

***MINUTES OF MEETING OF BROADWAY PARISH COUNCIL
held at the Parish Office, 5 Russell Square, High Street, Broadway,
on Thursday, 22nd June 2023, at 7.00 pm.***

PRESENT: Councillors R.W.G.Bennett, Miss. D. Hardiman, L. Jones, Mrs. B. Phillips, N.D.A. Robinson, Mrs. R. Rogers, Mrs. E. Sims (also District Cllr), Mrs. A. Loveridge and Dr. Wilks (Chair)

ALSO, PRESENT: County Cllr Mrs. E. Eyre
District Cllr Emma Kearsey
Eight members of the Public

- (1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from Councillors S. Garner and Dr. Reading (Vice-Chair)

Apologies also received from West Mercia Police.

- (2) DECLARATIONS OF INTEREST:

- (a) Register of Interests: councillors are reminded of the need to update their register of interest;
- (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
- (c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- (3) POLICE REPORT:

Unfortunately, both PC Trowman and PCSO Kempton are unable to attend the meeting, but PC Trowman sent the following updates -

Since the last meeting the following crimes were reported (a) two suspicious males had been seen in gardens possibly trying to break in, both were scared off by the occupants. Police were called to the incident, but no trace of the males were found; (b) a car had been scratched while parked off back lane, no known offenders were identified and appears to be a random incident; and (c) Broadway Tower café had been burgled, the offenders appeared to be looking for cash, little was taken but damage was caused to the rear doors.

The Police continue to receive numerous calls regarding speed and noise issues on Fish Hill particularly at weekends and sunny evenings. PC Trowman had asked the Police Analysts to collate calls for service i.e., collisions on the hill for the past twelve months and depending on the figures may take this to the Police Crime Commissioner to raise the issue (again).

PC Trowman, despite the above reported crimes wished to ensure residents and businesses that Broadway remained the lowest reported crime area in South Worcestershire, and also reminded all residents/business owners to utilise the Neighbourhood Matters service to report and receive messages/updates on crimes etc.

Councillor Bennett raised concerns regarding vehicles parking on the road outside of a property in Snowhill Road, which may be causing visibility issues for passing vehicles. Councillor Bennett had reported this issue to the Clerk and the matter had been passed on to PC Trowman.

County Councillor Mrs Eyre notified the Council that she was trying to obtain reports on the acoustic camera trials in other parts of the country to see the results and whether it would be worth pursuing to try and request the use of such a camera. Councillor Mrs Eyre also expressed concern at the timing of the policing speed team presence on Fish Hill – it needed to be better co-ordinated so that the speed camera van was there when the motorcyclists were there and not earlier in the day!

PC Trowman would continue to work with the Safety and Security Committee, particularly in moving forward with the Neighbourhood Watch Scheme/Smartwater.

There were no further questions/concerns etc for the Clerk to pass on to the Police, but the Clerk reminded all residents and businesses to pass on any suspicious matters to PC Trowman or via 101 or 999.

(4) MINUTES OF MEETING OF THE PARISH COUNCIL HELD ON 23.03.23

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs Sims, that the minutes of the Annual Meeting of the Parish Council held on 11th May 2023 be unanimously approved by all present at that meeting, and they were duly signed and dated as a true record.

(5) CO-OPTION OF NEW COUNCILLORS:

Unfortunately, no applications had been received, after discussion it was unanimously agreed to re-advertise the positions and set a date for consideration as the next Parish Council meeting which would be held on 24th August.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

(Standing Orders were suspended for this item)

Several members of the public as residents of Broadway attended the meeting regarding a letter received from Full Fibre Ltd detailing proposals of its plans for bringing full fibre broadband to the Sands Estate and Lifford Gardens, including the installation of telegraph poles. Councillor Mrs Eyre read out a statement from the Minister for Data and Digital Infrastructure following a petition to Parliament from residents of the UK (a copy of which is attached to these minutes).

Councillor Mrs Eyre confirmed that she had been inform the previous week that letters had been delivered to properties on the Sands Estate and Lifford Gardens, and immediately contracted Streetworks at the County Council and stopped any work going ahead, clarified the legal position and had arranged a meeting with representatives from County, District and Parish Councils and Full Fibre Ltd to discuss the matter in detail. The following questions need answers – it appears that only properties which were built between 60s and 80s are affected (both the Sands Estate and Lifford Gardens fall within these dates) and cables cannot be installed underground in these areas – Why? It was pointed out that other areas of Broadway the work has been completed – e.g. - in the 'Avenues' (built in 1930s) existing telegraph poles which are already in place have been used, in Gordon Close (built in 1990s) the necessary underground ducting was installed so this was used. If the cables cannot go underground the installer has to use the minimum number of poles and mitigate how it is done. No one wants to see poles and cables in the village – it is 1930s. Are there other installers that will go underground? Councillor Mrs Eyre added that there is a digital requirement for the UK to get to the same level of connectivity as Europe and the rest of the World, and even if current owners of these properties do not require full fibre connection future owners/generations may well do. District Councillor Kearsy said on a positive note

that the District Council has a new Director of Planning and Infrastructure, who has a good history of building good relations with the likes of Full Fibre. The District Council also has its 'Design Code' in place, which is against items such as telegraph poles where it destroys the nature of the street scene, and it would be good to share the principals within the Design Code with the installers so that they can see what is expected and what is not as ultimately this will go ahead, but the issue is how and the effect on affected residents.

Residents in attendance stated that the issue concerning them most was the wires from the poles to each property, including the number of wires from each pole, and how this would negatively impact the appearance of the village. The overall opinion was that the cost of the project was the over riding factor and poles are the cheapest option.

The residents present thanked Councillor Mrs Eyre for her prompt action and also for the support of the Parish Council.

The Chair thanked residents for attending and their input and all members of the public left the meeting following this item.

Post-Meeting: Meeting with Full Fibre held on Monday 26th June.

Public Meeting held on Wednesday 5th July with residents of Lifford Gardens and the Sands Estate.

(Standing Orders were re-instated)

A copy of reports from County Councillor Mrs Eyre and District Councillor Mrs Sims had been circulated to all councillors (a copy of both reports are attached herewith).

Councillor Mrs. Eyre's Report (full copy of report attached) –

The report included sections/updates on the Household Support Fund (details available on both the County and District Council websites); the Corporate Plan 2022-2027; Environment; Children and Young People and Health and Wellbeing, together with local County Council matters including Buses, CCTV Cameras, Drainage/Footways/Gullies; Roads; and Signage.

Councillor Mrs Eyre reminded Councillors to forward her any issues related to footways in need of repair/attention. Councillor Mrs Eyre was still awaiting permission from the Parish Council for Mrs Eyre, given that she was neither a Parish or District Councillor, to discuss the principal of enabling development with a local landowner for a new burial ground.

In response, District Councillor Mrs Sims stated that a meeting was being arranged with Willersey Parish Council, who had gone through a similar method to acquire its new burial ground. Once this meeting had taken place the Parish Council would be able to decide whether it wishes to proceed, and the Clerk would notify Councillor Mrs Eyre accordingly. Councillor Bennett asked if there was any update regarding the gate from Leamington Road into Mills Close near to the crossing. The Clerk replied that the Parks and Greenspaces Officer from the District Council had been in contact regarding this and would follow up the matter and report back accordingly.

Councillor Jones asked if there was any update following the meeting/walk around regarding A-boards. During that meeting/walk a number of business premises' A-boards were identified as being illegally sited, the boards were moved, and the business visited by the County Council Officer and notified accordingly. Councillor Jones reported that since then most of the offending A-boards had been sited back in their original position. Councillor Mrs Eyre replied that it was her understanding that this matter would be further discussed at the next Visitor Management meeting.

The Clerk had been notified that the Local Government Boundary Commission consultation on new electoral arrangements for Worcestershire had been extended until 19th September 2023, and asked Councillor Mrs Eyre if this would have any effect on Broadway. In reply Councillor Mrs Eyre stated that she would read through the report in detail and report back to the Council accordingly.

There were no further questions/comments for Councillor Mrs. Eyre.

District Councillor Emma Kearsey's Report

At the last meeting Councillor Kearsey reported that she was obtaining up to date information on Section 106 and CIL monies for Broadway. Councillor Kearsey proposed that once all the relevant figures were available a meeting be held in the Autumn to fully discuss how these monies have been allocated and how can be it be used, help with application forms etc., what restrictions applied to such monies, to ensure that funding is not lost, and possibly look at new dynamic approach of ways of using this funding.

Councillor Kearsey highlighted the UK Shared Prosperity Fund part of which has been allocated to the District Council – more details to follow - but for Broadway this would include event support and grants available for communities/businesses in rural areas.

Councillor Robinson asked if the District Council could reinstate the pavement sweeper in Broadway to try to remove the increasing number of weeds etc along the edges of the pavements. It was also suggested that the road sweeper also be used in other areas not just the High Street. The Clerk would contact the District Council and report back, and if necessary, the two District Councillors were asked to follow up the matter if no action was forthcoming.

A meeting had been arranged to meet representatives of the Amber Infrastructure Group planning application at the proposed site off Cheltenham Road on Friday 23rd June at 11.00 am. Also in attendance would be County Councillor Mrs Eyre, both District Councillors and members of Broadway Parish Council Planning Committee – a report/update would be submitted at the next meeting.

District Councillor Emma Sims' Report

Councillor Mrs Sims notified the Parish Council that she would be sitting on both the Rural Matters Advisory, and the Community and Funding Advisory Panels.

There were no further questions/comments for both District Councillors Kearsey and Sims.

The Chair thanked both County and District Councillors for their reports and continued support.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The Clerks had produced a 'Induction Guide for Councillors', which was issued to all Councillors, and which also contained a copy of the Model Standing Orders, Financial Regulations, and Model Councillor Code of Conduct.

The Hereford and Worcester Fire and Rescue Service had written to the Parish Council to confirm its intention to provide a new shed and water tap at the Activity Park as requested. Councillor Mrs Eyre had suggested that the Parish Council keep the hard standing parking area (currently being used by the contractors) in place. Councillors were agreeable to this but would ensure that the area was only available for the use by the Parish Council i.e., for contractors etc. and not for use by the general public and would therefore need to be bollards erected. The existing disabled parking space would remain unchanged. The Clerk and Councillor Mrs Eyre would liaise with the site manager.

The County Council had approved an application for a temporary road closure of Snowhill Road from its junction with West End for a distance of 676 metres southbound for drainage work/flood alleviation from 24th July to 28th July between the times of 8.00am to 15.00 pm. Councillors were invited to meet the staff at the new chemist in Broadway on Tuesday 11th July at the Chemist from 10.00 to 12.00

The family of the late Arthur Keen had offered to position a bench in his memory and had requested that it be placed opposite the entrance to Sandcroft Avenue junction, Leamington Road. After discussion it unanimously agreed to support this application and the suggested location but would need to confirm the location with Highways. Subject to Highways agreement, the Clerk would contact the family accordingly and arrange to purchase and install the bench.

A resident had written to the Parish Council raising a number of concerns regarding the upkeep and appearance of the village - in particular - dog fouling; grass cutting (including why the verges in the upper part of the High Street are not cut) and weed control; potholes in Kennel Lane; and kerb stones etc. The Clerk read out the letter and each issue raised was discussed – (a) dog fouling – this was an ongoing concern, but it was a very small portion of irresponsible dog owners that were causing the problem. It was agreed that an article highlighting the issues surrounding dog fouling be placed in the next issue of the Broadway Magazine; more dog fouling signs be purchased and positioned in the most affected areas if there was not already one; and dog fouling bag dispensers be purchased and positioned in a couple of ‘hot spots’ for a trial period to see if this helps resolve the matter. (b) grass cutting/weeds – the resident was concerned why the grass verges in the upper part of the High Street were not included in the areas cut by the mowing contractor. The Clerk replied that historically the residents had cut the verges in front of their properties, and the Councillors agreed that this should still be the case, but if certain areas were not well maintained a community spirit should be adopted and if your neighbouring property’s grass needed cutting then you could cut it at the same time as you do yours. There was concern that a number of the alleyways between the upper part of the High Street through to the ‘Avenues’ were not well maintained – full of weeds etc. and the resident asked who was responsible for this. The Clerk had contacted the footpath officer/Cotswold Wardens who maintain the footpaths if they undertook such footpaths and was awaiting a reply. (c) Kennel Lane – it was the joint responsibility of the adjacent property owners to maintain this lane. It was understood that a quotation had been obtained by a number of the owners to repair the surface, but in the meantime one of the owners had gone ahead and organised the work independent of the other owners hence the current state of the lane. (d) Kerb Stones – the Clerk reported that the County Council undertake a monthly inspection of the highway/pavements, including the kerb stones etc. in the High Street and surrounding areas and any necessary work is logged for the appropriate action. The Parish Councillors thanked the resident for the letter and hoped that the points raised have been addressed and necessary actions taken.

The resurfacing work to footpath 644 from Back Lane to the back of Averill Close had been completed, together with the replacement ditch-crossing on footpath BY-521 at the rear of the Spitfire development.

The Clerk notified the Council that the seesaw in the Activity Park was in need of repair (the right hand spring was broken), and it was agreed that the Clerk order a replacement part, and arrange for its installation. (It was noted that the seesaw had recently had a new spring fitted, but on the left hand side)

(8) APPROVAL OF ANNUAL GOVERNANCE STATEMENT

A copy of the Annual Governance Statement had been circulated to all Councillors.

The Clerk explained to Councillors that it is the responsibility of the Council as a whole to complete the Statement. The Clerk explained each section to all Councillors prior to their agreement of 'yes' to each statement. It was unanimously agreed by all Councillors present to approve the Annual Governance Statement.

(9) APPROVAL OF ACCOUNTS Y/E 31:03:23

A copy of the accounts for the year ending 31st March 2023 had been circulated to all Councillors.

The Finance Committee held a meeting on Tuesday 20th June at the Parish Office at which the accounts were examined in detail with the Clerk as Responsible Financial Officer and wished to recommend approval of the Accounts to the Council. It was then proposed by Councillor Mrs Sims, seconded by Councillor Miss Hardiman, and unanimously agreed to approve the Accounts for the year ending 31st March 2023.

(10) REVIEW OF INTERNAL AUDIT AND RE-APPOINTMENT OF INTERNAL EXAMINER

A copy of the Internal Examiner's Report had been circulated to all Councillors. The points raised within the report had been discussed at the Finance Committee meeting and the following actions are to be taken –

All document listed below were reviewed and recommended to the Parish Council

- (a) The Financial Regulations dated 2019.
- (b) The Model Standing Orders 2018 (updated April 2022).
- (c) Model Councillor Code of Conduct 2020.
- (d) Health and Safety Policy.
- (e) Risk Management Policy (Risk Assessment and Management).

The above documents should be reviewed on an annual basis at the Annual Meeting of the Parish Council and reported as completed within the Parish Council minutes.

A small sub-committee be formed to review and undertake inspections of assets and recorded, together with any necessary recommendations/actions required, and reported as completed within the Parish Council minutes.

The Finance Committee to undertake the review of the annual insurance review and record that the review had been completed within the Parish Council minutes.

It was proposed by Councillor Mrs Sims, seconded by Councillor Robinson and unanimously agreed that all of the above be put in place with immediate effect and actioned accordingly.

The sub-committee to review the assets would consist of the Clerk, and Councillor Jones and Councillor Robinson.

The Internal Examiner, Mrs Zoe Kirby of Myriad Services Limited, had confirmed her willingness to continue as the Internal Examiner, and it was therefore proposed by Councillor Mrs Rogers, seconded by Councillor Mrs Sims and unanimously agreed that Mrs Kirby continue in the role of Internal Examiner for Broadway Parish Council.

(11) REPORTS/UPDATES OF COMMITTEES:

The Chair reminded all Chairs of committees that a meeting of each committee must be held prior to the August Parish Council meeting and added that meetings could be held at other venues, such as the Library for example, not necessarily in the Parish Office.

Finance Committee:

The Finance Committee held a meeting on Tuesday 20th June at the Parish Office, at which, in addition to Items (8), (9) and (10), the following matter were discussed –

1. Following the latest playground inspection report a number of items required attention/repair in the medium to longer term and the Clerk requested a list with costs from the maintenance contractor – P D Hughes Ltd

Repairs to Teenage Shelter	£ 820.00
Zip Wire Maintenance Check/Replace Brake Spring	£1,040.00
Oak Shelter Internal Roof	£ 160.00
Repair to Entrance Gate	£ 140.00
Replacement of 2 x picnic tables/base	£ 920.00 (each)
Repair of Long Slide	£6,558.00

After discussion the Committee recommended that these repairs/works be undertaken, and funding from the budget for the Activity Park be used accordingly. It was therefore proposed by Councillor Mrs Sims, seconded by Councillor Jones and unanimously agreed that the above recommendation be accepted.

2. The Clerks have requested the purchase of a small fridge for use within the office – a suitable one has been identified at a cost of £44.00. The committee wish to recommend it is purchased. It was therefore proposed by Councillor Mrs Rogers, seconded by Councillor Robinson and unanimously agreed that the purchase be agreed.
3. Following the recent elections, at which Mr. Gordon Franks step down as a Councillor, there is a need for a further signatory on the bank account mandate. The Finance Committee would like to recommend that Councillor Mrs Sims be added to the mandate, along with access to internet banking. It was therefore proposed by Councillor Robinson, seconded by Councillor Mrs Rogers and unanimously agreed that Councillor Mrs Sims be added to the bank mandate, together with access to internet banking. The Clerk and Councillor Mrs Sims would undertake the completion of the necessary forms and submit to the bank accordingly.

(12) PLANNING**Planning Applications:****MEETING 02/05/23**

Present: Cllrs. Sims (Chair); Hardiman; Reading; Phillips

Apologises: Cllrs. Jones; Franks

W/22/02606/HP

MR. TOM COLES

The Lodge, Snowhill Road

Proposed Alterations and Extention.

The Parish Council objects to this application as it is contrary to SWDP 21 - Design which states that all development would be expected to be of a high design quality, and it needs to intergrate effectively with its surroundings in terms of form and function, reinforce local distinctiveness and conserve, and where appropriate enhance cultural and heritage assets and their settings. New and innovative designs will be encouraged and supported where they enhance the overall quality of the built environment. This is supported by Policies BE.1 – Design Principals and BE.6 – Extensions and Conversions within the Broadway Neighbourhood Plan.

W/23/00727/TDC5

MR. STEVE DODDS

Ridgeway House, Springfield Lane
Submission for 'Technical Details Consent' for the erection of a self-build dwelling on plot C as defined in the PIP approval reference W/22/00081/PIP.

W/23/00717/LB
Associated Ref:
W/23/00718/ADV

MITCHELLS and BUTLERS

The Swan, 2 The Green
Planning application for Consent to Display Advertisements and Listed Building Consent at The Swan.

This application follows a previous joint Full Planning Application and Listed Building Consent for various external and internal alterations and associated development at The Swan, Broadway (Refs.W/22/02378/LB W/22/02377/FUL).

W/23/00718/ADV
Associated Ref: W/23/00717/LB

Item 1: New hanging sign with a weathered antique nickel metal finish with aluminium letters and logo powdercoated white. Illuminated by LED trough light.

This sign will be fitted within the existing metal frame and the existing post will be retained. 4m above ground level (AGL). 1.385m in height x 1m in width x 0.04m in depth. Item 2: 3mm aluminium letters powdercoated RAL9004

on pins and illuminated by a black trough light. 3.1m AGL. 1.375m in height x 1.9m in width x 0.01 in depth. Item 3: Replacement double sided hanging sign powdercoated in a weathered antique nickel metal finish and aluminium

letters and logo powdercoated white. The replacement sign will be fitted to an existing metal bracket. 2.3m AGL. 0.6m in height x 0.7m in width x 0.03m in depth. Replacement double sided hanging sign powdercoated in a weathered antique

nickel metal finish and aluminium letters and logo powdercoated white.

The replacement sign will be fitted to an existing metal bracket. 2.3m AGL. 0.6m in height x 0.7m in width x 0.03m in depth. Replacement double sided hanging sign

powdercoated in a weathered antique nickel metal finish and aluminium letters and logo powdercoated white. The replacement sign will be fitted to an existing metal

bracket. 2.3m AGL. 0.6m in height x 0.7m in width x 0.03m Chelsea outdoor wall lantern in a renovated brass in depth. Item 4: colour. 2.2m AGL. 0.42m in height

x 0.23m in width x 0.3m in depth. 100W ES wattage. Item 5: 3mm aluminium letters powdercoated RAL9004 on pins and illuminated by existing flood lights below on ground level. 1.2m AGL. 1.4m in height x 1.8m in width x 0.01m in depth. Item 6:

Single sided aluminium tray panel powdercoated in RAL9001, complete with aluminium logo and letters coated in black and bonded to the face. The tray panel will be illuminated by a new LED trough light and fitted to existing posts. 1.1m AGL

. 1.4m in height x 1.475m in width x 0.04m in depth.

The Parish Council is agreeable to it being delegated to officers.

MEETING 22/05/23

Present:

Cllrs. Reading (Chair); Hardiman; Jones; Phillips; Sims

Apologises:

W/23/00727/TDC5

MR. S. DODDS

Ridgeway House, Springfield Lane
Submission for 'Technical Details Consent' for the erection of 3 self-build dwellings on plots A,B and C as defined in the PIP approval reference W/22/00081/PIP.

W/23/00471/FUL

MR. A. FRIMLEY

69 High Street
Erection of garden shed

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/23/00780/HP

MRS. E FORD

Weavers Cottage, Springfield Lane
Conversion of existing garage into habitable space, to include some internal alterations. Enlargement and improvement to driveway and parking area.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that officers be mindful to comply with Policy NE9 – Tranquillity and Dark Skies in the Broadway Neighbourhood Plan.

W/23/00730/HP

MR. R. HARDING

Lower Cottage, Colletts Fields
Single-storey extension to front.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

MEETING 19/06/23**Present:**

Cllrs. Jones (Chair); Hardiman; Rogers; Sims; Wilks

Apologises:

Cllrs. Phillips; Reading

W/23/00950/HP

MR. MARTIN KNIGHT

22 Colletts Gardens
Single storey rear and side extension.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that officers be mindful to comply with Policy NE9 – Tranquillity and Dark Skies in the Broadway Neighbourhood Plan.

W/23/00790/FUL

JAMIE SMITH

North Cotswold Hunt, Kennel Lane
Retention of access track in Broad Close field, Broadway.

The Parish Council object to this application in its current form, but understand that the Design and Access Statement contains information which is not clear and needs amending. The Parish Council therefore which to delay making any further comments until the application is revised.

W/23/00928/FUL

DJC CAPITAL PROJECTS

Land At (Os 0893 3822), Station Road
Construction of 1 no. dwelling.

The Parish Council raised no objections to this application, but would ask that consideration be given to SWDP 21 (Design) to ensure all development is of high design quality and intergrates with its surroundings, and that the scale height and massing must be appropriate to the siting of the site. This is backed up by Policy BE.1 (Design Principles) of the Broadway Neighbourhood Plan.

The Parish Council would also like noted the concerns of neighbours regarding problems in relation to vehilces turning in the restrcited spaces on the access lane.

W/23/00938/FUL

R. THOMPSON

Ridgeway House, Springfield Lane

Variation of Condition 2 on granted planning permission W/22/01260/FUL -

Conversion of existing outbuildings to a domestic garage and home

gym/office/annexe, ancillary to the dwellinghouse and extensions to dwelling.

The Parish Council wish this application to be delegated to officers.

W/23/00948/HP

MR. DUNCAN RASEY

1 Midway Cottages, Leamington Road

Single storey rear and side extension.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/23/00990/FUL

MRS S SLATTER

The Knoll, Springfield Lane

Change of Use of Ancillary Accommodation into Holiday Let (retrospective).

The Parish Council wish this application to be delegated to officers, but would ask that officers ensure that the local road network can accommodate the volume of traffic generated and no undue environmental consequences from the changes.

W/23/01126/AGR

MR. T. JAMES

Pye Corner Farm, West End Lane

Renewal of existing concrete yard to allow continued access for agricultural machinery and livestock lorries.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/23/00814/LB

MR. JAMES ELLIS

Malt House, 131A High Street

Re-roofing of the property, retaining the existing roof materials.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

Wychavon Approvals:

- W/23/00717/LB **MITCHELLS and BUTLERS**
 Associated Ref:
 W/23/00718/ADV The Swan, 2 The Green
 Planning application for Consent to Display Advertisements and Listed Building Consent at The Swan.
 This application follows a previous joint Full Planning Application and Listed Building Consent for various external and internal alterations and associated development at The Swan, Broadway (Refs.W/22/02378/LB W/22/02377/FUL).
- W/23/00718/ADV **Item 1: New hanging sign with a weathered antique nickel metal finish with aluminium letters and logo powdercoated white. Illuminated by LED trough light. This sign will be fitted within the**
 Associated Ref:
 W/23/00717/LB existing metal frame and the existing post will be retained. 4m above ground level (AGL). 1.385m in height x 1m in width x 0.04m in depth. Item 2: 3mm aluminium letters powdercoated RAL9004 on pins and illuminated by a black trough light. 3.1m AGL. 1.375m in height x 1.9m in width x 0.01 in depth. Item 3: Replacement double sided hanging sign powdercoated in a weathered antique nickel metal finish and aluminium letters and logo powdercoated white. The replacement sign will be fitted to an existing metal bracket. 2.3m AGL. 0.6m in height x 0.7m in width x 0.03m in depth. Replacement double sided hanging sign powdercoated in a weathered antique nickel metal finish and aluminium letters and logo powdercoated white. The replacement sign will be fitted to an existing metal bracket. 2.3m AGL. 0.6m in height x 0.7m in width x 0.03m in depth. Replacement double sided hanging sign powdercoated in a weathered antique nickel metal finish and aluminium letters and logo powdercoated white. The replacement sign will be fitted to an existing metal bracket. 2.3m AGL. 0.6m in height x 0.7m in width x 0.03m in depth. Item 4: Chelsea outdoor wall lantern in a renovated brass colour. 2.2m AGL. 0.42m in height x 0.23m in width x 0.3m in depth. 100W ES wattage. Item 5: 3mm aluminium letters powdercoated RAL9004 on pins and illuminated by existing flood lights below on ground level. 1.2m AGL. 1.4m in height x 1.8m in width x 0.01m in depth. Item 6: Single sided aluminium tray panel powdercoated in RAL9001, complete with aluminium logo and letters coated in black and bonded to the face. The tray panel will be illuminated by a new LED trough light and fitted to existing posts. 1.1m AGL. 1.4m in height x 1.475m in width x 0.04m in depth.
- W/22/00685/FUL **FARNCOMBE ESTATE**
 Land at (OS 1160 3742), Farncombe Drive
 Change of use of field for clay pigeon shooting.

 Additional Information: Technical Note Sharps Redmore
 Ecological Assessment, Ecology Solutions
- W/23/00416/HP **MR. & MRS. POTTS**
 Orchard Farm Cottage, 145 High Street
 Temporary construction access through existing boundry wall, in reference with Listed Building Consent W/22/02381/LB.
- W/23/00632/HP **MR. D. VALENDER**
 2 The Old Coach, High Street
 Construction of summerhouse.

Wychavon Refusals:

W/22/02443/FUL **MR. ALEX BOLT**
 8 Walnut Close
 New dwelling.

Walnut Close is a unique area in Broadway comprising originally of 1930's social housing, and the proposed development would not be in keeping with the surrounding properties, therefore the Parish Council objects to this application as it feels that it is contrary to HD.1 - Development Principals - in particular HD1.2 and HD1.3

Wychavon Withdrawn:

W/22/01705/FUL **ANNA PORTER**
 Land At, Kennel Lane
 Erection of three (3 bed) dwellings and associated site works following demolition of existing garages.

Withdrawn - 16/06/23

W/23/00462/FUL **MR. NEIL HILTON**
 13 The Green
 Temporary change of use of ground floor from retail to residential for 3 years.

Withdrawn - 05/06/23

Parish Council Comments:

(13) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:04:23 to 31:05:23

Payments:	verified by the Clerk together with two nominated signatories	net of VAT
Universal Display Ltd	Publicity Expenses (F/S Banner)	£118.98
Information Commissioner's Office	Data Protection	£35.00
Worcestershire County Council	Pension Contribution	£884.60
Ian Savage	Activity Park Maintenance	£300.00
Net World Sports Ltd	Activity Park (Football Nets)	£63.14
E-ON Next	Office Electricity	£462.66
Ian Savage	Activity Park Maintenance	£150.00
Unicom	Telephone/Internet	£70.98
E-ON Next	Village Green Electricity	£43.48
Amazon	King's Coronation 2023	£8.30
Ian Savage	Activity Park Maintenance	£60.00
K Beasley	Clerks Salary- April	£1,527.87
L Chapman	Assistant Clerk's Salary- April	£918.40
Shooting Stars Circus Skills	King's Coronation 2023	£650.00
Maurice Parkinson Contract Services	Lengthsman Scheme	£400.00

Worcestershire CALC	Clerks Gathering/Training	£30.00
Worcestershire CALC	Clerks Gathering/Training	£30.00
Worcestershire CALC	Annual Subscription	£1,083.44
Cotswold Building Supplies Ltd	King's Coronation 2023	£28.50
Wychvon District Council	Office Service Charge	£1,221.12
Vale Press Ltd	King's Coronation 2023	£28.00
Vale Press Ltd	King's Coronation 2023	£75.00
Vale Press Ltd	Publicity Expenses	£50.00
Signs R Us	King's Coronation 2023	£33.00
ProCom Services	Computer Maintenance	£2,298.46
Cotswold Security Group Ltd	Security Contract	£89.00
Avondale Self Storage Ltd	Broadway Youth Club Redevelpmnt	£140.00
Memorials of Worcester Ltd	War Memorials Maintenance	£401.50
Ian Savage	Activity Park Maintenance	£165.00
Worcestershire County Council	Pension Contribution	£730.49
P D Hughes Limited	Activity Park Maintenance	£352.00
Ian Savage	Activity Park Maintenance	£147.00
Make Me Something Special	Bench for King Charles III	£705.82
Unicom	Telephone/Internet	£76.37
Campaign to Protect Rural England	Annual Subscription	£36.00
Ian Savage	Activity Park Maintenance	£105.00
270 Adventure Ltd	King's Coronation 2023	£521.25
E-ON Next	Office Electricity	£450.19
Maurice Parkinson Contract Services	Mowing Contract	£420.00
Maurice Parkinson Contract Services	Lengthsman Scheme	£196.00
Mrs P Valender	Planters	£59.90
Broadway Community Magazine	Broadway Magazine	£800.00
Lux Technical Solutions Ltd	King's Coronation 2023	£4,643.00
Ian Savage	Activity Park Maintenance	£70.00
Filmbankmedia	King's Coronation 2023	£153.00
K Beasley	Clerks Salary- May	£1,527.87
L Chapman	Assistant Clerk's Salary- May	£918.40
NCH Software	Computer Licence	£67.60

Receipts:

Lloyds Bank	Gross Interest	£12.29
Wychavon District Council	CIL	£1,535.76
Wychavon District Council	Grant re Precept	£3,649.00
Wychavon District Council	Precept	£51,352.00
Wychavon District Council	King's Coronation 2023	£993.00
Lloyds Bank	Gross Interest	£19.63
B Moran	King's Coronation 2023	£4,500.00
Broadway Business Association	Donation re Christmas Lights	£5,000.00
Broadway Business Association	King's Coronation 2023	£1,000.00

(14) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Miss Hardiman reported that no action had been taken to clear a blocked drain and repair a broken manhole cover outside Brompton House in Station Road. The Clerk responded that it had been reported via 'Report it'. Councillor Mrs Eyre added that in her opinion many such reports have an outcome, and she would investigate the matter and report back accordingly. After discussion it was agreed that a copy of all future reports are forwarded to either the County or District Councillors as appropriate to ensure the required action is completed.

Councillor Mrs Sims reported that the hedgerow near the exit of the Milestone Car Park in Childswickham Road needed cutting back. In response Councillor Mrs Eyre stated that it was the responsibility of the riparian owner of the land to maintain/cut back such hedgerows/trees etc., and anyone reporting such issues should also notify the Clerk who the landowner is and the Clerk can then write to the owner asking for the necessary action to be taken.

Councillor Robinson notified the Council that the Gordon Russell Management Company had been made aware of several issues – including a damaged light column, a broken manhole cover, and a blocked drain – and that these matters were being dealt with and that any necessary work was being arranged.

Councillor Mrs Rogers reported that a number of trees and hedgerow along the Cheltenham Road needed pruning back to ensure good visibility of vehicles when pulling out of driveways and also the visibility of the 30 mph signs. The Clerk would contact Highways and/or the Lengthsman to undertake the work.

The Chair thanked councillors for their input and closed this part of the meeting at 9.30 pm and opened the Public Session

(15) PUBLIC INFORMATION SESSION:

There being no members of the public in attendance, the Chair closed the meeting at 9.30 pm.

Date /Time Next Meetings:

***Parish Council Meeting - Thursday 24th August 2023,
at Parish Council Office starting at 7.00 pm***

County Councillor Mrs Eyre's Report

Broadway June 2023

National Backdrop: High levels of inflation, tight labour market throughout the Council affecting services, stronger push to spend council money in Worcestershire, and more apprenticeships than ever.

County Council Report

A reminder there is a household support fund for those in need. Please point residents to Here to Help or Worcestershire County Council or Wychavon District Council websites at such a time, and help those who are not so computer literate. knowledge.

A46 improvement at Hinton Cross, The initial change to 40mph worked well – there have been a couple of accidents recently, ascertaining the reasons.

Severn Trent's replacement of the mains from Salters Lane, Fladbury down to Greenhill continues.

Corporate Plan 2022 – 2027 - 4 pillars: Open for Business, Children and Families, Children and Families, Environment and Health and Well Being is now on the website. We are continuing to invest in digital and physical infrastructure. Worcester Parkway and Kidderminster have been delivered. We are working with partners to deliver the Worcestershire Growth Plan 2020-2040. Worcestershire Growth Hub is supporting local businesses. The Game changer investments are Malvern Hills Science Park, a Worcester – a new Vision for Shrub Hill, and Redditch Gateway – a new station at Redditch, and investment in the railway quarter.

The UK Shared Prosperity Fund replaces EU funding streams. Since 2019 800 businesses have had access to £10m funding.

Since 2019 Here to Help has helped 700 enquiries, and helped 180 businesses. It aims to create 500 jobs, and 55 graduate placements. The programme also supports Connecting Schools, Visit Worcestershire our DMO now operated by WCC, the one Worcestershire Brand, 93.3% of Worcestershire is broadband-connected, and Infrastructure has been taken up by 81% of residents

Environment: we have re-surfaced 400 yards of footway 250 footways will be done by 2024. Practical and financial support has been given to the EA for the Bewdley, Severn Stoke, Tenbury, Toronto Close in Worcester Main River flood alleviation schemes. We support Rights of Way, signs, footpaths, footbridges, and signs, have a climate emergency Net Zero plan, and LEP Energy Strategy, are looking at demand management transport systems, Securing £20m from Europe for our businesses, have completed a Worcestershire's Habitat Inventory, and are providing evidence for the Local Nature Recovery Strategies and Biodiversity Offsetting. We are making progress in planting 150,000 trees over 5 years.

Children and Young People: The Independent Review of Children's Social Care endorses the approach of WCF, their Business Plan 23/24 has been endorsed. WCF has a co-ordinating role with Police, Health, and Schools. The number of children in care is 1001 in April 2023. Those on a Child protection plan 555. Referrals remain high. Social Care staff stability data shows 86% for workers and 96% for managers. Our KPIs show improvement in Social Care is steady. Of the past weaknesses in the area of SEND 8/12 has made sufficient progress, more to do. In the area of schools, 14,700 applications were made last academic year; High schools =6,200 place 89% first choice, 5% second choice, Middle Schools - 2474 places 96% first and second place, Primary Schools – 6,100 places 91% first choice. We have secured funds for a new secondary school and a new autism spectrum school in Malvern.

Health and Wellbeing: Public Health is part of WCC, you can find the Health and Wellbeing Strategy 2022-2032 on the website. Community Safety has been delivering against new duties commissioning domestic abuse and drug and alcohol services. There is a new Protect Duty in response to the Manchester Arena bombing. Trading Standards is tackling fraud and scams, illegal sales, removing unsafe products, and animal health. We have increased the front-line adult social care workforce which supports the re-enablement and rehabilitation of adults following a stay in hospital, with 24hr wrap-around for 4 days. We are continuing to roll out assistive technology to support older people in their own homes.

Key Local Issues

Fish Hill noise – inquiring as to how the Home office trial has gone

Enquiry 4791 LG and 4781 Sands - Broadband and Telegraph Poles – happy to meet - on hold awaiting a meeting.

Gravels – looking to see if a rural grant could help support refurbishment. Gravels were laid in 1993 and are now 30 years later they need refurbishment. The only time is between the end of September and November
Please avoid working at these times

1. Buses

Bus stop request Evesham Road, - 1893 (start of Pitchers Hill) Broadway (Coordinates: 52°03'25.7"N 1°53'12.7"W), awaiting a response from transport

Bus stop Sandscroft – reinstated, request for a bus shelter – no response to my query re-use of the 20k from Spitfire for bus infrastructure.

Enquiry 1215 a resident of Evesham Road, (start of Pitchers Hill) Broadway (Coordinates: 52°03'25.7"N 1°53'12.7"W), requests a new bus stop for herself and her neighbours in a cul de sac on the .A44

2. Camera Issues

CCTV cameras for Activity Park discussing with Fire Authority

BBA and CCTV cameras in High Street Action for new District councillors - WDC Council on 7th December passed a motion to add 300k to Capital programme 23/24 (New Financial year) for infrastructure improvements funded by capital receipts and in principle additional cost of staffing. Verbal agreement - this includes Broadway

Acoustic camera Phase 3 bid for Fish Hill – lost bid – asking for a contact to ascertain how successful the acoustic camera trial was.

Average speed camera – no funding, concentrating on noise factor first.

3. Drainage

Enquiry 1894: High Street - water issuing from 3 locations, outside 164 Pike Cottage also opposite 155 and 153. STW service request 2005810677.

Enquiry 2387: outside Bell Yard in the High Street, a missing cap on a service hole – **I am told this has been replaced**

Enquiry 4152 Station Road Hollywood House, Rosewood, Baytrees - The drainage team have requested Drain Jet Surveys to attend the site to carry out a full survey of the system to check for and if possible, clear any blockages. They will also report back any faults. Awaiting to hear survey has started

Pye Corner, water on the road, more work to be done.

C2122 Snowhill Road, Broadway) (Temporary Closure) Order 2023 Proposed Order: to close that part of C2122 Snowhill Road from its junction with U45402 West End Lane for a distance of 677 metres in a southerly direction.

Reason: Drainage works/flood alleviation by WCC. **Exemptions:** to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken.

Alternative route: C2122 Snowhill Road (Northbound), C2122 High Street, C2300 Leamington Road, A44 Broadway Bypass (Southbound), A44 Fish Hill into the County Border of Gloucestershire, C2122 Snowhill Road and vice versa.

Maximum duration: 18 months. Anticipated duration: **5 days.** Commencing: **24 July 2023.**

4. Footways

Enquiry 1704 - S106 cycling money – tight legal agreement, discussing potential using monies on active travel project. Observations revealed several engineering challenges on both sides of the road. On the east side of Leamington Road, a significant drainage ditch runs parallel to the existing footway along with a parking layby and a length of narrow footway approaching the High Street. On the west side, it was noted that there was a restrictive width of footway in the vicinity of No. 34 Leamington Road, several items of street furniture (lamp columns, BT Openreach poles, etc.), and a wide junction with Bloxham Road. In the area around the building supplies company access, it appears to be lower than the carriageway and a restrictive width of footway opposite Collects Fields. **Footway alongside Leamington Road added 11th July 2022:** B4632. From a point near Sandcroft Farm /Spitfire Estate to the corner near the A44 roundabout at Smallbrook Corner. This path is quite heavily used in both directions by walkers Mums with prams and some invalid carriages. 4 photos advisory for our Footway Team to survey resurfacing the footway on both sides of the road between Leamington Road and adjacent to

250, High Street. needs to be considered alongside requests to enable older people's buggies /etc into the village. **Requested an update**

Note Leamington road footway works on order: will include removing a short section of the slabbed area and replace with tarmac. We will then use the good slabs from that area to replace the broken/cracked ones between the Library and High Street. The scheme will run from the entrance to the Builders Yard to outside the Library.

Enquiry 256 - Footway A44 Wickhamford to Broadway: cost 93k for 6 sections. 1 section is done – underneath but a good renovation is needed. I gave divisional funds to address in part. **Road Traffic Regulation Act 1984 (As Amended)(A44 Evesham Road, Childswickham) (Temporary 30 mph Speed Limit) Order 2023 Proposed order:** to impose a temporary 30 mph speed limit on that part of A44 Evesham Road from its junction with U45617 Murcott Turn to its junction with A44 Collin Lane Roundabout. **Reason:** Footway reconstruction by WCC. **Exemptions:** Special Forces vehicles. **Maximum duration: 18 months. Anticipated duration: 16 days Commencing: 24 July 2023**

Enquiry 2183 Snowhill Road footway: from Broadway Church to the old Church, the poor condition of some of the footway.

Cheltenham Road: The footpath on Cheltenham Road requires attention up to West End Lane. Repairs are due to be made to the footway shortly.

Childswickham Road to Car Park - Request for the reconstruction of footway Leedons to Broadway – section not already done. Query re street cleaner. Talk to PC re the area near the cider house.

Enquiry 4402 High Street - areas where the tarmac is broken up - need reconstruction From the turning circle to the Manse on the south side, to the turning circle South side, from the hunt field to the Bindery Gallery- especially near the Museum.

5. Gullies

Enquiry 4081 – Gully needs cleaning, gully not recorded as Kennel Lane possibly High Street – **outstanding**

Enquiry 2685 A44 According to our systems there are over 20 gullies plotted along A44 going south from the stone store. Three are showing as having issues caused by blocked ditches. BB will inspect the route and raise any orders as necessary if there are any other blocked gullies. He will also look into the blocked ditch issue - **outstanding**

6. Planning

Ridgeway - ongoing

W22/01705/FUL Land at Kennel House - three dwellings – withdrawn see conservation officers report.

Planning application 21/01331/CU Keeping an eye on the visibility spays.

Hunt Field – Highways views sought

7. Roads

Enquiry 2386 - Broadway a44 up Fish Hill subsidence on road? The A44 Broadway bypass between the Willersey roundabout and the start of the 3-lane section going uphill has become extremely bumpy of late – signs of subsidence? The location marker is roughly placed – to be further investigated

Enquiry 2446 Springfield Lane /Back Lane On the section adopted by WCC raised areas have dangerous problems 1. A square covering is now raised affecting tyres 2. A sunken section causing suspension problems – keeping open as the utility square still sticking up and the sunken area filled – sunken again

Enquiry 3564 - Leamington Road Safety

The skid sign is in the wrong place.

1. Requested KH look at how to reduce accidents as x 6 have gone through the garden hedge as drivers do not manage bend at 40mph. Danger to householders working in the garden, drivers, and pavement users.

Kieran Hemstock to survey the site for any extra lining or signage works. BB to inspect the condition of the bollards in the bend. BB believes the slippery road surface sign is in the correct location as it isn't for the bend but for the road

surface. The road was surface dressed in 2019, Asked BB to liaise and speak to the householder.

8. Signs

Enquiry 2355 -Pole on High Street for battery VAS: new signs ordered to be reset with posts – discuss with a parish if site sorted,

9. Other

Bench on land back of spitfire – awaiting new management Co. to agree

Burial Ground – discussions with landowners. **Awaiting Parish's decision.**

Knotweed treatment near the turn to an orchard farm, watching brief.

Waste - Burning of inappropriate materials on farmland – Snowhill road - watching brief.

District Councillor Emma Sims Report - June

CLlr Liz Wilks - asked me to speak with Lindsay Roach - Evesham Volunteer Hub, about her role as Broadway's volunteer liaison- this was specifically about funding in the next year.

I will be speaking with David Manning at WDC, to ask how this funding is likely to be met and if there are available funds to secure post 2024/ 2025.

Re: Station Rd

I have written and asked Andrew Ford - Urban Design Team WDC - to look into and organise a meeting with PC to discuss the 'Masterplan' for Station Road and further news about the development.

I have spoken with the clerk at Willersey PC - this is to organise a meeting with Broadway PC to discuss the burial ground situation here in Broadway. Willersey PC has just undertaken buying land to secure this and is happy to discuss the process.

Anti-Social Behaviour - ASB - there has been incidents in Back Lane involving ASB - I have spoken with PC Ben Trowman who has been aware of this and has been actively involved in the investigation of the issues.