endorses the Council's ambitious Net Zero Carbon Plan. It will:

- Continue to work with our partner authorities to review and update all relevant strategies
- Establish a Member Advisory Group to assist with the future revision of plan and report annually on actions taken
- Reaffirm the target of reaching net carbon neutral by 2050 in line with the Government's target

**Biodiversity funding:** The County Council has been successful in bidding for funding that will look to increase biodiversity at suitable sites across the county. The £83,000 grant will support the County Council's project to develop a Worcestershire Natural Capital Investment Partnership to facilitate a sustainable approach to the biodiversity net gain process. This aims to leave the natural environment in a measurably better state than before. It will enable the Council, its partners, and developers to put in place a framework for ensuring that future development in our county contributes to genuine, long-term improvements for nature and natural habitats.

**Abuse towards Roadworkers: This is increasing.** Professional staff are simply doing their jobs, keeping drivers safe and offering diversion and travel advice. Our Term Contractor Ringway, our partners, and WCC are conducting a campaign to raise awareness of this unacceptable behaviour.

## Local Issues:

**Cinema on the green 27<sup>th</sup> August from 8pm - note road closure**

## Key Planning Application Consultations

- 21/00701/PIP (Permission in Principle) Ridgeway, Station Road, withdrawn
- Broadway Youth Club phase 1 going ahead soon.
- Amber homes, Cheltenham Road application still being worked on by developers.
- Lygon Arms - no date for the work to start
- Station Road 5 self-build houses removal of one - Melville - not yet determined. day

## Footpaths

- Behind Mills Avenue work done but following up on a complaint - compared with other rights of way may not make it on the list.
- Cotswold Way - works scheduled (when the contractor is available!) for the section leading from West End lane towards Broadway coppice / Buckland etc - resurfacing of c.120m length.
- **Awaiting annual Parish List - for future consideration and assessment - list please.**

**Cycleway funds and Plans:** cycling (45-48 k) zoom to start the discussions, to be set up.

**School crossing St Mary's** mid-September right time to assess for school crossing person.

**Medical centre progressing** - September opening?

## Roadworks outstanding

Pye Corner, water on the road, cause known to be resolved  
Burning of inappropriate materials on farmland - action to be taken

## Safety and Security concerns

- neighbourhood watch arrangement - when?.
- Community smart water programme when - offer of financial support. - when?
- Upgrade of the cameras in the High street - dates?

## Speeding around the village

- Seeing more enforcement, more use of VAS camera, a second camera is recommended.
- community speed watch - trying again to get support for this.
- **Request from residents for speed data to be collected High Street outside Eadburgha House - cost £210 \_ Views of Council please**



- **Request from a resident for 30mph t be painted on road at this point - cost £300 per pair – Views of Council Please**

**Fish Hill.** –bikes and some high-performance cars, awaiting information from PCC - **Needs partnership for bids.**

1. **trial site for an acoustic camera (Joint PCC press release expected) key importance considering noise pollution. Need Home Office-supported camera on Fish Hill to address this issue.**
2. **Average speed camera**  
To achieve speeding prosecutions.  
Improved reporting back mechanism
3. **prevent online companies from promoting unsafe behaviour** on motorbikes in specific demanding locations.

**Other outstanding.**

**Bench on land back of spitfire** – awaiting new management company being formed.

**Silted Culvert at the junction with the Spitfire site roughly behind the North corner of the garden of 34 Bloxham Rd** - Footpath 521B / Bloxham Rd - the main pipe into the culvert was the surface water drain from Philips Rd. Ascertaining who is responsible? **Enquiry 105**

**Land near Meadow Cottage** – being investigated

**Notice board Bloxham Road – update from clerk please**

**Local resident meeting re Youth Club** – September