

***MINUTES OF MEETING OF BROADWAY PARISH COUNCIL
held at the Parish Office, 5 Russell Square, High Street, Broadway,
on Thursday, 13th October 2022, at 7.00 pm***

PRESENT: Councillors R.W.G.Bennett, Miss D. Hardiman, L. Jones, Mrs.F.E.A.Phillips, Dr.J.M.Reading (Vice-Chair), N.D.A. Robinson, Mrs. Rogers and Dr. Wilks (Chair).

Also in attendance: County & District Cllr. Mrs. E. Eyre
Representative from West Mercia Police

(1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from Councillors G.J.Franks, C.A.Grant, A.P.Riley, and Mrs.E.Sims.

(2) DECLARATIONS OF INTEREST:

- (a) Register of Interests: councillors are reminded of the need to update their register of interest;
- (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
- (c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

(3) POLICE REPORT:

Unfortunately, PC Trowman is unable to attend due to an incident at work from which he is still recuperating, but PCSO Karen Kempton was in attendance to give the police report. PCSO Kempton reported in general the level of crime in the village was low. An incident had occurred on Saturday 24th September, when a watch was forcibly removed from an elderly member of the public in Kennel Lane at approx. 2.00 pm. This is ongoing investigation and police are appealing for any witnesses to contact the police. Other minor issues included a shed break in, a couple of legal disputes and youths had been causing issues at the back of the Lygon Arms Hotel. Councillor Mrs. Rogers reported that there had been an accident between two vehicles on Cheltenham Road due to excessive speed in a 30-mph area. The police attended the incident, and they have been forwarded photographs and a report on speeding in Cheltenham Road by a local resident. The Clerk asked for an update regarding the incident involving a car near to the Fish Hill roundabout. In response PCSO Kempton reported that the police were aware of the incident and stated that it was a genuine accident.

PCSO Kempton confirmed that the police, in particular PC Trowman, are regular undertaking patrols around the village (at least three or four times a week), and the latest dates for the Drop-in Sessions at Signpost are: Wednesday 19th October 2.00 – 4.00 pm; Tuesday 1st November 1.00 – 3.00 pm; Wednesday 16th November 2.00 – 4.00 pm; Tuesday 29th November 1.00 – 3.00 pm; Wednesday 14th December 2.00 – 4.00 pm and Thursday 29th December 2.00 – 4.00 pm.

Councillor Mrs. Eyre reported that there was a need to review the CCTV, which would include (a) mapping the locations of cameras within businesses in the High Street, (b) identify how such cameras can and cannot be legally used, (c) upgrade the two CCTV cameras in the

High Street, and (d) ask the Fire Authority to install a CCTV camera at its new Fire Station, so that it can also monitor the Activity Park.

It was also confirmed that work was underway to extend the yellow lines on Childwickham Road, and 'dragon's teeth' markings had been placed on Station Road to highlight the approach to the 30-mph zone by Station Road Bridge. Councillor Mrs. Eyre reported that it was envisaged that 'dragon's teeth' marking could also be used on Snowhill Road.

PCSO Kempton confirmed that regular speed checks were being conducted on all the major entrance roads to the village, and that PC Trowman had recently undertaken training to use a new type of speed gun/camera, which will be particularly useful on Fish Hill and will allow the police to record speeding vehicles and then download the information at a later date and issue tickets/fees accordingly.

The Chair thanked PCSO Kempton for the police report and updates. PCSO Kempton left the meeting at 7.20 pm

(4) MINUTES OF MEETING OF THE PARISH COUNCIL HELD ON 25.08.22

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Bennett, seconded by Councillor Robinson, that the minutes of the meeting held on 25th August 2022 be unanimously approved by all present at that meeting, and they were duly signed and dated as a true record.

(5) COUNTY AND DISTRICT COUNCILLORS' REPORT:

Copies of reports from County and District Councillor Mrs. Eyre and District Councillor Robinson had been circulated to all councillors. (a full copy of each report attached herewith).

County & District Councillor Mrs. Eyre's Report:

Councillor Mrs. Eyre highlighted the following matters –

County and District Matters:

Councillor Mrs. Eyre urged councillors to have their say on Worcestershire's plans to transform rail to 2050.

There was also been an assessment of the County Council's 'Active Travel', and in response the County have written to the new Secretary of State at the Department of Transport to voice its concerns at the disappointing assessment.

The County Council 'Report It' site had been made more user-friendly, and councillors and residents are encouraged to use the site to report such as drainage / flooding / potholes / footways and footpath issues etc. It is now possible to see optimum drain/gullies inspection and cleaning regime and details of when each one was last emptied or cleansed.

EnRich Programme had been set up to help support those wanting to know more about starting a business, including a free two-day course to provide young entrepreneurs with the key skills and knowledge to start a business. In addition, Enterprising Worcestershire has a variety of support programmes to help start-up individuals and early-stage businesses in Worcestershire. More details are available on the County Council website.

Create Streets project had been launched – more details were included in item (8).

Local matters:

Details/updates on local issues are contained within the full report, including details of roadworks/road closures etc.

Councillor Mrs. Eyre confirmed that work was soon to commence on the redevelopment of Broadway Fire Station.

Councillor Jones asked if the marquee outside of the Broadway Hotel and the table and chairs outside of a number of restaurants/cafes would now be required to be removed as the

deadline to do so at the end of September had now been passed. In reply, Councillor Mrs. Eyre reported that the marquee had been referred to the enforcement team and was being dealt with accordingly and would check with County Council Officers regarding the others and ensure any necessary actions/recommendations are undertaken. Councillor Jones also asked for an update regarding A-boards, and Councillor Robinson replied that this would be further discussed at the next Visitor Management Group meeting and would invite Councillor Jones to attend.

District Councillor Robinson's Report

Councillor Robinson highlighted the following matters –

The Final recommendations for the new electoral arrangement for Wychavon had been published, and recommended an enlarged ward for Broadway with Childswickham, Wickhamford (as previously) to include Aston Somerville, Sedgeberrow and Hinton on the Green.

A new escalation protocol with Rooftop Housing Group had been agreed with the District Council

Councillor Robinson confirmed that following the issue raised regarding fire hazard due to hot weather conditions, a copy of the recommended actions had been forwarded to the landowner concerned. Councillor Robinson reported that a meeting had been arranged with this landowner to discuss the matter in more detail. Councillor Mrs. Eyre confirmed that there had been no increase in secondary fires in Worcestershire over the hot weather period the area experienced earlier this year.

An additional matter was added regarding Broadway Football Club, Councillor Robinson had previously reported his concerns regarding the inadequate changing facilities at the club and notified the Council that the senior teams had decided to play its home games at Bretforton. A meeting with the District Council to discuss the redevelopment of the football club site would be taking place shortly, when it was hoped that an indication as to when the new facilities would be completed could be given.

There being no further questions for either Councillor, the Vice-Chair thanked both for their reports and for all their hard work and endeavours on behalf of the Parish.

(6) CLERK'S REPORT AND CORRESPONDENCE:

Mr. A. Holmes had resigned as a councillor, and the Clerk, as legally required, had notified the District Council and a statutory Notice of Vacancy had been issued and displayed. The Electoral Services Department would notify the Clerk after 27th October as to whether there would be an election or if the Parish Council could co-opt to fill the vacancy. The Chair thanked Mr. Holmes for his hard work and commitment during his period as a councillor, and the Clerk would send a letter of thanks on behalf of the Council.

The external auditors, PKF Littlejohn, had completed the review of the Annual Governance and Accountability Return for the Parish Council for the year ended 31st March 2022, and had reported that on the basis of its review of Sections 1 and 2 of AGAR, in its opinion, the stated information was in accordance with Proper Practices, and that no other matter had come to its attention which gave cause for any concern that relevant legislation and regulatory requirements had not been met. The Notice of Conclusion of Audit had been completed and, together with the certified Annual Governance and Accountability Return (Sections 1, 2 and 3), had been published on the Parish Council website, and also on the Parish Council noticeboard and office window, by the required date of 30th September. Copies were available for a period of not less than five years for public access from the date of publication.

Dates for Parish Council meeting in 2023 had been circulated to all councillors and all other interested parties.

The District Council were undertaking a 'Residents' Survey', which would help Wychavon to improve its services and decide on new projects. Details of how to take part in the survey were available on the District Council website – www.wychavon.gov.uk/residents-survey . Closing date for the survey is 23 October 2022.

The Assistant Clerk had successfully completed the Action Counters Terrorism awareness course highlighted at the last meeting. Any other councillors interested in taking this course, please contact the Clerk/Assistant Clerk for further details.

The 'Grand Reveal of the Duke of Edinburgh's Caravan' by the President and Chairman of the Caravan and Motorhome Club, took place at the Broadway Club Campsite on 2nd September. The Chair was unable to attend, the Clerk, therefore, represented the Parish Council on her behalf.

A request had been received from a local resident to install a bench along Station Road, in addition to the existing benches already located there, as a resting place for those walking to and from the Railway Station. After discussion, it was unanimously agreed to accept the kind offer, and the Clerk would notify the resident accordingly and order the bench. The Clerk would also contact the County Council to obtain permission for the bench as it would be located on County Council land.

A request had also been received from a local resident to purchase a tree for the village. After discussion, it was unanimously agreed to accept the kind offer. The responsibility for trees was that of the Environmental Committee, so this would be passed on to agree a suitable location, and to organise the purchase and planting of the tree.

At the last meeting it was agreed to remove two lighting columns one from Lime Tree Avenue (No:95) and one from upper part of the High Street (No:31). It had subsequently been reported on social media that the one in Lime Tree Avenue should be replaced with a new one not removed due safety concerns regarding lack of lighting. After discussion, it was agreed that the lighting column in Lime Tree Avenue should be replaced and not removed. The Clerk would notify the County Council Street Lighting Team accordingly.

The Clerk had arranged a defibrillator training event with Mr. Robin Farnworth on Thursday 24th November at the Parish Office starting at 6.00pm. The purpose of the event is to undertake some training and to discuss locations of existing defibrillators and future needs etc. The Parish Council needs to ensure that the village has a sufficient and adequate coverage of defibrillators and would produce a map showing the location of each defibrillator.

The Clerk had received a number of complaints regarding dog fouling in the village, and such complaints seem to appear periodically. After discussion, it was agreed that an article be placed in the next issue of the Broadway Newsletter highlighting the issues of dog fouling, confirmation that dog fouling bags can be placed in all waste bins, not just the dog foul bins, and that dog fouling bags are available free at the Parish Office. The District Council no longer has available 'Dog Fouling' signage, so it was also agreed to investigate the cost of purchasing/designing new signage for use in the village.

(7) REPORTS/UPDATES OF COMMITTEES:

The Chair asked all committees to arrange a meeting before the next Parish Council meeting, so that an end of year report/update can be submitted, and also include the relevant policies within the Neighbourhood Plan so that each committee can progress all the policies within its remit, together with any Section 106 monies allocations. It was agreed that all chairs of committees have a short meeting to ensure tables are updated in an agreed standard format.

Environmental and Sustainability Committee:

Councillor Dr. Wilks, chair of committee, confirmed that a meeting would be arranged shortly to discuss the purchase/locations of the jubilee trees for the village. The Clerk confirmed that he and Councillor Jones had arranged to visit Willersey Playground to view its new piece of equipment, with the view of having a similar piece at the Activity Park. It was also agreed that the Clerk, Councillor Jones and a representative from the maintenance team would meet to discuss a list of requirements over the next few months.

The detailed footpath report undertaken by a local resident had been forwarded to the County Council's Countryside Agency team for information and any required works if necessary.

Leisure, Community and Wellbeing Committee:

Councillor Miss Hardiman, chair of the committee, reported that at the Library local children had received their awards for reading books during the summer holidays - most of the children had read five to seven books each. Councillor Miss Hardiman reported that the local policing team had arranged a bike repair/marketing event, which would take place on a monthly basis.

A service had been held to celebrate the United Reformed Church's fifty years in Broadway, and Councillor Miss Hardiman attend the service on behalf of Churches Together.

A meeting was being arranged to discuss the 'Broadway Foodbank', as numbers etc. were greatly increasing and it may need more structuring/formatting for future needs.

As reported at the previous meeting a representative from New Barn Close Surgery was invited to attend a Parish Council meeting, unfortunately no one was available for this meeting, but they would confirm their availability for the December meeting.

On behalf of the Broadway Museum, Councillor Dr. Wilks confirmed that links are progressing well with GWSR and are having an interactive exhibition on the history of the railway in Broadway. It was also hoped that an exhibition on the history of Broadway could be launched in the future.

Neighbourhood Plan:

Councillor Frank's was unable to attend the meeting but submitted the following report 'The Broadway Neighbourhood Plan was put to a Referendum of the Village residents on Thursday 17th September 2022. A 25.5% turnout delivered a 90% yes vote – a strong result. The Neighbourhood Plan now has great weight and must be fully taken into account by planning officers. The Plan will be formally adopted by Wychavon District Council on 19th October 2022. The recent planning appeal against the rejection of a proposal to build nine houses on the last remaining burbage field (off Morris Road) was rejected by the inspector, and in his consideration the emerging Neighbourhood Plan played a significant role in the inspector's determination. The Neighbourhood Plan will play a significant role in the future of Broadway. It is now the responsibility of the Broadway Parish Council to deliver the policies that will ensure Broadway continues to evolve up to 2041 in accordance with the needs and aspirations of our residents.'

Councillors Mrs. Eyre, Robinson and Franks would be attending the District Council meeting on 19th October to present the Plan on behalf of Broadway.

The Chair, on behalf of the Parish Council, and supported by all Councillors, thanked Councillor Franks, all members of the Neighbourhood Plan Steering Committee, and

everyone who had an input/involvement for all their hard work and commitment to this project, and congratulations to everyone concerned on it being formally approved. Councillor Mrs. Eyre commented that the Broadway Neighbourhood Plan had been highly commended and was seen as very professional by the District Council.

Publicity and Communication Committee:

Councillor Mrs. Sims was unable to attend the meeting, in her absence Councillor Dr. Wilks reported that at the Vision Meeting held on 22nd September at Broadway Bowling Club the new promotional film 'Visit Broadway' was shown, and a new revised leaflet for Broadway was also being designed/produced in conjunction with the Tourist Information Centre and the District Council.

Councillor Dr. Wilks added that a 'Volunteer Meeting' had taken place at Broadway Museum on 29th September at which it was agreed that Signpost had agreed to co-ordinate the new 'Volunteer Hub' from its office.

There would be a need to form a committee to organise the events/activities etc for the King's Coronation on 6th May – further details to follow.

Councillor Dr. Wilks was also very keen to organise an annual May Day event, which next year would coincide with the King's Coronation, to include a maypole on the village green and hopefully involving both local schools.

The Parish Council had already produced its own information leaflet, which was available in the Parish Office, and it is planned to update this on a quarterly basis.

The Parish Council had recently organised a number of 'Drop-in' sessions for both the Neighbourhood Plan and the Youth and Community Centre project, which had been very useful to both the Parish Council and for those who attended to ask questions and raise any concerns etc.

Youth Club:

Councillor Dr. Reading reported a meeting was held on 9th September when members of the Youth and Community Centre committee met with the Architect and representative from the contractor, Desertoak, to answer questions/queries regarding Phase II of the project. The contractor wished to check the tender, as prices had now increased, but the committee were adamant the cost must not exceed £150,000 – **post meeting** - Desertoak had confirmed that there would be no increase to the tender price originally given of £146,804

The committee, therefore, recommend that Desertoak be accepted as the contractor for Phase II as a continuation from Phase I, this was proposed by Councillor Miss Hardiman, seconded by Councillor Bennett, and unanimously agreed that Desertoak continue as the approved contractor for Phase II.

After discussion, it was agreed to recommend that the Youth and Community Centre be registered as a charity. It was proposed by Councillor Miss Hardiman, seconded by Councillor Bennett and unanimously agreed that a charity be set up for the Youth and Community Centre. It was suggested that the Parish Council approach the District Council Legal Department for help/guidance to set-up the charity, and Councillor Mrs. Eyre also offered to ask for assistance from the County Council if required. At least three trustees would be required, and it was suggested that one should be from the Parish Council, one from the Administration Team from the Centre, and possibly a parent.

Councillor Dr. Reading confirmed that the letter/response form requesting support for the proposed loan of £150,000 had been sent to all households via Royal Mail. The deadline date for returning the form was Friday 14th October, after which the collection

boxes would be collected and the count would take place at the Parish Office on Monday 17th October, when an independent person would be asked to observe and verify the count. The result would then be circulated via the website/social media.

As previously noted, two 'Drop-in' sessions were arranged to allow residents to call into the Parish Office to ask questions/comment etc. prior to the deadline date.

Councillor Dr. Reading had produced an article for the next issue of the Broadway Newsletter regarding the Youth and Community Centre.

A decision was required as to how the new centre was to be run/administered, as the centre needed to be ready as a viable business as soon as the building work is completed. It was agreed that this would be discussed more fully at the next meeting of the committee, but in principal it was suggested that a part-time manager/administrator was required to run the Centre, promoting and taking bookings, fees etc, and the Clerk would contact the District Council Legal Team regarding drafting a lease agreement between the Parish Council and the proposed new Charity.

If, as hoped, the vote is positive, the Clerk and Councillor Dr. Reading would complete and submit the Public Work Loan Board application form as soon as possible.

The Chair thanked Councillor Dr. Reading for her continued hard work and challenging commitment to this project.

The Vice-Chair thanked all the Chairs of the Committees for their reports and input into the meeting.

(8) **PLANNING:**

The Clerk had been contacted by Create Streets, who are working with the District Council on a design code for Wychavon. The design code was to set out clear visual standards for what was and was not permitted within an area, and this would impact on how buildings, streets, and public spaces feel and function. An interactive Create Communities Map had been launched, and the Parish Council, Neighbourhood Plan Group and local residents were encouraged to point forward their comments etc. Councillors Sims and Franks, as chairs of the Planning Committee and Neighbourhood Plan Group respectively would be liaising with Create Streets to take this forward.

The Clerk reported that the Listed Building Planning Application for the repairs to the War Memorial had been approved and had notified the contractor accordingly. Due to work commitments it was anticipated that the work would commence in early 2023.

It was confirmed that each member of the Parish Council would be given a printed copy of the adopted Neighbourhood Plan.

Parish Council comments:

MEETING: 03:10:22

Application W/22/01785/HP

MR. P. PARKES

Clematis Cottage. Leamington Road
Creation of dropped kerb access from Leamington Road (B4632) to
Clematis Cottage.

The Parish Council raised no objections to this application, subject to satisfactory confirmation from County Council Highways with regards to highway safety, and is agreeable to it being delegated to officers

Application W/22/00343/HP **MR. & MRS. J. BROWN**
109 Sandcroft Avenue
Two storey rear extension.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that officers be mindful to comply with Policies BE6 – Extensions and Conversions, and NE9 – Tranquillity and Dark Skies, in the Broadway Neighbourhood Plan.

Application 22/01997/S106 **K. PORTMAN**
Land at Leamington Road
Application under Section 106A of the Town and County Planning Act 1990 to modify the requirements relating to legal agreement dated 22 September 2021 associated with planning permission reference number W/13/00680/PN.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers

Wychavon Approvals:

Application W/22/00327/FUL
& Assoc. Ref: W/22/00328/LB

GCB INVESTMENTS LIMITED
Barn Close Surgery, 38-40 High Street
Change of use from former Doctors Surgery Class E (e) to Hotel Class C1 and associated works including demolition and extensions to the listed building incorporating new accommodation at the rear.

Application W/22/00880/LB

MR. K. BEASLEY
War Memorial, High Street
Replacement of damaged stones on corners of War Memorial with matching stones (Bathstone).

Application W/22/01447/HP

MR. W. ALLEN
11 Smallbrook Road
Removal of rear conservatory and replacement with a three-sided single-storey extension in brick with a flat roof, floor light and bi-fold doors.

Application W/22/01260/FUL

MR. R. THOMPSON
Ridgeway, Station Road,
Conversion of existing outbuildings to domestic garage and home gymnastics ancillary to the dwelling house, and extensions to dwelling.

Application W/22/00753/HP
& Assoc.Ref: W/22/00756/LB

MR. & MRS. POTTS
Tir Na Nog, 145 High Street
Replacement rear extension, replacement garage, internal and external alterations to main house, replacement gates and erection of new garden building.

Application W/22/01319/FUL

ELYSIUM HEALTHCARE LIMITED
Brook House, Station Road – bed and breakfast guest house
Change of use of property from guest house (Class C1) to clinic and therapy practice with associated offices (Class E (e)).

Application 21/02756/HP

MR. B. MORAN
Hunters Lodge, 48 High Street
Proposed refurbishment of existing dwelling, demolition of extension and erection of new extension. Erection of garage.
Additional information/amendments –(a) reduction in scale of rear extension; (b) rotation of detached garage ninety degrees so that it is sideways onto the High Street and deletion of car port from it; (c) submission of additional information about internal staircase to justify proposal to relocate it.

Wychavon Refusal:

Application W/22/01061/FUL

MR. R. JAMES
34 Leamington Road
Construction of single dwelling house and associated works.

Withdrawal:

Application 22/00034/OUT Broadway Stage 2 Ltd., Land At (Os 0893 3822), Station Road
Application (including details of means of access) for one proposed
infill self-or-custom-built dwelling with associated driveway, car
parking and landscaping. Provision of additional passing bay to shared
driveway.

Withdrawn 23:08:22

(9) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:08:22 to 30:09:22

Payments:	verified by the Clerk together with two nominated signatories	net of VAT
Worcestershire County Council	Pension Contribution	£544.81
Unicom	Telephone/Internet	£67.53
Unicom	Office Electricity	£53.77
Signs R Us	Neighbourhood Plan	£70.00
The Play Inspection Company	Quarterly Activity Park Operation	£105.00
G A Tomkins	Assistant Clerk's Salary- August	£461.70
K Beasley	Clerks Salary- August	£1,436.56
L Chapman	Assistant Clerk's Salary- August	£390.06
L Chapman	Office Supplies	£24.98
S Williams	Neighbourhood Plan	£100.00
Paperstation Ltd	Stationary	£7.62
Maurice Parkinson Contract Services	Mowing Contract	£880.00
Maurice Parkinson Contract Services	Jubilee Celebrations	£75.00
A Hope Tree Services	Annual Tree Inspection Report	£295.00
P D Hughes Ltd	Activity Park Maintenance	£3,349.80
Broadway Car Show	Grant re Vistor Management Group	£2,000.00
Cotswold Building Supplies Ltd	Office Supplies	£8.15
Avondale Self Storage Ltd	Broadway Youth Club	£86.00
A T Woods	Tree Maintenance	£375.00
Barn Close Surgery Patient	Grant	£200.00
Worcestershire County Council	Pension Contributions	£1,317.27
Unicom	Telephone/Internet	£69.07
Unicom	Office Electricity	£69.72
Royal Mail Group	Broadway Youth Club	£213.23
Midcounties Co-op	Office Supplies	0.83p
Post Office Ltd	Broadway Youth Club	£16.58
G A Tomkins	Assistant Clerk's Salary- September	£461.70
K Beasley	Clerks Salary- September	£1,436.56
L Chapman	Assistant Clerk's Salary- September	£836.40
Maurice Parkinson Contract Services	Mowing Contract	£880.00
Maurice Parkinson Contract Services	Activity Park Maintenance	£35.00
Maurice Parkinson Contract Services	Millennium Garden	£125.00
Maurice Parkinson Contract Services	Lengthsman Scheme	£98.00
Vale Press Ltd	Neighbourhood Plan	£160.00
HM Revenue and Customs	PAYE	£1,234.21
Avondale Self Storage Ltd	Broadway Youth Club	£86.00
Vale Press Ltd	Broadway Youth Club	£156.00

Vale Press Ltd	Neighbourhood Plan	£160.00
Maurice Parkinson Contract Services	Mowing Contract	£460.00
Cash	Postages	£19.40
Cash	Flowers re Queen Elizabeth II	£50.00
Cash	Office Supplies	£20.00
Cash	Milk/Coffee/Sugar	£3.00
Cash	Office Supplies	£2.95

Receipts:

Lloyds Bank	Gross Interest	£1.70
Signpost	Contribution to Office Water	£27.27
Gorsehill Abbey	Jubilee Celebrations	£245.00
Trinity House	Jubilee Celebrations	£300.00
Lloyds Bank	Gross Interest	£1.95
Wychavon District Council	Precept	£44,601.00
Wychavon District Council	Grant re Precept	£3,648.00
Worcestershire County Council	Lengthsman Scheme	£83.00
C & W Weybridge	Jubilee Celebrations	£100.00

(10) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Miss Hardiman notified the Council that Revd. Michelle Ward was producing a booklet about the 'Jubilee Celebrations in Broadway'. The booklet was presently being proof read and would then be printed and made available for sale, but there was a need to establish the number of copies required. It was suggested that a copy be placed on social media and that if residents wanted a hard-copy to notify accordingly.

Councillor Bennett asked that consideration be given to allocation of an allotment site when details of the Station Road Development are discussed.

Councillor Mrs. Phillips asked if consideration had been given to replacing the goal nets at the Activity Park as both nets were in a poor state. The Clerk replied that the Activity Park group would investigate costs etc. and report back accordingly.

Councillor Robinson had been asked to query whether the tree work in Leamington Road had been fully completed. The Clerk understood the work had been completed, but would clarify this with the Mr. Woods, Parish Tree Consultant, and report back accordingly.

There being no further matters raised by councillors, the Chair thanked councillors for their input and closed this part of the meeting at 9.20 pm and opened the PUBLIC INFORMATION SESSION:

(11) PUBLIC INFORMATION SESSION:

There being no members of the public present, the Chair finally closed the meeting at 9.20 pm.

***Date /Time Next Meeting: Thursday, 8th December at 7.00 pm
at the Parish Council Office***

District Councillor Nigel Robinson's Report – October 2022

The final recommendations for the new electoral arrangements covering Wychavon District Council have been published. The number of councillors will be reduced from 45 to 43. An enlarged ward is recommended for Broadway to include Childswickham and Wickhamford, as before, plus the villages of Aston Somerville, Sedgeberrow and Hinton on the Green. Two district councillors will represent the ward which will include an electorate of 5244, making us the second largest of the twelve two member wards. This ward will also be the fourth largest of all twenty seven wards in terms of number of electors per councillor. This final draft will probably be accepted.

On 7th September I received a letter from Vic Allison, Chief Executive of Wychavon District Council, 'It has come to light over the past day or so that an error has been made in the calculation of our Five Year Housing Land Supply position. Whilst further checks are being made it is clear that we can still cannot demonstrate Five Year Housing Supply position for South Worcestershire. We will update you as soon as possible as we establish the correct position'. Prior to this letter, I had received one from Holly Jones, Director of Housing and Infrastructure, on 26th August indicating that there was 5.22 years of housing land supply.

I have been instructed that a new escalation protocol with Rooftop Housing has been agreed with Wychavon District Council :-

Firstly complain to Neighbourhood Officer; Secondly complain to relevant Head Of Service at Rooftop Housing and copy in Jen Taylor, Director of Communities and Housing at Wychavon District Council; and Thirdly complain to relevant Executive Director, e.g. Boris Worrall, Chief Executive of Rooftop Housing.

Senior representatives of Rooftop Housing will be attending the Overview and Security Committee on 18th January 2023.

Also, another new escalation protocol with Platform has been agreed with Wychavon District Council :-

Firstly complain to Customer Portal on their website; Secondly complain to Neighbourhood Officer; and Thirdly complain to your district councillor and MP. Platform carry out maintenance and gardening work for Rooftop Housing. Their senior representatives will be attending the Overview and Security Committee on 30th November 2022.

Wychavon District Council will be creating a new design code to guide how buildings and streets look and function and have joined forces with Create Streets to come up with the appropriate requirements for our communities. Wychavon District Council will provide this information to developers, builders and architects. Three consultations are being planned by Wychavon District Council to gather the views of the public. The first will cover Broadway and the Bredon Hill area. To take part residents should visit the interactive Create Communities Map accessed through www.wychavon.gov.uk/consultation. The consultation is due to end on 23rd October.

Wychavon District Council Enforcement Team has followed up a complaint regarding the siting of a yellow Reliant Robin on the frontage of The Man Cave, Dickens House, 20 High Street, Broadway. The Enforcement Team has concluded that there is no breach of planning control.

District and County Councillor Eyre's Report – October 2022

Rail I urge councillors to have their say on Worcestershire's ambitious plans to transform rail to 2050 <http://www.worcestershire.gov.uk/wris>

Active travel: Disappointingly Active Travel England, a government inspectorate and funding body, responsible for making walking, wheeling and cycling, did not agree with the County Council's self-assessment, of its progress in this area (Level 1- they had made progress citing the A38 Bromsgrove Route Enhancement Programme (BREP), Worcester Canal Towpath improvements and other small improvements to cycle paths across the county. The County spends more than £20m per year on active travel measures. Active Travel England gave the Council a 'zero rating' implying no leadership and support, no plans in place, and only delivery of lower complexity. This now cuts the County off from funding opportunities. The County has written to the new Secretary of State at the Department for Transport to voice its concern at this assessment, asking her and see the plans and the difference increased funding could make.

WCC's new more user-friendly public-facing Report It Dashboard is now live. It encourages customers to provide more detail so that we get a better understanding of the issue, its location and whether we've received other reports on the particular issue. e.g. drainage and flooding., an area which will undoubtedly be well used as we head towards the cold winter months. Our customers can now select which drainage feature is causing an issue (drains and gullies, kerb drainage, ditches, and culverts etc) and we help with this by providing photographs showing each of these features with a brief description of their purpose and where they are commonly located. Cllrs will be able to see our optimum inspection and cleaning regime and details of when these were last emptied or cleansed. This does not, of course, mean that we will not attend an asset outside of this time where issues are reported. We will then consult our database to gather intel and carry out a site visit where appropriate. We hope this is a significant step forward and reassures the public that we have robust and consistent cleansing regimes.

The EnRich Programme – supporting those that want to learn more about what it takes to start your own business. Enterprising Worcestershire has partnered with the University of Worcester to deliver the EnRich programme a two-day course providing young entrepreneurs in Worcestershire with the key

skills and knowledge needed to start up a business. The course is free to attendees. Key topics covered during the course include:

Ideation

Entrepreneurial Mindset

Business Planning

Business Model Canvas

Finance

Sales

Marketing

The next workshop will take place on the 17 and 18 October 2022 at The Hive and The University of Worcester Business School. To enrol on the course, you must have:

A Worcestershire postcode

Be aged 16+

A completed, signed and returned enrolment form

Commitment to 12 hours of engagement with the course

visit email enrich@worc.ac.uk to receive an enrolment form either

electronically or in hard copy (enrolment forms must be signed in hard copy and posted back to the University). In addition to the EnRich programme,

Enterprising Worcestershire a variety of support programmes to help start-up individuals and early-stage businesses in Worcestershire including 12 hours of

bespoke business coaching, to SMEs less than five years old. Consultancy support for high-growth Worcestershire SMEs, less than two years old through

the High Growth Activate programme. One-week start-up club workshops

delivered across the county. Grant funding to help businesses less than three

years with investments. ***Google Worcestershire Council's website: Home,***

Business, Support for Business, Enterprising Worcestershire Start-Up Grant

Consulting residents and the parish on Design. Please read on and give Wychavon your views.

As design champion for Wychavon. I am very keen that when a planning application comes forward, and it meets policy, the design element is also fit for purpose - design should fit the place, rather than be Warrington in Worcestershire. Wychavon aims to become an 'exemplary rural council for urban design with beautiful new and old towns and streets supporting greater prosperity, sustainability, health, and wellbeing. We're currently working on a new design code to set standards for how buildings, streets and public spaces in the south of Wychavon (the area within the boundary) should look and feel. To get this right we are preparing a supplementary planning guide for the Revised South Worcestershire Development Plan coming through, starting with

the Broadway /Bredon area. The Create Communities map for the south of Wychavon (encompassing Broadway, Bredon Hill and surrounding areas) was launched last week. Please tell us what you think by:

- a. Zooming in and clicking on any building or place and giving your views (you can add up to 10 comments on the map); or
- b. Clicking on one of the people icons to give your views on pre-selected buildings.

You can do either but, if you can spare the time, please do both. Thank you!

Copy the link into your browser

<https://communities.createstreets.com/wychavonsouth>

The map has several pre-selected buildings, but we're also keen to hear residents' views on other buildings and places of their choice. Ideally, the more we hear about favourite and least favourite buildings, green spaces, street furniture and all the other elements which make up a town or village, the more closely the design code can reflect the community's aspirations.

SWDP review and the Regulation 19 consultation in public domain coming to council on 19th.

Local

S106 monies update – nothing from the cricket club, cycling no project yet from spitfire residents association.

Waste - Burning of inappropriate materials on farmland – Snowhill road - watching brief.

Safety and Security issues

CCTV cameras for Activity Park request to Fire Authority.

BBA and CCTV cameras in High Street work in progress.

Acoustic camera Phase 3 bid for Fish Hill – application response awaited.

Average speed camera – next step.

Supporting the parish: push for a community speed watch arrangement on the Cheltenham and Snowhill Road, neighbourhood watch arrangements, community smart water programme, and 2nd VAS camera working with PC.

Exiting Old Mill issues – chasing officers for action

Bench on land back of spitfire – new management Co. to agree

Youth Club: Phase 1 needs windows before winter, fundraising for phase 2.

Gullies: A44 drainage problem from Collin Lane roundabout to Dogs Trust on the Western side – outstanding

Burial Ground – discussions with landowners.

Road closures 4 – 6 Jan 2023 - 8.00am to 17.00pm – new customer connection PENNYLANDS BANK, U45616 (usrn: 45401040) Junction with C2007 - Childswickham Road / Junction with B4632 - Evesham Road Please note diversion is unsuitable for high-sided vehicles.

Bus stop request Evesham Road, - 1893 (start of Pitchers Hill) Broadway (Coordinates: 52°03'25.7"N 1°53'12.7"W), awaiting a response from transport

Roadworks and countryside service outstanding

Morris Road –extended lines near 17 completed.

Pye Corner, water on the road, more work to be done.

Knotweed treatment near the turn to an orchard farm, watching brief.

21/01331/CU Keeping eye on the visibility spays.

Road Closure: West End Lane Replacement Gas Main 26/09 - 4/11/, 24 hour daily but giving access to residents., U45402 (usrn: 45401478), Junction with B4632 - Cheltenham Road for a distance of 560 meters in an East, south easterly direction.

Crossing Leamington Road: SLOW road marking on both approaches into the Zebra Crossing requested – to be done.

Bibsworth Avenue – closure for footway work November 14-16 2022.

Concern re obstructed hedges Fish Hill: planned works along Fish Hill for two nights under a road closure addressed, cut back the verges and vegetation. Green Team has my request. Also request from Bob Haynes Safer Roads to ensure all vegetation is cleared from the signage on Fish Hill has been passed on as well.

Safety issue on bend Childswickham Road – work in progress

Enquiry notification 2355: Pole for Vas Sign or agreement to use the pole for VAS Sign on High Street. Many HGVs and other speeding in the evening affect foundations.

Q: Is there a VAS available that could be used or does a new one need funding? The new ones are quite bulky and illuminate quite brightly. Consideration of the Conservation area rules. Barry will inspect

Enquiry notification: 2386: The A44 Broadway bypass between the Willersey roundabout and the start of the 3-lane section going uphill has become extremely bumpy of late – signs of subsidence. Officer inspected the site, there are several areas on the southbound side of the road that have sunk. Some kerbs are also misaligned. Officer has raised an advisory for our Design and Build Engineers to inspect further for any works that may be deemed necessary

Enquiry notification 2183: Snowhill Road Broadway - excessive speeding: no footpath on much of the road to St Eadburgha Church, Cricket Club, and Church Cemetery many walkers to Snowhill Manor, and Snowhill, previously cricket teenager killed on a bicycle several years ago - many reports of near misses. Requested Chevrons/Dragon teeth, near approach to 30mph and 30mph painted on Road - at best location - probably near to West End Turn. Kieran Hemstock to survey for any markings /Bob Haynes Camera Safety to discuss. Happy to use my cllr budget to pay.

Enquiry notification 1894: High Street - water issuing from 3 locations, outside 164 Pike Cottage also opposite 155 and 153. The water is issuing from the seams of an old excavation and so I'm assuming foul or sewer. I've phoned STW and been given a service request 2005810677. They informed me that this was also reported as a clean water leak on 6/10/22. It was inspected, and they reported no leak but groundwater. None of the wet patches is in the same place as the historic wet patch which appeared to issue from the field at the side of Pike Cottage. We await a result from STW.

Enquiry notification 2387: outside Bell Yard in the High Street, a missing cap on a service hole

Footway Maintenance requests:

Footway A44 Wickhamford to Broadway cost 93k for 6 sections. Some patching was done and 1 section was identified for renovation. Awaiting delivery date. Snowhill Road footway from Broadway Church to the old Church. Two issues: the overgrown existing path which only goes so far, and the non-existent new path to the church from the overgrown section. This location has been attended and the Local Works Team has been advised of the poor condition of

some of the footway. Regarding the verge past the West End Lane Turning, WCC conducts grass-cutting and verge maintenance as effectively and efficiently as possible. Unless your inquiry relates to a specific hazard, we would ask for your patience. I take that to mean it falls within regular maintenance.

Cheltenham Road The footpath on Cheltenham Road requires considerable attention up to the West End Lane turning. Beyond that junction, the footpath becomes almost completely overgrown and indistinguishable. This location has also been attended repairs are due to be made to the footway shortly.

1704 Footway alongside Leamington Road added 11th July 2022: B4632. From a point near Sandcroft Farm /Spitfire Estate to the corner near the A44 roundabout at Smallbrook Corner. This path is quite heavily used in both directions by walkers Mums with prams and some invalid carriages. 4 photos advisory for our Footway Team to survey resurfacing the footway on both sides of the road between Leamington Road and adjacent to 250, High Street. Response – no safety issues – asked if I could part fund – asked for costing and plans. This need to be considered alongside requests to enable older people’s buggies /etc into the village.