

MINUTES OF MEETING OF BROADWAY PARISH COUNCIL
held at the Parish Office, 5 Russell Square, High Street, Broadway,
on Thursday, 8th December, 2022, at 7.00 pm

PRESENT: Councillors R.W.G.Bennett, Miss D. Hardiman, L. Jones, Dr.J.M.Reading (Vice-Chair), A.P.Riley, Mrs. Rogers and Dr. Wilks (Chair).

Prior to commencement of the meeting a minute silence was observed in memory of Mr. David Robinson, father of Councillor Nigel Robinson, and a former member of the Parish Council, upstanding member of the community and former business owner, who would be greatly missed.

- (1) **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Councillors G.J.Franks, C.A.Grant, Mrs.F.E.A.Phillips, N.D.A. Robinson, Mrs. E.Sims, and County & District Cllr. Mrs. E. Eyre

Apologies also received from West Mercia Police.

- (2) **DECLARATIONS OF INTEREST:**

(a) Register of Interests: councillors are reminded of the need to update their register of interest;

(b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;

(c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- (3) **POLICE REPORT:**

Due to work commitments at short notice, unfortunately PC Ben Trowman was unable to attend the meeting, but asked that councillors be made aware that the parking machines at both the Station Road (Opposite GWRs) and Milestone car parks had been forcibly removed.

- (4) **MINUTES OF MEETING OF THE PARISH COUNCIL HELD ON 13.10.22**

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Dr. Reading, that the minutes of the meeting held on 13th October 2022 be unanimously approved by all present at that meeting, and they were duly signed and dated as a true record.

- (5) **COUNTY AND DISTRICT COUNCILLORS' REPORT:**

Councillor Mrs. Eyre was unable to attend, but had circulated a copy of her report to all councillors (a copy of the report attached herewith)

The report highlighted that the County Council had moved towards a self-service system for reporting potholes, gully, drainage and flooding issues, streetlighting etc. Councillors and residents are encouraged to use this online system, which has several advantages -

- The more people that report an issue the more likely it is to be fixed
- Customers can now select which drainage feature is causing an issue (drains and gullies, kerb drainage, ditches, and culverts etc) and we help with this by providing photographs showing each of these features with

a brief description of their purpose and where they are commonly located.

- Customers will be able to see our optimum inspection and cleaning regime and details of when these were last emptied or cleansed. We will still attend an asset outside of this time where issues are reported and consult our database to gather intel and carry out a site visit where appropriate.
- Uploading a photo tells the engineers exactly what the problem is and where it is.
- Customers can provide more detail so that we get a better understanding of the issue, its location and whether we've received other reports on the particular issue.
- The clerk is no longer a bottleneck to getting problems fixed.

There was now information available to allow the Clerks to access the Nation Highways system to ascertain road closures/divisions etc. The new system would be available from January 2023.

There were updates on local issues – see full report for details.

Councillor Miss Hardiman reported that a local resident had fallen in the High Street as the result of tripping over a paving slab. This had been reported to the County Council via 'Report It' and a response was awaited.

Due to the death of his father, Councillor Robinson had not submitted a report, but would submit an extended report for the next meeting in January.

(6) CLERK'S REPORT AND CORRESPONDENCE:

The Smaller Authorities Audit Appointments (SAAA) have written to notify each Town and Parish Council that it has concluded its procurement process and the award of limited assurance review contracts for the period 2022/23 to 2026/27, and our existing auditors - PKF Littlejohn LLP have been appointed as Broadway Parish Council's external auditor for said period.

The National Salary Award for 2022/23 has reached agreement on the new pay scales for 2022/23 to be implemented from 1st April 2022. It was proposed by Councillor Riley, seconded by Councillor Mrs. Rogers and unanimously agreed that the Clerk's and Assistant Clerk's salaries be increased accordingly and backdated accordingly.

Mr. John Westwood has been appointed as the new footpath officer for Broadway, replacing Mr. Frank Benham. Name/contact details will be upload to the Parish Council website accordingly. Email: johnwestwood123@yahoo.com Telephone No: 07785 392622.

Any footpath issues etc. should be reported via the County Council 'Report It' or via the Clerk, and any necessary work/repairs etc. would then be delegated to Mr. Westwood or a contractor depending to the work required.

An incident has occurred in the Activity Park regarding a fall from a piece of equipment by an adult. Quarterly inspections are undertaken at the Activity Park, and the latest inspection report deemed the piece of equipment above as low risk. The Clerk has been contacted by the claimant's solicitor and has forwarded details etc. to the Parish Council insurers to undertake the completion of the necessary forms and correspondence accordingly.

As notified to all councillors, following the resignation of Mr. Antony Holmes, the Parish Council have now been notified by the District Council Electoral Services that it can co-opt a replacement member to join the Parish Council. The Clerk has placed notices on the Parish Council noticeboard, office window, on the website and in the Library. Application forms can be obtained from the Parish Office and must be completed and returned by 31st December, and a decision will be made at the Parish Council meeting on 19th January 2023.

The Presentation Evening for the Wychavon Parish Games 2022 took place on Wednesday 23rd November at Bengeworth Club, Evesham. Broadway finished 9th overall out of an entry of 25 parishes, and won the Ladies Darts, and were runners-up in both the Bowls and Crib. Overall winners of the Games were Evesham Bengeworth, and runners-up were Bretforton. The Clerk attended the evening to present the Crib Trophies, which sponsored by Broadway Parish Council. Mrs. Joan Parfitt, who acts as Broadway's Organiser has indicated that she will willing to continue in this role, which was gratefully accepted by the Parish Council and thanks was given to her for all her hard work and endeavours. The Clerk was instructed to send a letter to Mrs. Parfitt accordingly. The Chair was keen that Broadway partake in as many events as possible and would encourage more residents to get involved as part of the Parish Council's commitment to bring the village together more. It was suggested that more information be made available to make more people aware of the Parish Games and how they can join in. If anyone is interested in taking part, please contact Mrs. Parfitt or the Parish Office.

Mrs. Chrissie Grier, Royal British Legion Poppy Appeal Organiser, has written to notify the Parish Council that she is no longer able to volunteer for this role, which she has undertaken since 2017. Since the closure of the Royal British Legion branch in Broadway, the workload has fallen to a very few people and this has proven challenging. Mrs. Grier thanked the Parish Council for all its support and hopes that a volunteer comes forward to take on the role to ensure the Poppy Appeal can continue in Broadway for the future.

(7) **REPORTS/UPDATES OF COMMITTEES:**

Each Chair had submitted a table of updates/actions required – a copy of which would be included with the minutes, but were asked to raise any matters requiring attention as followed:

Environmental and Sustainability Committee:

As previously discussed, it was suggested that an additional piece of equipment be purchased to enhance the Activity Park, and the Clerk and Councillor Jones had obtained brochures/quotations etc. Councillor Jones showed councillors the proposed equipment and a site visit (no charge for the site visit) was to be arranged with the equipment provider to obtain a more detailed quotation and would report back to the Council accordingly at the next meeting. It is hoped that the new piece of equipment could be funded via Section 106 monies.

Councillor Riley and the Clerk had discussed with the District Council regarding removing three of the old-style bins and purchasing two new bins to be sited - one on the small village green and one by the Library.

A sub-committee was to be formed to discuss the siting/purchase of the sixty-nine remaining trees from the Queen's Jubilee – more details to follow.

Finance Committee:

The Clerk would prepare the three-quarter year accounts as at the end of December, together with a draft proposed budget for 2023/2024 and a meeting would be arranged in early January to put forward its recommendations etc. to the next full Parish Council meeting on 19th January. Following the resignation of Antony Holmes from the Parish Council there was the need to select a new Chair of the Finance Committee, and if anyone was interested in taking on this role please contact the Clerk.

Leisure, Community and Wellbeing Committee:

Councillor Miss Hardiman noted that the Medical Centre was still raising a number of challenges and a representative had been invited to attend the Parish Council meeting to help understand some of these issues etc. but unfortunately had not been able to attend this meeting. Councillor Dr. Reading had spoken with the new Practice Manager, who had agreed to attend the January meeting to discuss the issues of concern and how things could be improved to help both the Practice and Patients. It was suggested that a representative from the Parish Council be on the Patient Participation Group, and the Chair asked if any of the councillors were interested to contact the Clerk.

Councillor Miss Hardiman reminded all councillors to look out for the ‘Advent Window’ displays in various shops/office/schools/churches throughout December – the Parish Council Office is number ‘6’.

Publicity and Communication Committee:

Councillor Bennett reported that he had been in discussion with the Hunt as to how to better regulate the display of posters etc. in the Hunt Field and would report back accordingly.

The Chair, Councillor Sims, was arranging a meeting to discuss improvements to the Parish Council website and linking it with other appropriate website at local, District and County level, and would report back accordingly.

Safety and Security Committee:

The Chair, Councillor Franks, was unable to attend the meeting – see table for updates etc. The new VAS sign had been purchased and had been installed on Station Road. A new site had been approved for Snowhill Road, and was awaiting the installation of a siting pole, and a site was also being sought in the High Street.

A meeting had been held to discuss the Defibrillators within the village and a map was being produced to show where each defibrillator was located. It was also discussed that some additional defibrillators were needed, funding was available to provide these and a maintenance budget was required to provide additional batteries etc.

The Neighbourhood Watch Scheme and Speed Watch would be progressed in early 2023 – more details as available.

Youth Club:

Councillor Dr. Reading, Chair of the Youth and Community Centre Committee gave a brief update as follows:

The PWLB Loan Application had been completed and forwarded to Worcestershire CALC for verification. Comments had been received from a resident on alternative ways of carrying out our consultations in future. The Parish Council welcomed the involvement of residents and it was agreed that the comments should be taken into consideration for future consultations.

Broadway Parish Council wish to seek the approval of the Secretary of State for levelling up Housing and Community to apply for a PWLB loan of £150,000.00 over the borrowing term of 15 years for the redevelopment of Broadway Youth and Community Hall. The Annual loan payments will come to approximately £13,500.00 and it is intended to increase the precept for the purpose of the loan payments.

Proposed by – Councillor Riley - Seconded by – Councillor Miss Hardiman and unanimously agreed that the resolution be passed.

Councillor Bennett was willing to assist setting up charitable status for the Youth and Community Centre, and Dr. Reading would contact him to arrange to meet and go through

the documentation. The Chair thanked Councillor Bennett for offering his assistance with the application.

(8) PLANNING:

Parish Council Comments:

**MEETING
24/10/22**

W/22/01735/HP **MR. & MRS. M. WOOD**

Highgate Cottage, Cheltenham Road

Demolition of existing detached single garage and erection of single storey side extension and new dormer window to first floor.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that officers be mindful to comply with Policies BE6 – Extensions and Conversions, and NE9 – Tranquillity and Dark Skies, in the Broadway Neighbourhood Plan.

W/22/01829/HP **MR. JAMES HICKS**

Mulberry Cottage, Springfield Lane

Erection of rendered garden shed.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/22/01859/FUL **MS. JENNIFER MORRISON**

The Old Station House, Station Road

Change of use from C1 Bed and Breakfast to C3a Residential.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/22/01688/FUL **MR. ROBIN BAKER**

Battridge Cottage, Church Street

Installation of Solar PV Panels and associated tree works.

The Parish Council are supportive of the use of renewable/low carbon energy systems as per SWDP 27, as long as such systems comply with SWDP 6 and 24. This is also supported by the Neighbourhood Plan Policy BE.7 - Energy Efficiency and Renewable Energy. The Parish Council would suggest that the applicant consider using non-reflective Solar PV Panels to reduce glare.

W/22/01728/HP **MR. NEIL HEMMING**

Pennylands Nurseries, Evesham Road

Proposed alteration and extension to existing house.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers, but would ask that officers be mindful to comply with Policies BE6 - Extensions and Conversions, and NE9 - Tranquillity and Dark Skies, in the Broadway Neighbourhood Plan.

MEETING
31/10/22

W/22/01883/HP

MR. & MRS. RUSHMORE

Hunters Court, 50 High Street

Conversion of the garage into habitable accommodation and associated external alterations.

In principal, the Parish Council raise no objections to this application, but would like to know why the planning condition to not allow the garage to be converted to habitable accommodation and the removal of permitted development rights in 2002 appear to be no longer applicable as stated in the Design and Access Statement.

W/22/01980/HP

R. QUINN

11 Tythe Road

Rear and side extension.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that officers be mindful to comply with Policies BE6 – Extensions and Conversions, and NE9 – Tranquillity and Dark Skies, in the Broadway Neighbourhood Plan.

W/22/02125/HP

MR. LANCE TANKARD

19-21 St. Michaels Cottage, Church Street

Demolition of existing garage and erection of garden office building.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that officers be mindful to comply with Policy NE9 – Tranquillity and Dark Skies in the Broadway Neighbourhood Plan.

W/22801728/HP

MR. ALAN FRIMLEY

Associated Ref:

W/22/02076/LB

69 High Street

Forming new window opening, enlarged door opening, fitting of photovoltaic panels and internal alterations, enlargement/change of use of shop 1 and reduction/change of use of shop 2, alterations to Flat 1.

The Parish Council object to the new window opening and enlarging of the door as it is felt that it is contrary to SWDP 6 and 24 both of which state that proposed development should conserve and enhance heritage assets, including its effect on the setting. This is supported by Policy BE.4 - Heritage Assets in the Neighbourhood Plan. The Parish Council are supportive of the use of renewable/low carbon energy systems as per SWDP 27, as long as such systems comply with SWDP 6 and 24. This is also supported by the Neighbourhood Plan Policy BE.7 - Energy Efficiency and Renewable Energy. The Parish Council would suggest that the applicant consider using non-reflective Solar PV Panels to reduce glare.

The Parish Council raise no objections to the internal alterations.

MEETING
03/11/22

W/22/01705/FUL **ANNA PORTER**

Land At, Kennel Lane

Erection of three (3 bed) dwellings and associated site works following demolition of existing garages.

The Parish Council has no objection, in principal, to the redevelopment of the site, however the Parish Council would like the design reviewed to comply with (a) BE.1 - Design Principal and HD.1 - Development Principals in the

Broadway Neighbourhood Plan, in that it is modest in the proportion to the size of the site, proportionate in mass to neighbouring properties and designed to respect the context and amenity of the neighbouring properties, and provide satisfactory arrangements for access and parking, and (b) SWDP 21 - Design in that all development is of high design quality, integrates effectively with its surroundings and reinforces local distinctiveness and conserve heritage assets and their surroundings.

The Parish Council has and will continue to raise its concerns as to the safety aspects of traffic using Kennel Lane. It is also suggested that due to the proximity of the Hunt facilities an environmental assessment is undertaken, in particular, concerning noise issues.

MEETING
21/11/22

W/22/01017/FUL **MR. PETER RENFREW**

Westbank, Station Road

Three-bedroom Cotswold rubble stone cottage.

Amended Design & Access Statement- including Tree Survey to concerns raised by the Council's Conservation Officer and Tree Preservation Officer.

The Parish Council raise no objection to this application, however it supports the concerns of the Conversation Officer regarding the trees and would ask that Policy NE5.3 - Natural Environment be taken into consideration as part of the decision process. The Parish Council also ask that the proposed development should be in accordance with the principals within HD.1 - Development Principals and NE.9 - Tranquillity and Dark Skies Policies

as set out in the Broadway Neighbourhood Plan.

W/22/02300/HP **MR. RUSSELL THOMPSON**

Ridgeway, Station Road

Conversion of existing outbuildings to a domestic garage and home gym/office/annex, ancillary to the dwelling house and extensions to dwelling as approved under planning reference W/22/01260/FUL - variation of condition 5 variation of condition 5.

The Parish Council object to this application for the removal of condition 5 as application W/22/01260 clearly stated the building should only be used privately and not used for habitable accommodation to ensure no harm to the amenity of the local area and residences in accordance with SWDP 21.

W/22/02272/HP
&
Associated Ref:
W/22/02273/LB

MR. LANCE TANKARD
St. Michael's Cottage, 19-21 Church Street
Replace existing 5-bar timber gate with a solid gate and stone piers

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/22/02263/HP

MR. J STACKHOUSE
Milestone House, 122 High Street
Erection of Detached Oak Framed Garage to Rear

The Parish Council object to this application for the following reasons - the Parish Council is of the opinion that it is contrary to SWDP 21 and 23 in that all development within the AONB should conserve and enhance the special qualities of the landscape. This is also supported by BE1 within the Broadway Neighbourhood Plan.

The Parish Council would like to raise its concerns regarding the privacy issues raised by the neighbouring property and that it is also proposed to be used as a workshop.

Wychavon Approvals:

W/22/02125/HP

MR. LANCE TANKARD
19-21 St. Michaels Cottage, Church Street
Demolition of existing garage and erection of garden office building.

W/22/01980/HP

R. QUINN
11 Tythe Road
Rear and side extension.

W/22/01728/HP

MR. NEIL HEMMING
Pennylands Nurseries, Evesham Road
Proposed alteration and extension to existing house.

W/22/01883/HP

MR. & MRS. RUSHMORE
Hunters Court, 50 High Street
Conversion of the garage into habitable accommodation and associated external alterations.

W/22/01859/FUL

MS. JENNIFER MORRISON
The Old Station House, Station Road
Change of use from C1 Bed and Breakfast to C3a Residential.

W/22/01829/HP

MR. JAMES HICKS
Mulberry Cottage, Springfield Lane
Erection of rendered garden shed.

W/22/01735/HP

MR. & MRS. M. WOOD
Highgate Cottage, Cheltenham Road
Demolition of existing detached single garage and erection of single storey side extension and new dormer window to first floor.

W/22/00343/HP

MR. & MRS. J. BROWN
109 Sandcroft Avenue
Two storey rear extension.

Wychavon Refusal:

W/22/01785/HP

MR. P. PARKES

Clematis Cottage, Leamington Road

Creation of dropped kerb access from Leamington Road (B4632) to Clematis Cottage.

(9) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:10:22 to 30:11:22

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Worcestershire County Council	Pension Contribution	£817.41
Unicom	Telephone/Internet	£69.23
Unicom	Office Electricity	£220.11
E-ON Next	Village Green Electricity	£45.10
Repark Ltd	Stationary	£5.82
Adobe Ltd	Computer Maintenance	£17.62
K Beasley	Clerks Salary- October	£1,436.56
L Chapman	Assistant Clerk's Salary- October	£836.40
Memorials of Worcester Ltd	War Memorial Maintenance	£401.50
PKF Littlejohn LLP	External Auditor's Fees	£800.00
Broadway Bowling Club	Meeting Expenses	£50.00
Broadway Community Magazine	Broadway Magazine	£800.00
Peter Reading	Christmas Lights Expenses	£2,588.25
UK Safety Management Ltd	PAT Testing	£117.00
R Chambers	Broadway First School Project	£440.97
Avon Planning Services	Neighbourhood Plan	£1,365.00
Avon Planning Services	Neighbourhood Plan	£1,305.00
Avondale Self Storage Ltd	Broadway Youth Club	£86.00
A T Woods	Tree Maintenance	£1,995.00
Worcestershire County Council	Lighting Initiative Charge	£3,131.32
Water Plus	Office Water	£54.58
Cotswold Building Supplies Ltd	General Maintenance	£49.10
Mrs P Valender	Planters	£67.50
Cotswold Sercurity Group Ltd	Sercurity Contract	£89.00
Bumps and Babies	Grant	£100.00
Royal British Legion	Donation	£100.00
Evesham Self Drive	Insurance Exps re Accident Claim	£1,000.00
Worcestershire County Council	Pension Contributions	£817.41
Unicom	Telephone/Internet	£69.51
Unicom	Office Electricity	£95.78
Elan City Ltd	VAS	£2,200.00
P D Hughes Ltd	Activity Park Maintenance	330
Cotswold Building Supplies Ltd	Christmas Lights Expenses	£819.38
K Beasley	Clerks Salary- November	£1,436.56
L Chapman	Assistant Clerk's Salary- November	£836.40

Maurice Parkinson Contract Services	Mowing Contract	£460.00
Maurice Parkinson Contract Services	Mowing Contract	£50.00
Maurice Parkinson Contract Services	Mowing Contract	£840.00
Maurice Parkinson Contract Services	Lengthsman Scheme	£234.00
Maurice Parkinson Contract Services	Lengthsman Scheme	£365.00
Vale Press Ltd	Neighbourhood Plan	£160.00
Avondale Self Storage Ltd	Broadway Youth Club	£86.00
John Russell Digger Hire Ltd	Broadway First School Project	£700.00
LexisNexis	Books	£171.99
Paperstation Ltd	Stationary	£24.45
Marlowe Fire & Security	Office Fire Extinguisher Services	£57.00
The Play Inspection Company	Quarterly Activity Park Operation	£105.00

Receipts:

Lloyds Bank	Gross Interest	£2.28
Signpost	Contribution to Office Water	£27.29
Signpost	Contribution to Office Electricity	£70.13
Gigaclear Ltd	Donation re Broadband Work	£75.00
Lloyds Bank	Gross Interest	£7.12
Broadway Show Society	Donation re Christmas Lights	£2,625.87
Broadway Car Show CIC	Donation re Christmas Lights	£1,050.00
Wychavon District Council	Donation re Christmas Lights	£500.00

(10) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Rogers, supported by other councillors, raised concerns regarding the sweeping up of leaves etc. in several areas around the village. The Clerk would contact the District and/or County Council to ascertain who was responsible for clearing which area.

Councillor Miss Hardiman asked if there was any update regarding a site for a new burial ground. The Chair replied that this needed further discussions regarding some of the possible options and suggested that this be discussed at the next meeting when Councillor Mrs. Eyre would be in attendance.

Councillor Dr. Wilks notified councillors that a meeting to plan events etc. for the King's Coronation would be taking place in the new year and anyone interested in contributing was invited to attend, together with all councillors– further details re date/time to follow.

The Chair and Vice-Chair had organised an informal meeting on Monday 12th December with each councillor to discuss their thoughts/views on the past twelve months and future plans etc. for example what went right, and/or how can things be improved?

There being no further matters raised by councillors, the Chair thanked councillors for their input and closed this part of the meeting at 8.10 pm and opened the PUBLIC INFORMATION SESSION:

(11) PUBLIC INFORMATION SESSION:

A resident from Tythe Road had concerns with a Planning Application, which was to be discussed at the next Planning Committee meeting on Tuesday 13th December but was unable to attend. The resident had submitted an objection via the District Council Planning Portal and had

forwarded additional comments to the Chair of the Planning Committee for consideration at the meeting.

The Chair thank the member of the public for attending and finally closed the meeting at 8.15 pm.

***Date /Time Next Meeting: Thursday, 19th January 2023 at 7.00 pm
at the Parish Council Office***

Broadway December 2022

District and County Councillor Eyre's Report

REPORT IT

You are all aware that WCC has moved towards self-service for reporting potholes, gully, drainage, flooding and street lights out issues etc.

Residents and councillors are encouraged to use the report dashboard online this has several advantages:

- The more people that report an issue the more likely it is to be fixed
- Customers can now select which drainage feature is causing an issue (drains and gullies, kerb drainage, ditches, and culverts etc) and we help with this by providing photographs showing each of these features with a brief description of their purpose and where they are commonly located.
- Customers will be able to see our optimum inspection and cleaning regime and details of when these were last emptied or cleansed. We will still attend an asset outside of this time where issues are reported and consult our database to gather intel and carry out a site visit where appropriate.
- Uploading a photo tells the engineers exactly what the problem is and where it is.
- Customers can provide more detail so that we get a better understanding of the issue, its location and whether we've received other reports on the particular issue.
- The clerk is no longer a bottleneck to getting problems fixed.

One – network road closures and events

To again avoid bottlenecks and get parishes up-to-date information I will be working with clerks to help them access the national highways system which records all events on the highways. Information can cover next week, month or more. It will tell the clerk why and what the diversion routes etc and give them access to contact if there are issues. This will be ongoing from January.

Updates on local issues

S106 monies update

S106 cycling money working with spitfire to find a use for – legal agreement can't be changed – cant use money to improve Leamington Road, Right of way upgrade to small bridge already in the work plan. It's a Spitfire Resident Association/ WCC issue

S106 Community money – clerk costing out cycle track gravel material outside ring of activity park for children to learn to cycle and, runners to use.

Waste - Burning of inappropriate materials on farmland – Snowhill road - watching brief.

Safety and Security issues

CCTV cameras for Activity Park request to Fire Authority – costs have risen, more than double as in the case of the Youth Club, FA will consider.

BBA and CCTV cameras in High Street Funding is required to upgrade the current CCTV network and infrastructure from an analogue system to a digital system

And additional resources for additional staff to man CCTV. WDC Council on 7th December passed a motion to add 300k to Capital programme 23/24 (New Financial year) for infrastructure improvements funded by capital receipts and in principle additional cost of staffing. Have verbal agreement this includes Broadway so moving to get a confirmation in writing.

Acoustic camera Phase 3 bid for Fish Hill – Many bids. ours was not supported by the Home Office

Average speed camera – considering how to fund – many hundreds of thousands as understood.

Supporting the parish: pushing Marc Watts (Camera Safety Partnership) for a community speed watch arrangement on the Cheltenham and Snowhill Road if speeds allow, neighbourhood watch arrangements, community smart water programme,

Exiting Old Mill – chasing officers for action

Bench on land back of spitfire – new management Co. to agree

Youth Club: Providing information to support a bid to the Public Loan Body.

Gullies: A44 drainage problem from Collin Lane roundabout to Dogs Trust on the Western side – outstanding

Burial Ground – discussions with landowners. Awaiting Parish's decision.

Road closures 4 – 6 Jan 2023 - 8.00 am to 5.00 pm – new customer connection PENNYLANDS BANK, U45616 (usrn: 45401040) Junction with C2007 - Childswickham Road / Junction with B4632 - Evesham Road Please note diversion is unsuitable for high-sided vehicles.

Bus stop request Evesham Road, - 1893 (start of Pitchers Hill) Broadway (Coordinates: 52°03'25.7"N 1°53'12.7"W), awaiting a response from transport

Roadworks and countryside service outstanding

Pye Corner, water on the road, more work to be done.

Knotweed treatment near the turn to an orchard farm, watching brief.

Planning application 21/01331/CU Keeping eye on the visibility spays.

Crossing Leamington Road: SLOW road marking on both approaches into the Zebra Crossing requested – to be done.

Concern re obstructed hedges Fish Hill: planned works along Fish Hill for two nights under a road closure addressed, cut back the verges and vegetation. Green Team has my request. Also request from Bob Haynes Safer Roads to ensure all vegetation is cleared from the signage on Fish Hill has been passed on as well. Checking if done.

Safety issue on bend Childswickham Road – in hand TRO's out awaiting the consultation to end. Enquiry notification 2355: Pole for Vas Sign or agreement to use the pole for VAS Sign on High Street. Many HGVs and other speeding in the evening affect foundations.

Enquiry 2514 Pole on High street for battery VAS: Officer has been to the site, new signs ordered to be reset with posts,

Enquiry notification: 2386: The A44 Broadway bypass between the Willersey roundabout and the start of the 3-lane section going uphill has become extremely bumpy of late – signs of subsidence. Officer inspected the site, there

are several areas on the southbound side of the road that have sunk. Some kerbs are also misaligned. Officer has raised an advisory for our Design and Build Engineers to inspect further for any works that may be deemed necessary

Enquiry notification 2183: Snowhill Road Broadway - excessive speeding: no footpath on much of the road to St Eadburgha Church, Cricket Club, and Church Cemetery many walkers to Snowhill Manor, and Snowhill, previously cricket teenager killed on a bicycle several years ago - many reports of near misses. Requested Chevrons/Dragon teeth, near approach to 30mph and 30mph painted on Road - at best location - probably near to West End Turn. Kieran Hemstock to survey for any markings /Bob Haynes Camera Safety to discuss. Happy to use my cllr budget to pay.

Enquiry notification 1894: High Street - water issuing from 3 locations, outside 164 Pike Cottage also opposite 155 and 153. The water is issuing from the seams of an old excavation and so I'm assuming foul or sewer. I've phoned STW and been given a service request 2005810677. They informed me that this was also reported as a clean water leak on 6/10/22. It was inspected, and they reported no leak but groundwater. None of the wet patches is in the same place as the historic wet patch which appeared to issue from the field at the side of Pike Cottage. We await a result from STW.

Enquiry notification 2387: outside Bell Yard in the High Street, a missing cap on a service hole

Footway Maintenance requests:

Footway A44 Wickhamford to Broadway: cost 93k for 6 sections. Some patching was done and 1 section was identified for renovation. Awaiting delivery date.

Snowhill Road footway: from Broadway Church to the old Church. Two issues: the overgrown existing path which only goes so far, and the non-existent new path to the church from the overgrown section. This location has been attended and the Local Works Team has been advised of the poor condition of some of the footway. Regarding the verge past the West End Lane Turning, WCC conducts grass-cutting and verge maintenance as effectively and efficiently as possible. Unless your inquiry relates to a specific hazard, we would ask for your patience. I take that to mean it falls within regular maintenance.

Cheltenham Road: The footpath on Cheltenham Road requires considerable attention up to the West End Lane turning. Beyond that junction, the footpath becomes almost completely overgrown and indistinguishable. This location has also been attended repairs are due to be made to the footway shortly.

Enquiry 1704: Footway alongside Leamington Road added 11th July 2022:
B4632. From a point near Sandcroft Farm /Spitfire Estate to the corner near the A44 roundabout at Smallbrook Corner. This path is quite heavily used in both directions by walkers Mums with prams and some invalid carriages. 4 photos advisory for our Footway Team to survey resurfacing the footway on both sides of the road between Leamington Road and adjacent to 250, High Street. Response – no safety issues – asked if I could part fund – asked for costing and plans. This need to be considered alongside requests to enable older people’s buggies /etc into the village.

Enquiry 2685 Gullies A44 According to our systems there are over 20 gullies plotted along A44 going south from the stone store. Three are showing as having issues caused by blocked ditches. BB will inspect the route and raise any orders as necessary if there are any other blocked gullies. He will also look into the blocked ditch issue

Childswickham Road to Car Park

Request for the reconstruction of footway Leedons to Broadway – section not already done. Query re street cleaner. Talk to PC re the area near the cider house.

W/ENF/22/0439 Deviation from approved plans (21/01415/FUL) Car spaces and garages Kennel Lane