

***MINUTES OF MEETING OF BROADWAY PARISH COUNCIL
held at the Parish Office, 5 Russell Square, High Street, Broadway,
on Thursday, 25th August 2022, at 7.00 pm***

PRESENT: Councillors R.W.G.Bennett, G.J.Franks, C.A.Grant, Miss D. Hardiman, L. Jones, Mrs.F.E.A.Phillips, Dr.J.M.Reading (Vice-Chair), N.D.A. Robinson, A.P.Riley, Mrs.E.Sims

Also in attendance: County & District Cllr. Mrs. E. Eyre
Two members of the public.

- (1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from Councillors Holmes, Mrs. Rogers and Dr. Wilks.

In the absence of Chair Dr. Wilks, Vice-Chair Dr. Reading took the Chair and welcomed everyone to the meeting.

- (2) DECLARATIONS OF INTEREST:

- (a) Register of Interests: councillors are reminded of the need to update their register of interest;
- (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
- (c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- (3) POLICE REPORT:

PC Ben Trowman reported youths were congregating on an area of Hunt land at the rear of the Activity Park but were not causing any major problems, and the Hunt had removed rubbish from the area. PC Trowman would try and talk to the youths to ask them to behave appropriately but added that he would much rather see them there than around other areas of the village. PC Trowman and Councillor Mrs. Eyre continue to liaise regarding the continuing problems on Fish Hill. Councillor Franks was concerned about the use of drugs in the village and asked PC Trowman if there was any evidence of this. PC Trowman reported that there was no evidence of any use - i.e. needles etc. that he had witnessed or found. It had been reported that a small group of youths were regularly congregating on the green late in the evening, and some damage had been done to one or two trees, and empty cans/bottles were left on the green. PC Trowman would monitor this and also make the night patrols aware of the situation. Councillor Franks asked for an update on the drop-in sessions at Signpost, and in response PC Trowman replied that not many people had called in, but feedback was that it was very much appreciated that the Police were present on a regular basis if required. At the moment the regular sessions would be continuing on a fortnightly basis.

The Vice-Chair thanked PC Trowman for his report and PC Trowman then left the meeting at 7.15 pm. The Clerk reminded everyone that PC Trowman's contact details were available on the Parish Council office window, and in the Broadway Magazine. The Police were also available on 101 (Non-Emergencies) or 999 (Emergencies).

(4) MINUTES OF MEETING OF THE PARISH COUNCIL HELD ON 23.06.22

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Sims, that the minutes of the meeting held on 23rd June 2022 be unanimously approved by all present at that meeting, and they were duly signed and dated as a true record.

(5) PRESENTATION BY DISTRICT RURAL HOUSING ENABLER:

Unfortunately, Ms. Stevenson-Pugh was unable to attend the meeting but would arrange to attend either of the next meetings in October or December.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORT:

Copies of reports from County and District Councillor Mrs. Eyre and District Councillor Robinson had been circulated to all councillors. (a full copy of each report attached herewith).

County & District Councillor Mrs. Eyre's Report:

Councillor Mrs. Eyre highlighted the following matters –

County and District Matters:

Planning updates regarding (a) Land at Farncombe Drive – re change of use of field for clay pigeon shooting, (b) Ridgeway, Station Road re application for permission in principal for three self-build dwellings, and (c) Station Road.

In response to item (a), Councillor Sims, Chair of Planning Committee, replied that the Parish Council had not raised any objections to this application, but added that a Management Plan must be in place and any issues regarding exceeding noise levels or frequency of events could be reported to Worcestershire Regulatory Services.

A video promoting Broadway had now been completed, and the District Council's Mr. Steve Knight was looking to include it on the District Council and Visit Worcestershire websites.

Careers Worcestershire was hosting several Apprenticeship and Careers Clinics over the next two weeks for students following A-level results. There were also several Job Fairs taking place across the county, hosted by local Job Centre Plus partners.

Local matters:

Supporting Safety and Security Committee issues including CCTV in High Street, Acoustic Speed Camera on Fish Hill, Community Speed Watch.

Updates on various roadworks in and around village

A number of footways issues had now been submitted/reported and would be investigated and actioned if appropriate.

Councillor Grant raised concerns regarding the state of Kennel Lane where some recent repair work had taken place to fill several potholes but, unfortunately, this work may not have helped the situation - in fact, may have made it worse. Councillor Mrs. Eyre stated that Kennel Lane is an unadopted road, and repairs were the responsibility of the owners who own properties adjacent to the road. Councillor Robinson stated he had been in contact with several of these owners and was trying to arrange a meeting so that the matter could be discussed and hopefully resolved.

Councillor Jones asked if there was any update regarding A-boards in the High Street. In response, Councillor Mrs. Eyre reported that County Council officers did visit business owners to explain the A-board policy and the consequences of not adhering to these, and she understood that some changes had occurred for the better. During Covid, many restaurants and cafes had been permitted to site tables and chairs outside their businesses, but this was due to

end in September. It was agreed to ask the County Council to visit again to confirm the policy and actions should the policy not be adhered to.

Councillor Bennett reported that he had been informed of a number of complaints regarding the pay and display machines in Shear House car park not allowing cards or mobile phones to pay. The Clerk would contact the District Council and report back accordingly.

Councillor Miss Hardiman asked for an update regarding a crossing facility in Leamington Road and in response Councillor Mrs. Eyre that a number of complaints had been received regarding vehicles not slowing down at the new crossing, and 'SLOW' signs had now been installed. Councillor Miss Hardiman stated that parents and children were not using this crossing as it was too far away from St. Mary's school, and asked if anything else was ever going to be done regarding crossing facilities nearer the school. In response, Councillor Mrs. Eyre asked if she had seen the emails which had been sent, and apologised that nothing further would be happening.

District Councillor Robinson's Report

Councillor Robinson highlighted the following matters –

Councillor Robinson was continuing to liaise with the District Council's Place Projects Manager, Mr. Steve Knight, regarding help and support for events etc. in Broadway, and highlighted the Outdoor Cinema event on Sunday, 28th August, on the village green starting at 8.00 pm. The District Council was also supporting the Horticultural Show and Food Festivals over the weekend of 10th and 11th of September.

A new sports hub had been opened in Droitwich and Councillor Robinson stated he was looking forward to the development of the proposed new facilities in Broadway. The facilities at Broadway Football Club were now in a very poor state, and after discussion it was suggested that although there were plans for development, these were not going to happen overnight and there was an immediate need for players changing facilities, and it was agreed that the District Council be approached to ask if some of the available Section 106 monies could be used for temporary mobile changing facilities.

There being no further questions for either Councillor, the Vice-Chair thanked both for their reports and for all their hard work and endeavours on behalf of the Parish.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The Clerk receives regular weekly updates from Worcestershire CALC, and there was a facility whereby these updates could be sent to all councillors. After discussion, it was agreed that all councillors would like to receive copies for an initial trial period. The Clerk would organise this accordingly.

The County Council adopted the Worcestershire Minerals Local Plan on 14th July 2022, which was now part of the Development Plan and would be used by County Council's planning officers and the Planning and Regulatory Committee to make decisions about planning applications for mineral extraction, processing, and restoration.

SAAA (Smaller Authorities' Audit Appointments) was responsible for appointing external auditors to all applicable opted-in smaller authorities. The next five-year appointing period runs from 2022/23 until 2026/27, and SAAA had undertaken a procurement exercise to appoint auditors to each County area from 01:04:22. During the previous five-year period all smaller authorities were opted into the central procurement regime. All authorities, however, must be given the option to opt-out and appoint their own external auditor for the next five-year period, although the process was onerous for smaller authorities. All smaller authorities were opted into the central procurement of external auditors by default, and any authority who wished to opt out must do so not later than 28:10:22. Both NALC and Worcestershire CALC

recommended that councils opt in. It was unanimously agreed that the Parish Council continued to opt in as recommended.

The Clerk had circulated a quotation for works to be carried out on the lime trees in Leamington Road and The Swan car park, which was agreed by all councillors, and the Clerk had instructed the work to be undertaken accordingly.

Lloyds Bank had confirmed that the Clerk had full delegated access to set up payments via internet banking. The application for a debit card was still being processed.

Gigaclear had plans to expand its Full Fibre Ultrafast Broadband network throughout the village and confirmed that work would soon begin. Most of this work was designed to utilise public land, but it was inevitable that some work may be necessary on private land. One such piece of private land was an area on the edge of the activity park next to Keytes Lane to which the parish council had granted permission to undertake such work and, as such, the parish council would receive a payment of £75.00.

The Clerk had previously notified all councillors of the availability of defibrillator training at Signpost and the need to book a course if interested. Broadway's First Responder, Mr. Robin Farnworth, had now offered to make a presentation on defibrillators, together with a training course. After discussion the Clerk was instructed to arrange a date and time with Mr. Farnworth and would notify all councillors accordingly. It was important that a map was produced of all defibrillators in the village which would highlight any area where further facilities were needed.

Broadway Cricket Club would like to install a defibrillator at its Clubhouse at an approximate cost of £1,000 and had requested a grant towards purchasing one. After discussion, councillors agreed the need for further defibrillators, but queried if the Cricket Club had available funding from Section 106 monies and had also been eligible for a Covid grant from the District Council, and questioned whether such funding could be used to purchase a defibrillator instead. The Clerk was instructed to write to the Cricket Club to query the above points and report back accordingly. If no funding was available, the Parish Council would reconsider the application.

As previously reported, there were two light columns in the High Street (No:31) and Lime Tree Avenue (No:95) that had been cut down for health and safety reasons, but never replaced. There were two options (a) replace them at a cost of approximately £1,700/1,800 with heritage lantern, or £1,400 with standard LED lantern, or (b) remove the remaining bottom section and make safe at a cost of approximately £500. After discussion, during which the Clerk reported that no-one had complained that the above lights were not working, it was unanimously agreed to proceed with option (b) and the Clerk would contact the County Council lighting team and notify them accordingly.

The Clerk notified the Council that Mrs. Gwen Tomkins was retiring after over forty years in the role. Gwen had worked tirelessly over the years, actually working under four different clerks during that period and will be greatly missed. It was agreed to organise a collection for a leaving gift and the Clerk would also arrange a card/flowers. She will be invited to the October meeting for a brief presentation and a formal thank you.

(8) REPORTS/UPDATES OF COMMITTEES:

Environmental and Sustainability Committee:

In the absence of the Chair, Dr. Wilks, Councillor Mrs. Sims reported that as part of the commitment from the Queen's Jubilee it was agreed to plant seventy new trees in the village and to date the only tree planted was the main jubilee tree on the grassed area outside Croft Villa, together with a commemorative plaque. Councillor Mrs. Sims was setting up a small sub-committee (to include the Parish Council's Tree

Consultant, Mr. Andrew Woods) to discuss the possible locations and species of the remaining trees. One of the suggested areas for a large proportion of the trees was the Activity Park as there was insufficient shaded areas for the public, especially children. Community Grant funding was available for such a project from the County Council, and Councillor Sims had requested an application form. Councillor Franks notified the Committee of an article in the latest issue of the Wychavon Magazine in relation to planting thousands of trees to create new woodland and restoring wildlife habitats. There may be some such areas where landowners could also be approached.

Leisure, Community and Wellbeing Committee:

Councillor Miss Hardiman reported that the Library was proposing to extend its opening hours shortly and would be opening on a Friday in addition to its current scheduled openings of Monday, Wednesday and Saturday. There was also a children's reading competition taking place over the summer period and medals would be awarded at the end. Councillor Miss Hardiman highlighted the village 'Foodbank' project, which was organised by Churches Together, and food was currently distributed from St. Michael's Church.

Councillor Miss Hardiman was to invite a representative from New Barn Close Surgery to the October Parish Council meeting to give an update on the new Medical Centre.

Neighbourhood Plan:

Councillor Franks explained that the Examiner's Report had now been completed and two policies had been removed which would not greatly affect the Plan, but the reasons for their removal needed to be explained to residents. A leaflet highlighting the referendum and explaining the changes would be circulated to all households shortly. All information regarding the Neighbourhood Plan, including a full copy of the Plan, was available on the Parish Council website, together with a copy of the Examiner's Report. Councillor Franks confirmed that the Referendum for the Broadway Neighbourhood Plan would be taking place on Thursday, 15th September, at the two allocated Polling Stations at the Library and Lifford Memorial Hall between the hours of 7.00 am and 10.00 pm with a simple 'yes' or 'no' vote to the question 'Do you want Wychavon District Council to use the Neighbourhood Plan for Broadway to help it decide Planning Applications in the Neighbourhood Area?' The decision would be made on a simple majority vote.

The Parish Council would appoint Polling Observers on the day of the vote, and Counting Observers on the day of the count, and the deadline for submitting these to the District Council was Thursday, 8th September. Anyone interested should contact the Clerk or Councillor Franks.

Councillor Franks thanked Miss Lisa Chapman, the Assistant Clerk, for producing the information leaflet.

Publicity and Communication Committee:

Councillor Mrs. Sims reported that the Parish Council would be producing its own quarterly update leaflet which would be available in the Parish Office and a number of locations, such as the Library, around the village, highlighting forthcoming events, reports from its committees, etc.

It also had plans in place to update its website to make it more user friendly and accessible to everyone, and to include links to other local and District/County websites. The Parish Council was also investigating setting up a 'facebook' page.

Councillor Bennett stressed how important it was that all information was checked prior to it being produced from both the point of view of accuracy and design.

Safety and Security Committee:

Councillor Franks reported as follows:

Speeding – a quotation for an additional VAS sign had been received at a cost of £2,200.00 + VAT. A grant from the Police and Crime Commissioner was available on a matched funding basis and, subject to agreement, the Clerk would proceed with the application. It was proposed by Councillor Riley, seconded by Councillor Mrs. Sims, and unanimously agreed, to purchase the new VAS sign. There was also a need to agree a site location for a VAS sign in Snowhill Road (in addition to the current sites in Cheltenham Road, Station Road and Leamington Road) with the County Council Highways, and the Clerk would contact them accordingly.

It was also planned to set up a group of volunteers to train for a Community Speed Watch Scheme.

Councillor Mrs. Eyre was continuing with the bid for a pilot scheme for an Acoustic Camera for Fish Hill and the petition set-up had been completed by hundreds of residents and was being used to support the application.

Car Parking – this was part of the policies within the Neighbourhood Plan and would now need a sub-committee to tackle the issues of future plans for parking in and around the village.

Neighbourhood Watch Scheme – the Parish Council had launched its own Neighbourhood Watch Scheme and residents had now been invited to join. It was proposed to invite all members to a meeting to further discuss setting up a comprehensive and village-wide scheme for Broadway. A member of Fladbury Parish Council had successfully set up an excellent scheme in its village, and would be invited to attend the meeting for advice, etc.

Special Constables – Councillor Franks was continuing to pursue this matter and would report back accordingly.

There was a need for new member(s) of the committee, and anyone (councillors or residents) interested should contact the Clerk or Councillor Franks.

Youth Club:

Minutes of the Youth Club Re-Development Committee, together with a copy of the business plan, had been circulated to all councillors.

Councillor Dr. Reading highlighted the following –

The business plan had been calculated based on projected figures using information from other local halls of a similar size, and Councillor Mrs. Eyre would examine it in detail and report back with any recommendations/amendments.

A management structure, website etc. needed to be put in place as soon as possible, so that the hall could be ready to commence operation when completed.

A meeting was to be arranged between the Parish Council, the Architect and the Contractor, to answer questions regarding some items within the tender, and to then sign the contract for Phase II. It was unanimously agreed that a list of the queries be sent to the contractor, so that answers and/or clarification of these points raised can be ready for the meeting.

The Public Works Loan application was being completed, and various aspects would be ready soon. An explanatory leaflet had been produced and had been circulated to all councillors for approval. The Clerk asked that any suggested amendments be sent in as soon as possible. This leaflet would then be printed and sent to all households within the village as evidence that everyone had been consulted on how the loan was to be repaid via an increase to the precept. It was proposed to distribute this by Royal Mail, and the cost of this was approximately £255 (including VAT). This was unanimously

agreed by all councillors. Once the leaflets were distributed, residents would be asked to complete the bottom section and return it to collection boxes at various locations around the village.

Councillor Mrs. Phillips added that during the re-development of the youth club the group had been using the URC Hall, and over the summer holidays had been meeting on a Wednesday morning and over thirty children had attended the sessions.

The Vice-Chair thanked all the Chairs of the Committees for their reports and input into the meeting.

(9) PLANNING:

Parish Council comments:

MEETING: 27:06:22

Application W/22/01083/HP

MR. & MRS. ALBUTT

27 Smallbrook Road

Removal of existing rear section of building, retrospective demolition of garage, replacement with single storey rear extension and proposed front porch

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers. The Parish Council has a Dark Skies Policy within its emerging Neighbourhood Plan, and would respectfully ask that the applicant considers this by using downlighters within the development,

Application W/22/01061/FUL

MR. R. JAMES

34 Leamington Road

Construction of single dwelling house and associated works

Planning Committee wish to do a site visit and discuss further at the next meeting.

MEETING: 11:07:22

Application W/22/01232/CLE

MR. & MRS. CHAPPELL

Wildmoor, Evesham Road

Application for lawful development certificate for the continued use of ancillary accommodation to the existing dwelling

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

Application W/22/01061/FUL

MR. R. JAMES

34 Leamington Road

Construction of single dwelling house and associated works

The Parish Council note that a previous application on the site was refused and note that although this is a new application the principal reasons for refusal still apply. The Parish Council is agreeable to it being delegated to officers

Application W/22/00685/FUL

FARNCOMBE ESTATE

Land at (OS 1160 3742), Farncombe Estate

Noise Assessment

The Parish Council has read the Environmental Noise Assessment report undertaken by Sharps Redmore, which was undertaken after consultation with Worcestershire Regulatory Services. In conclusion, the report states 'that noise levels will be in the mean region of 59 dB, and this is unlikely to cause adverse impact to residents in these areas. The report states that a Noise Management Plan should be implemented with advice from the Environmental Health Department.

MEETING: 25:07:22

Application W/22/01260/FUL **MR. R. THOMPSON**
Ridgeway, Station Road,
Conversion of existing outbuildings to domestic garage and home
gymnastics ancillary to the dwelling house, and extensions to dwelling

Application W/22/01319/FUL **ELYSIUM HEALTHCARE LIMITED**
Brook House, Station Road – bed and breakfast guest house
Change of use of property from guest house (Class C1) to clinic and
therapy practice with associated offices (Class E (e)).
The Parish Council raised no objections to this application and is agreeable to it being delegated to officers but
would like it ensured that consideration is given to neighbouring properties regarding the parking and/or
proposed additional parking.

Application W/22/01341/FUL **MR. J. PRICE and MS A. DAFFURN**
2 Bredon View
Proposed dwelling/parking and reformed external space
The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

MEETING: 15:08:22

Application W/22/00880/LB **MR. K. BEASLEY**
War Memorial, High Street
Replacement of damaged stones on corners of War Memorial with matching
stones (Bathstone)
The Parish Council are responsible for the War Memorial and therefore do not deem it appropriate to comment,
but the repairs need to be done to ensure the War Memorial is maintained to the required standard.

Application W/22/01452/FUL **MR. G. ARROWSMITH**
6 Dastons Close
Retrofit works on behalf of Rooftop Housing to include following works to
exterior of building:
External wall insulation system, up to 150mm thick, finished with brick
effect render, to be a reasonably close match to existing exterior wall finish.
Requirement for some minor modification of the roof verge line to cover top
of external wall insulation system. Replacement of high-performance
windows and doors.
The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

Application W/22/01428/HP **MR. & MRS. P. BAILEY**
27 Gordon Close
Erection of single storey rear extension. Variation of Condition 2 (ref:
22/00247/HP)
The Parish Council raised no objections to this application and is agreeable to it being delegated to officers. The
Parish Council has a Dark Skies policy within its emerging Neighbourhood Plan and would wish to reiterate its
comments made within the original application in that it respectfully asks that the applicant considers using light
sensitive glass and lighting.

Application W/22/01017/FUL **MR. P. RENFREW**
Westbank Station Road
Three-bedroom Cotswold rubble stone cottage

Application W/22/01447/FUL **MR. W. ALLEN**
11 Smallbrook Road
Removal of rear conservatory and replacement with a three-sided single-
storey extension in brick with a flat roof, floor light and bi-fold doors
The Parish Council raised no objections to this application and is agreeable to it being delegated to officers. The
Parish Council has a Dark Skies policy within its emerging Neighbourhood Plan and would respectfully ask that
the applicant considers this by using light sensitive glass and lighting.

Wychavon Approvals:

Application W/22/01428/HP	Mr. & Mrs. P. Bailey, 27 Gordon Close Erection of single storey rear extension. Variation of Condition 2 (ref: 22/00247/HP)
Application W/22/01452/FUL	Mr. G. Arrowsmith, 6 Dastons Close External wall insulation system. Minor modification of the roof verge line and replacement high performance and doors
Application W/22/01232/CLE	Mr. & Mrs. Chappell, Wildmoor, Evesham Road Application for lawful development certificate for the continued use of ancillary accommodation to the existing dwelling
Application W/22/01086/HP	Ms. A. Winter, 23 Parker Place Erection of new entrance porch
Application W/22/01159/HP	Mr. & Mrs. Leng, 154 High Street Replacement of existing rear garden room extension (Variation of Condition 2 (ref: 21/02965/HP)
Application W/22/01028/HP	Mr. I. Salter, 8 Bibsworth Avenue Drop kerb, new driveway, dig out topsoil and replace with Chippings
Application W/22/01083/HP	Mr. & Mrs. Albutt, 27 Smallbrook Roa Removal of existing rear section of building, retrospective demolition of garage, replacement with single storey rear extension and proposed front porch

Withdrawal:

Application 21/01909/HP	Mr. & Mr. Bullough, 126 High Street Retrospective application for installation of satellite dish Withdrawn 05:07:22
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Appeal Decision:

Application W/21/01855/FUL	Mrs. N. Harrison, Land at (OS 0893 3822) Station Road Proposed infill development of one dwelling with associate driveway, car parking and landscaping. Provision of additional passing bay to shared driveway. Appeal allowed 14 th June 2022
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(10) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:06:22 to 31:07:2210

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Worcestershire County Council / pension contribution		544.81
Unicom / telephone, internet		66.03
Unicom / office electricity		211.28
Cotswold Bldg. Supplies / general maintenance		94.22
Shooting Stars & Circus skills / Jubilee Celebrations		350.00
Paperstation Limited / stationery		4.29
R. Chambers / Broadway First School Project		589.57
North Cotswold Hunt / Jubilee Celebrations		100.00
Hicks & Hides / Jubilee Celebrations		50.00
Broadway Bowling Club / Jubilee Celebrations		50.00
Childswickham W.I. / Jubilee Celebrations		25.00
A. T. Woods / Jubilee Celebrations		147.42
PPL PRS Limited / Jubilee Celebrations		230.13
Myriad Business Services / Internal Auditor's fee		220.00
Alex Voysey Music / Jubilee Celebrations		850.00
EBS Group (UK) Ltd. / photocopier charges		29.60
K. Beasley / telephone-internet		50.00

J. Beetson / Village of Culture	107.15
P. D. Hughes Ltd. / Activity Park maintenance	1,364.00
Western Power Distribution / general maintenance	36.00
HM Revenue & Customs / PAYE	1,322.52
Avondale Self Storage Ltd. / Broadway Youth Club redevelopment	86.00
Avondale Self Storage Ltd. / Broadway Youth Club redevelopment	86.00
Avon Singers / Jubilee Celebrations	600.00
K. Beasley / clerk's salary – June	1,406.75
G. A. Tomkins / assistant clerk's salary – June	461.70
L. Chapman / assistant clerk's salary –June	504.00
Lux Technical Solutions Ltd. / Jubilee Celebrations	2,050.00
Cash / office supplies	21.53
Cash / postages	17.00
Cash / Neighbourhood Plan	10.00
Cash / milk, coffee, sugar	8.00
Cash / Jubilee Celebrations	9.64
Cash / promotional expenses	30.00
Worcestershire County Council / pension contribution	544.81
E-On Next / village green electricity	35.76
Unicom / telephone, internet	66.03
Unicom / office electricity	5.28
Vale Press Ltd. / Jubilee Celebrations	140.00
Water Plus / office water	54.54
Cotswold Building Supplies / general maintenance	6.00
Maurice Parkinson Contracts / lengthsman scheme	83.00
Maurice Parkinson Contracts / general maintenance	235.00
Maurice Parkinson / mowing contract	1,300.00
Wychavon Parish Games / entry fee for games	89.00
Cotswold Security Group Ltd. / office security contract	89.00
Worcestershire County Council / lighting maintenance	4,034.74
Worcestershire County Council / lighting initiative charge	2,285.10
Worcestershire County Council / lighting maintenance	1,109.86
Vale Press Ltd. / Jubilee celebrations	125.00
Vale Press Ltd. / Jubilee celebrations	192.00
Vale Press Ltd. / Jubilee celebrations	140.00
S. Williams / Neighbourhood Plan	24.00
Avondale Self Storage Ltd. / Broadway Youth Club redevelopment	86.00
Paperstation Limited / stationery	111.23
Mudway Workman Marquees / Jubilee celebrations	3,168.00
Broadway Community Magazine / magazine	400.00
Automobile Association Ltd. / Jubilee celebrations	4,346.00
K. Beasley / clerk's salary – July	1,436.56
G. A. Tomkins / assistant clerk's salary – July	498.20
L. Chapman / assistant clerk's salary –July	456.00

Receipts:

Lloyds Bank / gross interest	0.47
Kim Smith Rolls Royce Coffee / Jubilee celebrations	250.00
N. Lumsden Two Good Thai / Jubilee celebrations	147.00
Giddy Up Ltd. / Jubilee celebrations	237.00
Lloyds Bank / gross interest	0.33
Worcestershire County Council / grant re grass cutting	273.79
HM Revenue & Customs / VAT repayment	40,589.55
Signpost / contribution to office electricity	120.30
Hicks and Hides / donation to Jubilee	50.00

(11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Sims reminded councillors that the next Vision Meeting would take place on 22nd September at Broadway Bowling Club starting at 7.00 pm.

Councillor Jones had recently attended the Playground in Willersey and was impressed by a new piece of equipment which had recently been installed. The equipment was being well used by younger children, and Councillor Jones asked if such a piece of equipment could be considered at the Activity Park in Broadway. The Clerk suggested that more information be obtained, and this could then be further discussed, adding that the cost of a new piece of equipment may be eligible for funding from Section 106 monies.

Councillor Miss Hardiman raised concerns regarding the poor and unkempt state of the verges along Cheltenham Road from the West End junction into the village. The Clerk would liaise with County Highways and the lengthsman to arrange any necessary action as required. Councillor Miss Hardiman also highlighted an issue regarding the siting of a waste bin in Leamington Road near to the bus stop where the children congregate before and after catching/departing the school bus. The Clerk suggested that both he and Councillor Miss Hardiman visit the site to better understand the problem. The Clerk added that Councillor Riley had also highlighted two or three bins at the top and bottom of the High Street in need of attention and/or removal. The Clerk could then discuss any proposals with the District Council and report back accordingly.

Miss Chapman, the Assistant Clerk, reported that a couple of her neighbouring properties had received letters from Severn Trent Water regarding additional charges for rainwater drainage, and queried why this was occurring when others had not received such letters. Councillor Mrs. Eyre asked for a copy of the letter and would investigate the matter and report back accordingly.

There being no further matters raised by councillors, the Vice-Chair closed this part of the meeting at 9.10 pm and opened the PUBLIC INFORMATION SESSION:

(12) PUBLIC INFORMATION SESSION:

A Broadway resident had written to the Clerk highlighting concerns regarding the danger of fire in a field and hedgerows near to her property, and asked if the Parish Council could write to the owner of the field to ensure future safety measures could be taken to reduce such risk as the problem of long hot weather was predicated to continue/increase in future years. The Vice-Chair had obtained advice on this matter and a full copy of this was attached to these minutes. It was agreed that a copy be sent to the owner of the land and also posted on the Parish Council website. It was also suggested that all landowners be made aware of this advice each year (copy of advice to be put in the Broadway Newsletter) so that any necessary action could be put in place to reduce risk. Councillor Mrs. Sims stated that the NFU notify all farmers of such risks and suggested that the NFU could also be contacted for advice. The resident confirmed that the Fire Authorities were aware of her concerns and had notified the local Fire Authority accordingly. The concerns, therefore, were on record, and may affect any insurance cover, etc.

Mrs. Penney, a resident of Broadway, wished to ask the Parish Council, who was responsible for managing parking, especially during larger events such as the recent Car Show, when vehicles were parking on yellow lines and no action was being taken to stop this or tickets issued. She reported that this was causing serious danger to other vehicle users simply trying to drive in and out of the village, and traffic wardens never seemed to be present when such events were happening. Councillor Mrs. Eyre said she had a number of concerns regarding

traffic management at such events and would discuss these matters further and report back accordingly.

The Vice-Chair thanked the members of the public for raising these matters, and finally closed the meeting at 9.30 pm.

***Date /Time Next Meeting: Thursday, 13th October, at 7.00 pm
at the Parish Council Office***

District Councillor Robinson's Report – August 2022

After meeting Steve Knight, Place Projects Manager of Wychavon District Council, earlier in the summer we have continued a dialogue on events and other issues.

For another year WDC are supporting the Broadway Outdoor Cinema when the Disney film 'Inside Out' will be shown on Sunday 28th August at 8 p.m. As before the film is family-based and will be shown on a 10' inflatable screen. I have requested that Broadway Trust, Broadway Business Association, Broadway Noticeboard, Melanie Waldron and others promote this event. I am trying to encourage adjacent hostelrys to be more involved.

WDC is also providing funding in the sum of £5000 to support the Broadway Horticultural and Craft Show and Broadway Food Festival to be held on the village green on Saturday and Sunday 10th September and 11th September. This year for the first time the Broadway Food Festival will be organised by Mark Cookson from Droitwich, a specialist manager of such events, who was contacted by WDC to arrange this event. The previous organisers have retired and so I hope this event continues to be a great success.

Steve Knight has also been working with Amanda Cockle, Chairman of Broadway Tourist Information Centre to produce a new leaflet of Broadway for distribution to visitors. The content will be provided by the TIC and WDC will arrange the design, artwork and printing at a nominal cost.

No progress has been achieved in trying to obtain a refund from AA for the very high cost of providing diversion and road closures signs and staff costs during the Queens Jubilee Events. Steve Knight thought the fees were high and did try to help obtain a refund.

A new sports hub focusing on football has been opened in Droitwich at a cost £2.5 million of which £2 million was paid by WDC out of section 106 monies. I look forward to this happening in Broadway during the next two to three years at the Milestone Ground. The facilities at Broadway United Football Club are in a terrible condition but it is not worth wasting money on repairs when a new facility is to be constructed.

A number of Rooftop Housing Association tenants at Shear House have been waiting for well over a year for carparking refunds. During Covid19 virus all carparking owned by WDC was free of charge and Rooftop have not passed on the funds, as yet.

As a result of higher interest income from investments and deposits WDC during the quarter from April to June 2022 WDC have additional funds of £183,000. However, any financial reappraisal will wait until the full effect of higher inflation has been accounted for.

The Riverside Shopping Centre in Evesham is to be redeveloped at a cost of £95 million of which WDC will contribute £19 million. The redevelopment will provide for 213 new residential apartments, theatre, cinema, hotel, restaurants, cafes, bars and retailing. The Riverside will be opened up to provide a vista over the river, parks and churches and provide a more attractive link from the town centre.

WDC will soon be given a grant of £1.1 million to improve energy efficiency of homes. Those properties with an energy efficiency rate of D.E.F or G and a household income of less than £30,000 per annum can apply for a grant of up to £25,000.

Some information has recently been released from 2021 census. The significant numbers are:-

WDC population had increased by 13.3% from 116,900 to 132,500. The average increase in England is 6.6% so our population increase is double the national average.

Since 2011 the number of over 65s had increased by 31.5%

Those in the age bracket 45-49 have fallen by 10%

“ . 40-44 have fallen by 17%

“ . 25-39 have increased by 29%

“ . 30-34 have increased by 39%

Food for thought!

On 28th June 2022 a new law was introduced regarding trespass. Trespassing on other person's land or in local communities could lead to lawbreakers being imprisoned for up to three months. The police have more powers and reasons to expel trespassers, e.g. causing environmental damage and distress to the community.

The existing Cotswolds AONB 2018-23 is to be revised to extend it to 2025. Details are available on their website,

Broadway August 2022

District Councillor Eyre's Report

Nigel has summarised a lot of WDC's updates so I will only add

Planning Application - Land at (OS 1160 3742) Farncombe Drive Broadway (W/22/00685/FUL) – I have supported approval on the following grounds

- the restriction on the activity within the CIEH parameters which are repeated within the Noise Management Plan Table 4,
- No more than 3.5hrs day and not outside of 10 am-5 pm Mon-Sat)
- no more than 28 days a year – as in Childswickham
- a requirement to keep a record of guest numbers/dates of sessions to refer to in future events on any formal noise/nuisance complaints from the locality.

I have asked if under the planning rules it could be temporary permission for 2 years with a review afterwards to accommodate the views of Willseresy Parish Council and the AONB.

Continuing concern over the Planning consent 22/00081 - 3 Self-build houses in Springfield Lane

The approval is only a Permission in Principle and so before it can be implemented it will be necessary to submit either Technical Details or a full planning application.

For either of these routes, the applicant will be asked to enter into a S106 agreement with WDC which will include e.g. an affordable housing contribution, the first purchaser/occupier has had primary input into the design, that they live in it for at least 3 years and that they are on the Self Build Register.

The owner of the plot can offer the properties but only if a prospective purchaser joins the self-build register before they purchase it. The prospective owner will need to join the Wychavon self-build register to ensure he meets this element of the S106 before signing the purchase document.

Each of the 3 plots is dealt with by the Council separately by the respective purchasers and it will need to be demonstrated that they have had primary input into its design, etc.

I am concerned the marketing includes designs so have asked for clarification.

Station Road update

The Council and Football club have not actually sold the Station Road site. Bidders are being required to demonstrate how they comply with the specific site requirements of the Council as a land owner and the sporting requirements of the Football Club. We have insisted that engaging ourselves as councillors, the Civic Society, the Parish Council community, and the planning team is essential. So far Spitfire is the preferred purchaser, having offered the best financial offer along with the most attractive football facilities package, conditional upon their receiving planning approval for their schemes and upon the delivery of the football facilities.

BBA Video, promoting Broadway, is now completed, other elements could be added in the future – Car Show, etc. WDC, Steve knight is looking to embed in WDC's website and Visit Worcestershire's website.

County Councillor Elizabeth Eyre

August is a stressful time for young people and their families across Worcestershire. Our Careers Worcs team does a fantastic job of supporting students all through the year, and the career clinics help to map out the options available after they have received their results. Careers Worcestershire is hosting several Apprenticeship and Careers Clinics over the next few weeks to help youngsters learn about the options available to them following A-level results. The events are for anyone aged between 16-24.

They do not need to book an appointment The local library dates for sessions between 10 am -1 pm:

Evesham Library – Wednesday 31st August

The Hive – Worcester - Tuesday 1st September

There are also several jobs fairs taking place across the county, being hosted by local Job Centre Plus partners, from 10 am – 1 pm on the following dates:

Malvern Library - Wednesday 7th September

The Hive, Worcester -Tuesday 20th September

If unable to attend any of the events, students can contact the Worcestershire Apprenticeships Team by calling 0300 666 3666 or emailing careersworcs@worcestershire.gov.uk.

is welcome to crowdfund on Spacehive, but to pitch for additional funding from the county council, projects should fit one or more of the following themes:

Food and fuel poverty
Social isolation and befriending
Supporting people into employment
Community capacity building e.g. recruiting volunteers, start-up costs for groups, pilot activities, etc
Healthy Communities – activities to improve the health and well-being of the local community

S106 monies – Time is running out for the spend. I have asked Nigel to organise a meeting with the appropriate committee, particular concern over the cricket club. Cycle proposal – has to link to Spitfire and the village access. I am discussing if S106 can be modified to assist in a footbridge repair on the ROW and if any funds are left over to go towards Leamington road footway work

Waste - Burning of inappropriate materials on farmland – Snowhill road - watching brief. Please advise if you see it.

Safety and Security issues

CCTV cameras for Activity Park request to Fire Authority.

BBA and CCTV cameras in High Street.

Acoustic camera Phase 3 bid for Fish Hill – application response awaited.

Average speed camera – next step.

Supporting the parish: push for a community speed watch arrangement on the Cheltenham and Snowhill Road, neighbourhood watch arrangements, community smart water programme, and 2nd VAS camera working with PC.

Exiting Old Mill issues – chasing officers for action

Bench on land back of spitfire – awaiting new management Co. being formed so I can discuss.

Youth Club – Phase 1 is virtually finished, Supporting phase 2 with a letter, and helping to review the business plan.

Gullies

- **A44 drainage problem** from Collin Lane roundabout to Dogs Trust on the Western side – outstanding
- **Outside Russell Cottages Enquiry 1386** blocked drains Lower Green completed on 01/07/2022

Burial Ground – no success in finding grounds.

Bus stop request Evesham Road, - 1893 (start of Pitchers Hill) Broadway (Coordinates: 52°03'25.7"N 1°53'12.7"W), awaiting a response from transport

Roadworks and countryside service outstanding

- Morris Road – checking I think additional extended lines near 17 are completed. A further campaign to raise awareness of WDC discounted parking options is planned
- Pye Corner, water on the road, outstanding
- Knotweed treatment near the turn to an orchard farm
- 21/01331/CU Keeping eye on the visibility spays.
- Road Closure: West End Lane Replacement Gas Main 26/09 - 4/11/, 24 hour daily but giving access to residents., U45402 (usrn: 45401478), Junction with B4632 - Cheltenham Road for a distance of 560 meters in an East, south easterly direction.
- Crossing Leamington Road: SLOW road marking on both approaches into the Zebra Crossing requested – to be done.
- Bibsworth Avenue – closure for footway work November 14-16 2022.
- Concern re obstructed hedges Fish Hill: planned works along Fish Hill for two nights under a road closure addressed, cut back the verges and vegetation. Green Team has my request. Also request from Bob Haynes Safer Roads to ensure all vegetation is cleared from the signage on Fish Hill has been passed on as well.
- Safety issue on bend Childswickham Road – work in progress

Footway Maintenance requests

- Footway A44 Wickhamford to Broadway cost 93k for 6 sections. Some patching was done and 1 section was identified for renovation. Awaiting delivery date.

Roger Bennett is now using report it

- Snowhill Road footway from Broadway Church to the old Church. Two issues: the overgrown existing path which only goes so far, and the non-existent new path to the church from the overgrown section. This location has been attended and the Local Works Team has been advised of the poor condition of some of the footway.
- Cheltenham Road The footpath on Cheltenham Road requires considerable attention up to the West End Lane turning. Beyond that junction, the footpath becomes almost completely overgrown and indistinguishable. This location has also been attended repairs are due to be made to the footway shortly.
- Regarding the verge past the West End Lane Turning, WCC conducts grass-cutting and verge maintenance as effectively and efficiently as possible. Unless your inquiry relates to a specific hazard, we would ask for your patience. I take that to mean it falls within regular maintenance.
- Footway alongside Leamington Road 1704 added 11th July 2022: B4632. From a point near Sandcroft Farm /Spitfire Estate to the corner near the A44 roundabout at Smallbrook Corner. This path is quite heavily used in both directions by walkers Mums with prams and some invalid carriages. 4 photos advisory for our Footway Team to survey resurfacing the footway on both sides of the road between Leamington Road and adjacent to 250, High Street. No schedule for this work at present, anticipated date - month/ year for clarity – Could be 24 months