

**MINUTES OF MEETING OF BROADWAY PARISH COUNCIL**  
*held at the Lifford Hall, Broadway,*  
*on Thursday, 20<sup>th</sup> January 2022, at 7.00 pm*

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PRESENT: Councillor Dr. E.Wilks (Chair), Councillors R.Bennett, G. J. Franks, Miss D. Hardiman, A.A.LHolmes, L. Jones, N.D.A.Robinson (Vice-Chair), Dr. J.Reading, A.P.Riley, Mrs. R. Rogers, Mrs.E.Sims.

Also in attendance: Broadway Trust, two members of West Mercia Police, one candidate for co-option and four members of the public.

- (1) APOLOGIES FOR ABSENCE: Apologies received and accepted from Councillor Mrs. Phillips
- (2) DECLARATIONS OF INTEREST:
  - (a) Register of Interests: councillors are reminded of the need to update their register of interest;
  - (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
  - (c) To declare any Other Disclosable Interests in items on the agenda – and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

(3) POLICE REPORT:

PC Paul Brown reported that he had been working closely with Councillor Franks, Chair of the Safety and Security Committee, particularly on the three areas of concern – speeding, Fish Hill and drugs. The Police had been undertaking speed checks in the areas highlighted by the Parish Council. PC Brown notified councillors that the Police had identified that each of the highlighted roads had specific problems and had been liaising with the Safer Road Partnership on how to try to resolve each one's particular problem. It was hoped that if Broadway was recognised as somewhere where police were regularly checking speed, this would help to solve the problem. The Police had recently been concentrating on Station Road and had in a forty-minute period that day issued three speeding tickets for speeds ranging from 38 mph to 50 mph. PC Brown advised the Council that the Police had some possible ideas for reducing the issues surrounding Fish Hill and was also obtaining valuable intelligence regarding drug related problems within Broadway. PC Brown highlighted the importance of registering for and using 'Neighbourhood Matters' as a means to report crimes and any suspicious activities etc. and emphasised the need for residents to be vigilant and to keep an eye on neighbouring properties especially if they knew if someone was away.

Evesham Rural South Safer Neighbourhood Team had started a new drop-in surgery at the Signpost Office in Russell Square on the following dates/times: Monday, 24<sup>th</sup> January, at 10.00 am, Sunday, 30<sup>th</sup> January, at 10.00 am, Monday, 7<sup>th</sup> February, at 7.00 pm, Thursday, 17<sup>th</sup> February, at 2.00 pm, Tuesday, 1<sup>st</sup> March, at 7.00 pm, and Friday, 11<sup>th</sup> March, at 10.00 am – additional dates/times would be advised accordingly and would be advertised in the Broadway Newsletter and Broadway Noticeboard social media site.

Councillor Mrs. Eyre notified the Police that the County Council had installed speed check wires across the High Street to obtain data on average speeds etc. and similar data was being sought in both Cheltenham Road and Snowhill Road and this information would be passed to the Police.

Councillor Franks thanked PC Brown for all his assistance in trying to resolve the issues of most concern to local residents in such a pro-active way.

The Chair thanked the Police for its report and updates, and both officers left the meeting at 7.45 pm

(4) MINUTES OF MEETING OF PARISH COUNCIL HELD ON 04:11:21

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Rogers, that the minutes of the meeting held on 4<sup>th</sup> November 2021 be unanimously approved by those present, and they were duly signed and dated as a true record.

(5) CO-OPTION OF NEW COUNCILLOR:

The Clerk confirmed that following the co-option at the last meeting of Dr. Joan Reading and Mr. Lyndon Jones, both had completed and signed their Acceptance of Office forms and Register of Members' Disclosable Pecuniary Interest forms, the latter of which had been forwarded to the District Council.

One application had been received for the current vacancy from Mr. Clark Grant, a copy of which had been forwarded to all councillors. Mr. Grant was invited to the meeting to give a short presentation on his reasons for wishing to join the Parish Council, following which councillors asked questions. The Chair thanked Mr. Grant, and requested councillors to consider whether he should be co-opted, and to let the Clerk know in writing or by email as soon as possible. Mr. Grant would then be advised accordingly.

**Post Meeting:** Following the receipt of Councillors' votes, Mr. Grant was duly elected to serve on the Parish Council. The Clerk would notify the applicant and also the District Council Electoral Officer accordingly.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

Copies of reports from County and District Councillor Mrs. Eyre and District Councillor Robinson had been circulated to all councillors. (a full copy of each report attached herewith).

**District Councillor Robinson's Report:**

In addition to the items within his report, Councillor Robinson notified the Council that both he and Councillor Mrs. Eyre had met with the District Council and raised concerns regarding several issues in connection with the future development of both the former Barn Close Surgery and the Station Road sites. Both councillors were of the opinion that with better communication a lot of these concerns could be discussed prior to any such issues being raised at a later stage. In respect of the Station Road site Councillor Robinson had reiterated to the District Council the need for low-cost housing rather than social housing on this site, and this had the support of Councillor Bradley Thomas, Leader of the District Council. Councillor Mrs. Eyre added that the big concern with the Station Road site was deliverability, and also the sustainability of the Football Club. Councillor Franks added that work was being undertaken with the District Council's Urban Design Team to produce a planning guide for this site, which should have been done prior to the site being put up for sale, and Councillor Mrs. Eyre reported that this was a huge mistake but, unfortunately, this had happened.

The Clerk had been copied into a letter/email regarding the poor state of some of the properties on the Avenues and the effect this was having on the sale and purchase of properties in that area. In response, Councillor Robinson stated he had also had a similar letter and had raised this matter with the District Council's Head of Housing and would report back when a reply was received.

### **County/District Councillor Mrs. Eyre's Report:**

Councillor Mrs. Eyre highlighted the increase of the County Council's proportion of this year's Council Tax of 3.94%, 2% of which relates to Social Care.

There being no further questions for either of the Councillors, the Chair thanked both for their reports, and for all their hard work and endeavours on behalf of the Parish.

### **(7) CLERK'S REPORT AND CORRESPONDENCE:**

The Clerk reminded councillors that, as advised at the last meeting, there was now a new e-mail address for the parish council ([clerk@broadwayparishcouncil.org](mailto:clerk@broadwayparishcouncil.org)) and asked that all councillors now used this address only. It was agreed that rather than councillors using their own personal e-mail address, each councillor would be allocated a new e-mail address in a similar format to that of the clerk.

During the Clerk's recent health issues the Chair had asked Miss Lisa Chapman to assist with duties within the office. The Chair and the Clerk had discussed the future running of the office, and the safeguarding of any future retirement plans, together with the increased workload due to restructuring of the committees etc. and, as a result, it was proposed by Councillor Mrs. Sims, seconded by Councillor Holmes, that Miss Chapman now be employed as a second part-time Assistant Clerk., and this was unanimously agreed by all present.

Signpost had organised defibrillator training in February, March and April. Any councillors who wished to undertake this training, were asked to contact the Clerk.

The Clerk had received a number of concerns regarding the poppy wreaths which were placed on the War Memorial at the Act of Remembrance on Sunday 14<sup>th</sup> November. The Clerk contacted the Poppy Organiser for Broadway, who wrote to the Parish Council stating that during the storms, gale force gusts of wind and heavy wintery showers, had badly damaged many of the wreaths, and it was felt that it would be disrespectful to relay them in their current state. A new single wreath had now been placed on the War Memorial as a gesture of respect to all the soldiers who made the ultimate sacrifice.

The 2022 dates for the first quarter of the year when the Lloyds Bank Mobile Van would be in Broadway had been posted on the Parish Office noticeboard, office window and website. The van would visit Broadway fortnightly on Wednesdays near to the War Memorial, and the next date would be 2<sup>nd</sup> February.

The County Council had issued a temporary road closure notice for part of Bibsworth Avenue from its junction with Bridgemans Close to its junction with Sandcroft Avenue for footway reconstruction which would commence on 17<sup>th</sup> January with an anticipated duration of five days.

The Clerk had contacted Mrs. Gill. Folkes regarding a bench in memory of the late Councillor and Chairman of the Parish Council, David Folkes, which had been previously agreed by the Parish Council. Mrs. Folkes had discussed this with her family and it was suggested that the bench be placed near to the War Memorial facing up the High Street. The Clerk had ordered the bench and would notify everyone when it was to be installed.

The District Council had issued its draft recommendations on the new electoral arrangements from the Local Government Boundary Commission. The District Council was proposing to have forty-three councillors, a decrease of two. Wychavon currently had forty-five councillors covering thirty-two wards and were proposing forty-three councillors covering

twenty-six wards. The Consultation was open until 21<sup>st</sup> March for comments, and it was agreed that a sub-group, headed up by the new Assistant Clerk be formed to discuss this matter and to circulate its recommendations to councillors for agreement prior to submission.

The Local Government Association was campaigning for the government to allow for the option of virtual/hybrid meetings and a petition had been launched. The Clerk confirmed that all full meetings of the Parish Council must be face to face, but non-public meetings can take place on 'Zoom'. The Clerk asked that if the councillors wished to make comment regarding the petition to contact the Clerk.

(8) **SETTING OF PRECEPT AND BUDGET 2022/2023**

The Finance Working Group met on Tuesday, 18<sup>th</sup> January, at the Parish Office, when the Clerk, as Responsible Finance Officer, produced the three quarter year financial accounts to the 31<sup>st</sup> December 2021, together with the proposed budget figures for 2022/2023, copies of which had been circulated to all councillors. The accounts and budgets were fully explained by the Clerk and discussed. The Group would like to recommend the approval of the budget for 2022/2023 and the setting of the precept at £96,500, which was an increase of £3,500.

**Approval of Budget:** Proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Sims, approval of the Budget was unanimously agreed.

**Setting of Precept:** Proposed by Councillor Robinson, seconded by Councillor Mrs. Rogers, approval of the setting of the Precept was unanimously agreed.

(9) **REPORTS / UPDATES OF COMMITTEES / GROUP**

**Environmental and Sustainability Committee:**

Councillor Dr. Wilks, as chair of the committee, updated councillors as follows: Condition of pavements – a resident had raised a number of concerns regarding the state of pavements particularly in the High Street. A meeting was arranged with the County Council Highways Liaison Officer to examine the areas of concern and to action any necessary repairs. The Chair said this was a good example of community involvement and should be encouraged.

The Clerk gave an update on the Activity Park, and reported that the immediate work required from the last quarterly inspection report had been undertaken, and a five year plan regarding future repairs/replacements etc. was being put in place.

**Finance Committee:**

The Finance Working Group met on Tuesday, 18<sup>th</sup> January, at the Parish Office, when apart from the items covered by item (8) the following items were discussed:

(a) **Public Works Loan application for the funding of Phase II work at the Youth Club:**

At the previous meeting held in November it had been agreed in principal to explore the first steps in the process and to contact Worcestershire CALC which had been done and the relevant information sent to the Parish Council. Councillor Dr. Reading had written a report on the information received from Worcestershire CALC, together with the interest rates/repayment figures for the proposed loan of £150,000 to members of the Finance Committee, and had also circulated the information to all other councillors. The Finance Committee discussed all aspects of the loan in detail and recommended that an application be submitted for £150,000 (subject to the final confirmation of the required amount for Phase II) over a fifteen year period at a fixed rate (currently 1.75% but the actual rate charged will only be agreed two days before the date of the advance) with equal half yearly repayments which included the capital and the interest. This would equate to an average of

approximately 53p. per household per month. Proposed by Councillor Robinson, seconded by Councillor Mrs. Rogers, it was unanimously agreed subject to the final figures being accepted regarding the costing of Phase II of the project.

(b) Internet Banking:

The Clerk had highlighted the need to the Finance Committee to update the accessibility to online banking, which would allow electronic payments and transfers to be made online. This would be in addition to the existing use of cheques and telephone banking. The Finance Committee recommended that this be agreed, and it was unanimously approved.

(c) Repair to piece of equipment in Activity Park:

The Clerk had previously advised the Council of the need to replace the bearing unit and the section that fitted to the frame on the giant swing. A quotation had been received and a discount of 30 % had been negotiated which now totalled £3,555.90 + VAT. The cost of installation was not included, and this would be undertaken by our contractor, P D Hughes Ltd. The Finance Committee recommended that this be agreed, and it was unanimously approved.

(d) Renewal of Mowing Contract:

The Clerk had advised the Finance Committee that the three-year mowing contract was now due for renewal, and it was agreed to place a tender notice in the Evesham Journal.

(e) Contribution towards cost of mowing the grassed areas owned by Broadway Trust:

A meeting had been held with Mr. Robin Goldsmith, Chairman of The Broadway Trust, and it was agreed that the Trust be asked to contribute a third of the cost of the annual mowing invoices to cover the areas owned by the Trust. The Clerk would contact the Trust and report back accordingly.

(f) Grant to refurbish the front area of Broadway First School:

A request had been made by Broadway Trust at the last Parish Council meeting to contribute towards the cost of refurbishing the front of Broadway First School. This was fully discussed by the Finance Committee and it was agreed to support this in principal with a grant of £1,000.00 as previously agreed, but the Finance Committee requested a review of the costing and a formal letter from Broadway First School prior to the funds being released, and this was unanimously agreed.

**Leisure, Community and Wellbeing Committee:**

Councillor Miss Hardiman, as chair of the committee, gave an update as follows:

- (a) It was envisaged that the work on the proposed extensions at St. Mary's RC Primary School, part funded by Section 106 monies, would commence later this year.
- (b) Churches Together had organised the distribution of thirty-three hampers to needy residents and families in Broadway for Christmas.
- (c) The Library was now open three days a week and was also available for meetings etc.
- (d) Councillor Dr. Wilks added that the appointment of the Community Liaison Officer for the Broadway Community Hub was still awaited, and would report back accordingly.

**Neighbourhood Plan:**

Councillor Franks, Chair of the Neighbourhood Plan Steering Group, confirmed that the Plan was currently progressing through Regulation 16, which should be completed by mid-February. Once completed, the Independent Examination of the Plan would begin and, subject to a satisfactory conclusion of this examination, the Referendum would then take place towards the end of March.

**Publicity and Communication Committee:**

Councillor Mrs Sims, Chair of the Committee, updated the council as follows:

(a) Regular updates from the Parish Council were regularly submitted to Broadway Magazine, and Broadway Noticeboard Social Media site. Councillor Mrs. Sims asked that all chairs of committees submit regular updates from each meeting so that these could be included keeping residents etc. informed.

(b) Queen's Platinum Jubilee:

A group had been formed of representatives from all aspects of the village to organise the proposed activities for the Queen's Platinum Jubilee event from the 2<sup>nd</sup> to the 5<sup>th</sup> June. A schedule of events was currently being produced and a copy would be forwarded to all councillors. Once finalised it would be circulated to everyone in the village via leaflets, posters, Parish Council website, Social Media sites etc. Many of the local events would be scheduled to tie in with national event timings, but it was hoped to include a procession, lighting of a beacon at Broadway Tower, a village picnic, a stall /marquee on the village green, tree planting, window displays etc., a 'Big Lunch' community event, and a service of thanksgiving on the Sunday.

**Safety and Security Committee:**

Councillor Franks, Chair of the committee, updated the council as follows:

As mentioned earlier in the Police report, the committee was working with the Local Policing Team on the three key areas highlighted in the quarterly priorities.

The committee was further investigating the setting up of a community speed watch, additional speed activated signs, an ongoing solution to issues surrounding Fish Hill (which could include an average speed camera and a noise camera), CCTV cameras, Neighbourhood Watch Scheme, Smartwater (including other available surveillance equipment), mapping of defibrillators, local special constables, and a strategy for car parking and traffic flow throughout the village.

**Tourism and Business / Visitor Management Group Committee:**

Councillor Robinson, Chair of the committee, confirmed a meeting of this group would shortly be arranged to re-establish the link with the District Council.

The Tourist Information Centre was now up and running again after the winter break.

**Youth Club:**

Councillor Holmes, Chair of the Youth Club Redevelopment Group, reported that the Phase I work was progressing but, unfortunately, was being held up due to the supply of materials. The group was awaiting final costings for the Phase II work, prior to the submission of the application for the Public Works Loan.

Councillor Holmes had discussed with the group the colour of the cladding for the outside of the building, and had brought copies of the two preferred options. It was agreed that the school and neighbouring properties should be consulted, and the final recommendation be sent to the Parish Council for approval. Councillor Mrs. Eyre suggested that Councillor

Holmes check the conditions within the Planning Approval Consent and with the planning officer to confirm whether the District Council needed to approve the colour of the cladding, prior to the order being submitted.

Councillor Dr. Wilks, thanked all the chairs of the committees for their reports.

(10) PLANNING:

At the commencement of the Planning Meeting held on 10<sup>th</sup> January prior to the discussion of the applications, it was announced that Councillor Franks wished to step down as chair of the Planning Committee, and it was proposed that (a) Councillor Mrs. Sims would take over as Chair of the Planning Committee, and (b) it was also proposed that there be a pre-meeting of the Planning Committee members prior to each formal meeting, if necessary, to identify any issues/concerns which may need to be referred to the relevant Planning Officer for guidance.

It was proposed by Councillor Robinson, seconded by Councillor Mrs. Rogers, and unanimously agreed, that both these proposals be approved.

**Parish Council comments:**

**MEETING: 08:11:21**

Application 21/02383/HP

**MR. & MRS. ELMAGDOUB**

Springfield Farm House, Springfield Lane

Removal of hedge and erection of wall

The Parish Council object to this application. The site is within the AONB and the Broadway Conservation Area and, in the opinion of the Parish Council, the removal of a mature hedge should not be permitted. It is contrary to SWDP25 which states that any proposal should include the conservation and character of the landscape. Consideration should also be given to the Broadway Conservation Area Appraisal Natural Environment section and its guidance on its preservation and enhancement, especially with reference to the predominance of hedges in Springfield Lane.

Application 21/02345/CU

**MR. & MRS. ELMAGDOUB**

Springfield Farm House, Springfield Lane

Change of use from agricultural land to domestic garden

The Parish Council wish to object to this application unless conditions are attached stating that the area of land concerned cannot be built on in the future which would be contrary to SWDP25.

Application 2/02500/CU

**MR. WALDRON**

Orchard Farm, Evesham Road,

Change of use from agricultural building used as an egg packing station to B1 Office and Light Industrial – variation of Conditions 6, 8 and 9 of planning permission 98/01160/CU

The Parish Council raised no objections to this application subject to the agreement of Highways re vehicular access.

Application 21/02146/HP

**MISS GRAY**

5 Fleece Road

Alterations and two storey extension to rear of dwelling

The Parish Council object to this application for the following reasons: it is contrary to SWDP21 B(viii) in that in the opinion of the Parish Council the scale height and massing of the development is not appropriate to the setting of the site. It is also contrary to the emerging Broadway Neighbourhood Plan policy BE6 extensions and conversions

Application 21/02297/HP **MR. G. QUINTON**  
 2 The Sands  
 Proposed render to external facades, covered porch to main entrance, replacement of existing windows and entrance door, and replacement of existing glass roof on conservatory with solid roof  
 The Parish Council raised no objections to this application

Application 21/02340/FUL **On behalf of UNITED REFORMED CHURCH**  
 High Street  
 Insertion of heat recovery ventilation system to southern elevation  
 The Parish Council raised no objections to this application

**MEETING: 22:11:21**

Application 21/02103/HP **MR. & MRS. BROMLEY**  
 Chestnut House, Evesham Road  
 Dormer window to front elevation, two storey side extension, first floor extension over garage and rear single storey extension  
 The Parish Council strongly objects to this application and would make reference to two previous applications (18/00469 and 18/01558) both of which were refused for reasons of design, scale, massing, and prominent location, which would not integrate effectively with its surroundings. The proposed dwelling would also cause an unacceptable overbearing effect and loss of outlook to the neighbouring property. The Parish Council is of the opinion that this application should be refused for exactly the same reasons as it is contrary to SWDP21 and 25. The Parish Council would also make reference to the South Worcestershire Design Guide Supplementary Planning Document, Section 8 – Design Principals for Extensions, which states that extensions overlooking a neighbouring private garden are likely to be refused, and that in order to protect the privacy of a neighbouring property oppressive extensions, including balconies which are visually dominant and impact on the amenity levels of neighbouring properties, would be resisted.

Application 21/02615/FUL **MR. S. TAYLOR GOOBY**  
 Mawnam Paddock, Springfield Lane  
 Demolition of existing dwelling and construction of replacement dwelling and garage/annexe  
 The Parish Council raises no objections to this application

Application 21/02525/HP **MRS. A. WALKER**  
 19 Sandcroft Avenue  
 Proposed extensions and alterations  
 The Parish Council raises no objections to this application

**MEETING 13:12:21**

Application 21/02572/HP **MR. O. GLEAVE**  
 Sargent House, Lower Green  
 Conversion of garage to utility room, insertion of 6 x dormer windows to roof and glazed door to gable  
 The Parish Council in principal support the application but would ask the Planning Officer to check that neighbouring properties in Lifford Gardens are not overlooked.

Application 21/02802/HP **MR. & MR.A. FLINT**  
 6 Tythe Road  
 Attached garage  
 The Parish Council object to this application for the following reasons – the positioning of the proposed garage is contrary to SWDP21(A) as it does not integrate effectively with its surroundings, and SWDP21(B)(iv) as it is unduly overbearing on neighbouring properties.

Application 21/02756/HP **MR. B. MORAN**  
 Hunters Lodge, 48 High Street  
 Proposed refurbishment of existing dwelling, demolition of extension and erection of new extension



The Parish Council support this application but would like to be assured that the roof tiles match the existing Cotswold stone tiles in situ. The Parish Council would like to highlight the size of the garage and would like it to remain as a garage in perpetuity.

Application 21/02416/HP **MS. S. MORRIS**  
13 Smallbrook Road,  
Second storey front extension, rear and side two storey extension and  
replacement of garage  
The Parish Council raised no objections to this application

**MEETING: 10:01:22**

Application 21/02966/HP **MR. & MRS. LENG**  
154 High Street  
Internal alterations associated with conversion of existing stable block  
into additional residential accommodation  
The Parish Council raised no objections to this application and fully support the recommendations within the Bat Report – under the heading Biodiversity Enhancement, which states that the NPPF (July 2021) outlines obligations of Local Planning Authorities to promote Biodiversity Net Gain where possible, and suggest the installation of boxes in the appropriate sites for both bats and birds.

Application 21/02965/HP **MR. & MRS. LENG,**  
154 High Street  
Replacement of existing rear garden room extension  
The Parish Council raised no objections to this application.

Application 21/02898/HP **MR. B. CROSS**  
10 Phillips Road  
Two storey rear and front extension  
The Parish Council object to this application for the following reasons – the Parish Council is of the opinion that this application is contrary to SWDP 21 Design B (ii) in that it does not complement the character of the area or the surrounding buildings; B (iv) in that it is unduly overbearing to the neighbouring properties; and B (viii) in that the scale, height and massing of the proposed extensions are not appropriate to the setting of the site.

Application 21/02843/HP **MRS. S. SLATTER**  
The Knoll., Springfield Lane  
Erection of proposed stable building and extension to balcony above  
The Parish Council raised no objections to this application.

**Wychavon Approvals:**

Application 21/02187/HP **Mr. & Mrs. Senior,** Hillstone, Springfield Lane  
Erection of 2-storey rear extension, first floor front extension,  
conversion of integral garage to habitable accommodation and erection  
of front gate

Application 21/02283/HP **Mr. & Mrs. J. Alexander,** Hadley House, 6a Leamington Road  
Demolition of conservatory and replacement with single storey  
extension

Application 21/02146/HP **Miss Gray,** 5 Fleece Road  
Alterations and two storey extension to rear of dwelling

Application 21/02297/HP **Mr. G. Quinton,** 2 The Sands  
Proposed render of external facades, covered porch to main entrance,  
replacement of existing windows and entrance door and replacement of  
existing glass roof on conservatory with solid roof

Application 21/02383/HP **Mr. & Mrs. Elmagdoub,** Springfield Farm House, Springfield Lane  
Removal of hedge and erection of wall

Application 21/02340/FUL **United Reformed Church,** High Street  
Insertion of heat recovery ventilation system to southern elevation

Applications 21/01210LB and 21/01209HP	<b>Tibbitts Family Discretionary Trust</b> , Pond Close Farm, 87 High Street, Erection of single storey side garden room extension including alterations to existing side garden wall
Applications 21/02211/HP and 21/02212/LB	<b>Mr. &amp; Mrs. M. Riley, 108 High Street</b> Demolition of single storey rear range and erection of one and a half storey range, internal alterations including new partitions to form new bathroom and WC, new external parking turntable
Application 21/02615/FUL	<b>Mr. S. Taylor-Gooby, Mawnan Paddock, Springfield Lane</b> Demolition of existing dwelling and construction of replacement dwelling and garage/annexe
Application 21/02525/HP	<b>Mr. A. Walker</b> , 19 Sandcroft Avenue Proposed extensions and alterations
Application 21/02416/HP	<b>Miss S Morris</b> , 13 Smallbrook Road Second storey front extension, rear and side two storey extension and A replacement of garage
Application 21/02103/ HP	<b>Mr. &amp; Mr. Bromley</b> , Chestnut House, Evesham Road Dormer window to front elevation, two storey side extension, first floor extension over garage and rear single storey extension

### **Wychavon Refusals:**

Application 21/01445/FUL	<b>Limes Developments Limited</b> , Melville, Station Road Demolition of existing building and development of 5 x self-build dwellings, new access, and associated works
Application 21/02500/CU	<b>Mr. T. Waldron, Orchard Farm. Evesham Road</b> Change of use from agricultural building used as an egg packing station to B1 Office and Light Industrial – variation of Conditions 6, 8 and 9 of planning permission 98/01160/CU

### (11) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:10:21 to 31:12:21

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Cotswold Security Group Ltd. / security contract		89.00
Wychavon District Council / quarterly commercial refuse bin		57.84
Water Plus / office water		52.95
Worcestershire County Council / pension contribution		535.45
Desertoak Ltd. / Youth Club redevelopment		27,202.96
Desertoak Ltd. / Youth Club redevelopment		20,235.00
Broadway Community Magazine / grant		1,800.00
E-ON / Village Green electricity		50.17
Marlowe Fire & Security / office fire extinguish - service		53.96
UK Safety Management / PAT testing		142.59
Cotswold Removals / Youth Club redevelopment		275.00
Marlowe Fire & Security / office fire extinguish - parts		110.20
Avondale Self Storage Ltd. / Youth Club redevelopment		108.00
Maurice Parkinson / mowing contract		800.00
Colwyn Thomas/ activity park maintenance		459.60
Unicom / office electricity		86.18
Unicom / telephone, internet		64.44
P. Valender / planters		56.00
K. Beasley / clerk's salary – October		1,396.27
G. A. Tomkins / assistant clerk's salary – October		502.60
Royal British Legion / annual donation		100.00
Cotswold Bldg. Supplies / Christmas lights expenses		4.10
Desertoak Lt. / Youth Club redevelopment		31,601.40
Avondale Self Storage Ltd. / Youth Club redevelopment		21.67
Avondale Self Storage Ltd. / Youth Club redevelopment		108.00

Avondale Self Storage Ltd. / Youth Club redevelopment	86.00
Worcestershire County Council / pension contribution	535.45
A. T. Woods / tree maintenance	562.00
Y. Bostock / office cleaning	63.50
E. Sims / office supplies	70.60
EBC Group (UK) Ltd. / photocopier charges	15.00
Maurice Parkinson Contracts / lengthsman scheme	98.00
Unicom / office electricity	-17.85
Unicom / telephone, internet	64.60
Paperstation Limited / office supplies	28.64
Avondale Self Storage Ltd. / Youth Club redevelopment	86.00
Play Inspection Co. / annual activity park inspection	130.00
Cotswold Bldg. Supplies Ld. / Christmas lights expenses	50.21
K. Beasley / clerk's salary – November	1,396.07
G. A. Tomkins / assistant clerk's salary – November	445.00
L. Chapman / assistant clerk's salary – November	144.00
Signpost / annual donation	1,000.00
Broadway Tourist Information / annual donation	500.00
Citizens' Advice S.Worcs. / annual donation	500.00
Evesham Volunteers Centre / annual donation	1,000.00
Justice Fire & Security / office security maintenance	163.74
Worcestershire County Council / pension contribution	535.45
P. D. Hughes Limited / activity park maintenance	3,392.00
Unicom / office electricity	178.17
Unicom / telephone, internet	65.08
Avon Planning Services / neighbourhood plan	1,350.00
Avondale Self Storage Ltd. / Youth Club redevelopment	86.00
EBC Group (UK) Ltd. / photocopier charges	30.45
Wychavon District Council / annual bin cleaning charge	77.59
Wychavon District Council / annual bin cleaning charge	155.18
K. Beasley / clerk's salary – December	1,396.07
G. A. Tomkins / assistant clerk's salary – December	435.40
L. Chapman / assistant clerk's salary – December	115.29
HM Revenue & Customs / PAYE	1,183.75
Lifford Memorial Hall / hire of hall	136.00
Cash / milk, coffee, sugar	11.00
Cash / postage	16.50

**Receipts:**

Wychavon District Council / CLG payment re Youth Club	57,000.00
Worcestershire County Council / lengthmans scheme	619.00
Lloyds Bank / gross interest	0.76
Midcounties Co-op / donation re Christmas lights	450.00
Broadway Youth Club / donation re Youth Club	14,101.40
Lloyds Bank / gross interest	0.86
Wychavon District Council / Youth Club redevelopment	612.00
Wychavon District Council / donation re Christmas lights	500.00
Lloyds Bank / gross interest	0.68
Signpost / contribution to office water	26.47
Signpost / contribution to office electricity	36.23
Wychavon District Council / CLG payment re Youth Club	75,000.00

(12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Eyre asked that the acquisition of land for an additional burial ground be considered by the Parish Council.

Councillor Dr. Wilks asked Councillor Mrs. Eyre for an update regarding the redevelopment of Broadway Fire Station, and in reply Councillor Mrs. Eyre reported that the Fire Authority was currently seeking a contractor, but it was hoped that work would commence this year.

Councillor Dr. Wilks also thanked, on behalf of the Parish Council, everyone concerned with the 'Christmas Lights' display in Broadway, which was magnificent. The Clerk would write to Mr. Peter Reading and his team of volunteers thanking them for all their hard work and endeavours.

Councillor Miss Hardiman raised concerns regarding a lady who had fallen along Leamington Road. Councillor Mrs. Eyre replied that this had been reported to Highways, and the area concerned was inspected and deemed to be safe.

Councillor Miss Hardiman also notified the Council that £1,500 had been raised for 'Air Ambulance' through the annual 'Tree of Light' appeal.

Councillor Jones had noticed on a number of occasions that the War Memorial was being climbed on and used as additional seating, and in his opinion this was disrespectful. and suggested that a notice(s) be attached to the chains which surround it. The Clerk suggested that he should meet with Councillor Jones to discuss the matter further and report back to the Council with costs, etc.

Councillor Jones also raised concerns regarding the number of A-boards in the High Street and asked if the Parish Council had any views on this. In response, Councillor Mrs. Eyre reported that there was a policy in respect of A-boards but added that enforcement was still an issue. The Village Management Group had also proposed an alternative solution, but this was still ongoing. Councillor Dr. Wilks said that this had been a long standing issue and had been discussed at length by the Parish Council on a number of occasions, and Councillor Robinson, as Chair of the Visitor Management Group, was asked to discuss this matter further at its next meeting and report back accordingly.

Councillor Bennett advised the Council that the Broadway Hunt was organising an event on 16<sup>th</sup> March and was looking to raise funds for a local organisation which Councillor Bennett was prepared to arrange. The Clerk reminded Councillor Bennett that any street collections needed to be authorised and a licence obtained from the District Council.

Councillor Bennett, organiser of the distribution of Broadway Magazine, wished his thanks to be officially noted regarding all the help given to him by Mrs. Jo Williamson with the distribution.

Councillor Mrs. Rogers reported there was a hole in the grassed area on Cheltenham Road near Lifford Gardens. In response, the Clerk reminded all councillors, and any members of the public, that such matters could be reported on line on the County Council website under 'Report It', and if any councillor wanted any training on this to contact the Clerk. The Clerk added that a photograph was very helpful to locate/highlight such matters, and could be uploaded as part of the process of reporting.

Councillor Robinson asked if there was any update regarding the proposed footpath next to the Spitfire Estate in Leamington Road. The Clerk reported that this was still in progress and had previously advised the Council that this matter could possibly take a long time to resolve due to the number of such applications being dealt with, but would report back as and when an update was received.

The Chair closed this part of the meeting at 9.50 pm and opened the PUBLIC INFORMATION SESSION:

A resident wished to thank Councillors Franks and Mrs. Sims for their guidance regarding a recent planning application which was much appreciated, and which had helped her understanding of how the planning process worked. Councillor Dr. Wilks reminded everyone that any member of the public could attend Planning Committee meetings.

Mr. Goldsmith raised his concerns regarding the footway from along the Childswickham Road from its junction with Cheltenham Road to the Milestone Ground Car Park, which was very narrow due to overgrown hedges/vegetation. The Clerk would ask the lengthsman to cut the hedgerow back so that the path was wider.

The Chair finally closed the meeting at 10.05 pm and thanked everyone for their attendance, also thanking all councillors for their efforts and hard work within their committees and sub-groups. Councillor Dr. Wilks added that the next stage within each of the committees was to engage with the community, which was the major focus for 2022.

***Date /Time Next Meeting: Thursday, March 24<sup>th</sup> 2022, at 7.00 pm  
followed by Annual Parish Meeting at 8.00 p.m  
to be held in The Lifford Hall***

## District Councillor Nigel Robinson's Report – January 2022

Over the last couple of years a few residents have brought to my attention a council tax loophole. Some owners of second homes have been claiming that their often-empty properties are holiday lets and thus avoiding council tax as the rateable value in 97% of the properties falls below the tax threshold of £12000. From April 2023 second homeowners will have to prove holiday lets are being rented for a minimum of 70 days and be available for 140 days a year to access small business rates relief. Evidence of letting will have to be provided such as a website, brochures, letting details and receipts. Currently there is no requirement for evidence that a property has actually been let. The loss in tax collection amounts to several tens of millions of pounds a year and this tax avoidance is prevalent in tourist areas like The Lake District, Yorkshire Dales, Cornwall and, of course, The Cotswolds. This information was recently provided to me by the Governments Public Sector Executive and I have exchanged messages with Bradley Thomas, leader of Wychavon District Council, regarding its implementation.

In recently published proposals regarding electoral boundary changes in Wychavon the number of councillors is to be reduced from 45 to 43. Our ward of Broadway, Wickhamford and Childswickham is calculated to be overrepresented with two members. Consequently, the villages of Hinton-on-the-Green, Sedgeberrow and Aston Somerville are to be added and this ward will maintain the two members. If anything, this ward is now underrepresented but just within electoral number variance of 10%.

On 10th January 2022 Wychavon District Council circulated the results of a Planning Peer Review to all members. This looks at the overall management of planning and is a rather detailed and complicated paper. I have emailed copies to Gordon Franks and Kevin Beasley but if you would like a copy please contact me.

Further grants are available for some businesses still being affected by the virus. The Omicron and Leisure Grant will be aimed at hospitality and leisure businesses with grants of up to £6000 available depending upon the rateable value of the business. There is also the Covid Additional Relief Fund which is open to businesses that so far have been unable to claim existing support. I have informed Joe Aspey of Broadway Business Association who will distribute this information to his members. Also, Wychavon District Council is making an additional £300,000 available to community groups and voluntary organisations to assist the more vulnerable people in our communities. The is made up of:-

£30,000 for Food Banks

£80,000 to Housing Associations for assistance with rents and other costs

£96,000 to South Worcestershire Citizens Advice Bureau to help people claim the correct Universal Credit

£34,000 for Welfare Support

£33,000 to Volunteer Centres

£10,000 for Child Support

Also if anyone requires help with energy costs they may call telephone number 0800-9882881. I have passed on this information to Phil Whatmough at Broadway United Charities.

Nigel Robinson

## **Broadway - Cllr ELIZABETH EYRE COUNTY and DISTRICT COUNCILLOR REPORT January 2022.**

Dear councillor and resident, may I wish you a better New Year than last.

### **County Issues**

**Budget:** News on the County front is promising, in terms of the additional grant but the tax increase proposed is 3.94%. It is higher than usual but I am advised overall we are still rated as our starting point was low one of the lowest in the Country – Band D.

We have received more grant than expected in the form of a one-off Services Grant as well as a higher than expected children's & adults social care grant. This means we can fund all the demand-led adults & children's pressures alongside the new economy, highways and infrastructure spend (as planned)

Additionally, we can also fund another year of our capital programme, including the following capital programme allocations per annum for two years 2022-24:-

- £6 million extra for resurfacing roads
- £4 million more for improving the condition of pavements
- £3 million to accelerate the roll-out of LED street lights
- £1 million for highway drainage & flood mitigation
- £1.25 million for the Local Members Highways Fund
- £500k for small scale cutting congestion projects and new pedestrian crossings

- Rail station upgrades \ parking including a new Redditch Station
- Funding for new school places to meet demand

In addition, the revenue budget will be increased to deliver on an ongoing basis:

- More highway liaison officers to help progress member concerns
- Extra highway response teams to tackle local issues
- An uplift in the budget for the Parish Lengthsman
- Enhanced public transport budget
- Highway & Transport contact centre open 7 am-7 pm weekdays
- Increased resources for economic development & sustainability

The above is what we will propose in our budget this year.

This should be a budget to enable us to crack on and deliver those investments on the ground over the next two years, giving you an even stronger service.

### **Local Issues:**

#### **. 1Key Planning Application Consultations**

- Amber homes, Cheltenham Road application - a requirement under NPPF for positive planning but there are still issues
- Lygon Arms – no date for the work to start

**2. Footpaths:** No list presented since August 2021 so roll over to late 20/23 or 20/24

**3. S106 monies not planned for yet**

- **Cycleway funds and Plans:** cycling (45-48 k) working with the chairman of the committee G Franks – we need zoom or meeting to start the discussions.
- **Open space funding** – ditto
- **Sports Club Funding** – Cricket and Football Club No business plan for Football Club?

**4. School crossing St Mary's** assessment to be requested unless PC says otherwise.

**5. Roadworks and countryside service outstanding**

- Pye Corner, water on the road, chasing up on work.
- Footway A44 Wickhamford to Broadway cost 93k 6 sections – 1 done and a bit of patching, Evesham Road to the Sewage system, Sewage system to 5 properties, 5 houses to Galipott – worst, Gallipot /Slingett to Police bay. Awaiting delivery date.
- Cutting back weeds near the turn to orchard farm on hold as knotweed

**6. Waste** - Burning of inappropriate materials on farmland – awaiting next occurrence

**7. Safety and Security committee issues – meeting 18/1,**

- **CCTV cameras for Activity Park,** (note BBA looking at CCTV cameras in High Street)
- **Average Speed Cameras Fish Hill** – needs partnership WCC/Police/PC/PCC etc to raise funds and agree.
- **Push for community speed watch Cheltenham and Snowhill Road**



Other issues: neighbourhood watch arrangement, community smart water programme, 2<sup>nd</sup> VAS camera,

**8. Request from a resident for 30mph to be painted on road at this point** - cost £300 per pair – speed date says westbound 1858, eastbound 884, mean average both ways 24mph, highest 85% percentile westbound 29mph, eastbound 31mph. do not think we need additional paint on the road?

**9. Bench on land back of spitfire** – awaiting new management Co. being formed.

**10. Silted Culvert at the junction with the Spitfire site roughly behind the North corner of the garden of 34 Bloxham Rd - Enquiry 105** Footpath 521B / Bloxham Rd - the main pipe into the culvert was the surface water drain from Philips Rd. Ascertaining who is responsible? This has been inspected by a depot Inspector, the watercourse is blocked. Wychavon District Drainage following up, in touch with owner 34. August query updated Jan2022.

**11. Youth Club** – Phase 1 work progressing. Parish addressing funding shortfall.

**12. Collapsed drain Childswickham Road – Enquiry 122** - per BB this site has been inspected and there are no drains here. Checking with NR. However, there is a broken kerb and a pothole for which work orders have been raised to repair. Both the pothole and kerb were completed on 23/09/2021. Following a further email from you, a blocked gully was found further along Childswickham Road A work order was raised and completed 25/10/2021.

**13. Morris Road** – TPO applied to add yellow lines across an area 7-17 Morris Road asap to allow access for residents. There remains the problem of non-residents parking in this area and preventing street sweeping and impacting resident amenity. The parish will be aware there is a parking problem in Broadway. Kieran is taking forward a proposal to extend the parking restrictions to the boundary of 17 Morris Road. Legal consultation ongoing 2022

A further campaign to raise awareness of WDC discounting parking for employees is to be planned.

**14. Walkers crossing Hunt Land:** new signage, improved ROW completed

**15. A44 drainage problem** from Collin Lane roundabout to Dogs Trust on the Western side

**16. The upper part of High Street issues, completed**

- Hole in the grass verge opposite 63, High Street, several potholes in the footway on both sides of High Street, from Leamington Road to a point adjacent to 250, High Street.

**16 Outstanding**

Collapsing gully cover in the road. Raised as a defect 9/12/2021 and awaits completion.

advisory for our Footway Team to survey resurfacing the footway on both sides of the road between Leamington Road and adjacent to 250, High Street. No schedule for this work at present.

leaning information board. I sent a service request to Wychavon District asking if they could confirm they are responsible for its maintenance. They have recently sent a response that the enquiry is with their Property Services department.

**17. Burial Ground** – no success in finding grounds.

**18. Rooftops** – Hoping to meet with Cllr Robinson, Director of Housing, WDC lead, Director Rooftops soon after Director of Housing starts

**19. WORCESTERSHIRE COUNTY COUNCIL PUBLIC NOTICE - Road Traffic Regulation Act 1984**

**(U45411 Bibsworth Avenue, Broadway) (Temporary Closure) Order 2022**

**An order was made:** to close that part of U45411 Bibsworth Avenue from its junction with U45431 Bridgemans Close to its junction with U45416 Sandscroft Avenue.

**Reason:** Footway reconstruction by WCC.

**Exemptions:** to permit access to any land or premises fronting the highway affected where there is no other form of access, and to allow the works to be undertaken.

**Alternative route:** U45411 Colletts Gardens, U45411 Bibsworth Avenue, U45412 Bibsworth Avenue and vice versa.

**Maximum duration:** 18 months. Anticipated duration: **5 days** Commencing: **19 January 2022**

**13 January 2022 sent to clerk 17<sup>th</sup>**

**20. Request from Parish Councillor for footbridge from one side of A44 to the other as Broadway Residents north of the roundabout take their life in their hands crossing from one side of the A44 to the other when walking into Broadway**

Officers this would I think link into the SWAT6 Vale East Active Travel Corridor (Evesham to Honeybourne). A project such as a bridge would only be deliverable if there was either a major road scheme proposed for the A44 or significant housing/employment allocation from which we could secure funding for the project. Should such an opportunity arise we would explore it, but I am not aware of anything in the short/medium term which would be relevant