

MINUTES OF MEETING OF BROADWAY PARISH COUNCIL
held at the Parish Office, 5 Russell Square, High Street, Broadway,
on Thursday, 12th October 2023, at 7.00 pm.

PRESENT: Councillors R.W.G.Bennett, Miss. D. Hardiman, S. Garner, L. Jones, Mrs. A. Loveridge, Mrs. B. Phillips, Dr. Reading (Vice-Chair), N.D.A. Robinson, Mrs. R. Rogers, Mrs. E. Sims (also District Cllr).

ALSO PRESENT: County Cllr Mrs. E. Eyre

Nine members of the public.

(1) To receive and approve apologies for absence:

Apologies were received and approved from Councillor Dr.Wilks and District Councillor Emma Kearsey

In the absence of Dr.Wilks, the Vice-chair Dr.Reading chaired the meeting.

Apologies also received from West Mercia Police.

(2) To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.

(3) To receive report/update from Local Policing Team:

Unfortunately, both PC Trowman and PCSO Kempton are unable to attend due to work commitments and shift patterns.

PC Trowman submitted the following report –

Since the last meeting there had been five reported burglaries – two properties / two sheds in the Station Road/Lifford Gardens areas – all took place at night-time, so patrols have been increased, and there had also been a major robbery at the Goldsmithy in the High Street – investigations were still ongoing but were progressing well with a number of arrests having been made.

Councillor Bennett raised concerns regarding vehicles parking on Church Street next to the Village Green, which is double yellow lined, particularly while events are taking place in the village. Councillor Mrs. Eyre reminded councillors that this is a District Council Parking Department issue not a police matter. The Clerk would contact the District Council and report back accordingly.

(4) To receive and approve for signature the minutes of Parish Council Meeting held on 24:08:23:

Copies of the draft minutes had been circulated to all councillors, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs Rogers, that the minutes of the Parish Council Meeting held on 24th August 2023 be unanimously approved by all present at that meeting, and they were duly signed and dated as a true record.

(5) **To receive reports/updates from County and District Councillors:**

A Copy of **County Councillor Mrs. Eyre's report** had been forwarded to all Councillors - a copy of which is attached to these minutes.

The report addressed matters in relation to **County Council** - (a) Focus on Adult Care and Support for Adults, (b) Adult Social Care, (c) Social Care Support, (d) Update on Lengthsman Scheme, (e) Plans for new walking/cycling bridge in Evesham, (f) Road Resurfacing and (g) Boundary Change for the Division. **Local Issues** – (a) Update regarding New Broadway Fire Station, (b) A-boards, (c) Buses/Bus Shelters, (d) CCTV Cameras, (e) Drainage and Sewerage, (f) Footways/Gullies/Road Issues

Councillor Mrs. Eyre updated the Council regarding the repair work to Back Lane which will start on 30th October and due to be completed by 5th November – the proposed work would take place from 9.30 pm to 6.00 am each night. The initial work would be to establish whether the work should be the responsibility of and carried out by the County Council or Severn Trent.

There were no further questions/comments for Councillor Mrs. Eyre from councillors.

District Councillor Mrs. Sims

Councillor Mrs. Loveridge had concerns regarding the state of the wooden football stand on the land at Broadway Football Club, in response Councillor Sims reported that she had also been contacted about this and had been advised that the land belonged to the football club and it was therefore its responsibility to ensure that it was removed if it was unsafe.

It was suggested that a link be established with the football club to ensure that the Parish Council are aware of future developments/plans – Councillor Robinson would contact the club and report back accordingly.

There were no further questions/comments for Councillor Mrs. Sims from councillors

Full Fibre / Telegraph Poles on the Sands Estate – (Standing Orders were suspended for this item)

Councillor Jones declared a Declaration of Interest as he lives on the Sands Estate.

Residents/Representatives from both the Sands Estate, Lifford Gardens and Willersey were in attendance.

Councillor Mrs. Eyre advised that Full Fibre were starting work in Lifford Gardens w/c 23rd October – a resident of Lifford Gardens reported that the residents had been notified that the start date was 16th October.

Councillor Mrs. Eyre notified the those present that the works on the Sands Estate being undertaken by Gigaclear had been sub-contracted not just once to one other company but to several. The permits had been withdrawn due to Health and Safety issues but had not been reinstated because Gigaclear were checking Health and Safety standards with its various sub-contractors. Once Gigaclear are satisfied it would reapply for the permits as necessary/required. A representative from the residents stated that Gigaclear were confused regarding the revoking of the permits as it was usually complaints from residents that would result in a permit being revoked not from the Council.

An issue was raised regarding the Nolan Principals and impartiality, which anger some councillors. The Clerk would clarify this with Worcestershire CALC and report back accordingly.

The representatives from the Sands Estate raised the following points –
No reply had been received from the District Council regarding letters sent raising a number of concerns.

Information appeared to show that forty-three poles are to be installed, but to date, no-one seemed to know where the additional twenty poles are located, and in fact no-one had seen a copy of the Permitted Development (W/23/01831 PD).

The Area of Outstanding Beauty (AONB), who had been contacted by Full Fibre and had been told that there was no underground infrastructure, this was subsequently corrected by the residents of the Sands Estate, who confirmed that such infrastructure did exist. The AONB are fully against the installation of poles and are strongly urging the Local Planning Authority that it should go underground.

It was confirmed that the District Council had been sent a copy of this letter/information from the AONB, and it was questioned as to why the District Council, with this information, had not objected to the installation of poles.

The residents of the Sands Estate are of the opinion that the District Council/Local Planning Authority had not been applying the relevant parts of the Code of Conduct and the Electronic Communication Code, and refer to Permitted Development as though someone has a right to put up poles and that is it. The residents stated that this was not the case and that there should be engagement meeting which should include the Parish Council and local residents and be aloud to make comments etc, but this was very difficult to do especially when no plans/details are available to be seen.

A representative from the residents of the Sands Estate had written the CEO of the District Council to ask what consultation was taking place between the District Council, Full Fibre and the Parish Council, and in reply it was stated that there is no obligation to consult. A copy of the relevant documentation within the Electronic Communication Code was forwarded to the District Council and no response had been received answering the questioned raised.

The residents asked that the Parish Council and its representatives on the District Council ensure that the District Council are undertaking the correct procedures and fully examining each Permitted Development application it receives and felt that they were getting no responses from the Local Planning Authority when such issues were directly raised with them.

The residents asked if a meeting could be arranged to meet with the District Council, including the CEO, the Head of Planning, and a member of its Legal Team, who fully understands the relevant laws and regulations. The Vice-Chair asked the Clerk to arrange this meeting next week or as soon as possible, and also to make all information held be available to the Parish Council. The representatives from the Sands Estate stated that the Local Planning Authority can apply to put conditions on any development and that where there are no existing poles a condition be imposed that they go underground, particularly as Gigaclear are currently laying underground ducting on the Estate. It was also stated that if Full Fibre say no, the residents are being told nothing can be done, but there is ‘Article 4’ of the General Permitted Development Order and that provides a restriction on any Permitted Development and the District Council have the power to stop Permitted Development in an area.

Councillor Robinson addressed all of the other attendees of the meeting, to say that although the two District Councillors were voted in, all the current Parish Councillors were not because not enough people put their names forward to serve on the Parish Council at the May Elections and in fact there are still two vacant positions. He applauded everyone who

was fighting so hard to stop these poles, but there are also other issues within the village and invited and urged anyone here to consider putting themselves forward for co-option.

Councillor Garner asked if the representatives from Willersey could be asked to update the Council on how they are progressing with their fight against the installation of poles.

A representative from Willersey, who had been a utility engineer for over thirty years but was not clear on the detailed and complex legislation, gave a brief review as to what companies such as Full Fibre and Gigaclear do, and added that over the last few months in Willersey there had been a lot of communication, but very little action. The concerned residents of Willersey could see the merits of joining forces with Broadway, as it was clear that Broadway Parish Council was more active than Willersey Parish Council and were definitely talking about it as was clear from the meeting tonight. The Willersey residents highly commended the work of the Sands Residents.

The Sands Residents legal representative reminded everyone that once one pole is erected in an area it allows other providers to also erect poles and therefore more poles could be installed than previously mentioned and added that Full Fibre had consistently stated that Gigaclear are installing micro-ducting which cannot be shared, but have not undertaken a survey. The residents have had a statement from Gigaclear confirming that it is not micro-ducting and that it is capable of being shared.

A resident of Lifford Gardens had been in contact with Gigaclear and they stated that they do not share its infrastructure. Both Full Fibre and Gigaclear are infrastructure providers and will not share their infrastructure, they will only share with the different Internet Service Provider, who supply the internet to each property.

The Vice-Chair thanked everyone for their input into the meeting and summarised as follows-

- The Parish Council via the Clerk and Councillor Mrs. Eyre will clarify the ‘impartially’ question.
- The Parish Council need to obtain all the available information it needed and are not currently getting.
- A meeting to be arranged with the District Council to get answers to questions as to why the installation of these poles cannot be stopped as it keeps stating.

The Parish Council in view of the response of the Cotswold National Landscape AONB concerning the poles voted unanimously to support the residents’ opposition to the installation of poles.

The residents of the Sands Estate, Lifford Gardens and Willersey left the meeting at 8.20 pm. and Standing Orders were re-instated.

(6) To receive Clerk’s Report and Correspondence:

All Councillors were asked to complete a ‘Skills Audit’ form, which would allow the Council to look at the skills/competences across the Parish Council and not individual councillors, and will help to identify gaps in knowledge, skills and expertise on all key areas of responsibility of the Parish Council and would allow the Council to address any areas where such skills and expertise are still needed.

The Clerk reminded all Councillors that all communications must be sent via the Clerk and agreed by all councillors before being sent out. Councillor Mrs Eyre reiterated that no Parish Councillor exists as a Parish Councillor you are a Corporate Body.

The External Auditors, PKF Littlejohn, had completed the review of the Annual Governance and Accountability Return for the Parish Council for the year ended 31st March 2023, and

had reported that on the basis of its review of Sections 1 and 2 of AGAR, in its opinion, the stated information was in accordance with Proper Practices, and that no other matter had come to its attention which gave cause for any concern that relevant legislation and regulatory requirements had not been met. The Notice of Conclusion of Audit had been completed, and together with the certified Annual Governance and Accountability Return (Section 1,2 and 3) had been published on the Parish Council website, and on the Parish Council noticeboard and office window, by the required date of 30th September. Copies were available for a period of not less than five years for public access from the date of publication.

The Chair, Vice-Chair, and Clerk, together with the County and District Councillors and Councillor Miss Hardiman, as Vice-Chair of the Governors were invited to attend the ‘Grand Opening’ of the School Renovation at St. Mary’s Catholic Primary School on 4th October. The new facilities at the school would be of a major benefit to the school and were of outstanding quality. Everyone who attend were very impressed with the new classrooms and also by the welcome they received and the joy of the children in their new surroundings. Councillor Miss Hardiman notified the Council, that the members of the Parish Council would be invited to a tour of the new facilities at a later date.

Broadway First School were holding an ‘Open Morning’ on Wednesday 18th October from 9.30am to 11.30am for those looking for a school place or a place at the pre-school.

A meeting had been arranged to meet the Parish Clerk from Willersey to discuss how Willersey obtained land for a new Burial Ground.

The Clerk had arranged with our Lengthsman to re-seed several of the grassed areas in need of attention and to tidy-up/remove weed/grass etc. in the High Street over the next couple of weeks. Concerns were raised regarding verge cutting in a number of areas in the village, including Station Road near to the Medical Centre, and other approach roads into the village. The Clerk would contact and discuss these concerns with the County Council and report back accordingly.

The next Parish/Town Council Event would take place on Thursday 23rd November at the Civic Centre, Pershore from 6.30 to 8.30 pm. Registration and refreshments would be available from 6.00 pm. The evening would include an update from the Leader of the Council with the District Council’s latest news and the Council’s three Communities Officers would be introduced and how they can help support the community. Information would be provided about a range of different sources of funding to support community projects and explain what Section 106 developer contributions and the Community Infrastructure Levy (CIL) are and what each can be used for. The new Wychavon Community Stars award scheme would be unveiled, an update on the local development plan process and outline how Parish/Town Councils can help the District Council understand local rural housing needs. Places are limited to two representatives per parish and three per town and would need to be booked by 10th November.

There had been no further Co-option Applications received for the two vacancies on the Parish Council. The Clerk notified the Council that the advert would continue to be displayed on the Parish Council website/noticeboard until both vacancies were filled.

(7) To receive reports/updates from Committees:

Community Event – Saturday 14th October at the Lifford Memorial Hall 2.00 pm to 4.00 pm:

Councillor Dr Reading reported that the event was to highlight the work of the Parish Council through its various committees, together with local organisations and clubs, who are highlighting their activities – there is planned to have at least twenty tables. There will

be an opportunity to ask questions and make suggestions etc. of all those who are attending and hopefully residents volunteer to join either the Parish Council and/or committees and the various organisations and clubs to help support and encourage everyone who works tirelessly to make Broadway a better and more vibrant place to live and work. Free refreshments will be available for everyone.

All Councillors were asked to help set up and put away tables/chairs etc. if possible and were also asked to wear a name badge.

It was suggested that lanyards be used for future events etc. – the Clerk would take this matter forward.

Christmas Lights:

Mr. Peter Reading, the Christmas Lights Co-ordinator, gave an update to the Council.

The projected cost of the lights for 2023 was approximately £5/6,000. There will be a large Christmas Tree near to the entrance to the arcade similar to last year, which is again being donated.

The lights will be put up starting on 27th October and it is hoped to be completed within five to six days – subject to weather conditions.

The switching on of the lights will take place on Saturday 18th November at 5.30 pm – The Business Association are organising an event around the switch on, when it is hoped a celebrity will be switching on the first set of lights - **more details to follow**.

The Tree of Light will be switched on at its special service on Sunday 5th November which starts at 5.00 pm.

Mr. Reading reported that there would be two additional trees being lit in Church Street, to add to the already spectacular Christmas Light Display in Broadway. Mr. Reading concluded that there was a need for additional helpers to put up and/or take down the lights each year as the existing helpers were now getting more elderly, especially the core helpers where the appropriate training etc. was required eg working on the cherry picker / working on the highway. It was suggested that an article be placed in the newsletter and also at the upcoming community event.

There has been an idea put forward for next year to have a Christmas style or a Nativity scene in a central location – possibly near the large Christmas Tree as part of the Christmas Events.

The Parish Council showed its appreciation and thanked Mr. Reading and the team of volunteers for their continued hard work with the Christmas Lights, of which Broadway was rightly proud.

Environmental and Sustainability Committee:

The Clerk gave an update on the maintenance programme at the Activity Park and confirmed that the Zipwire / Picnic Tables / Entrance Gate work had now been completed. The repair work on the Shelter roof and the Slide was to start after end of October (School Half-Term) and would keep the Council informed accordingly.

Tree Project - Councillor Sims and the Clerk had arranged a meeting with the Parish Tree Consultant and a Representative from Heart of England Forest to further discuss ideas for a tree planting project in the Activity Park / Dog Walking Area and at both Primary Schools and will report back to the Council with its recommendations at the next Parish Council Meeting in December.

Finance Committee:

A copy of the half-year accounts had been circulated to all councillors.

Four quotations had been received for the drystone wall repair at Millenium Garden and had been circulated to all councillors. After discussion it was agreed that the one quotation was

far too high compared with the other three, which were all very similar amounts and it was proposed by Councillor Miss Hardiman, seconded by Councillor Garner and unanimously agreed to accept the quotation from P W Brown Ltd. The Clerk would contact the contractor accordingly and arrange a start date for the work.

The scanner part of the printer in the Parish Office was not working, a quotation for a new printer/scanner of £562.80 + VAT had been obtained from the Parish Council's IT Consultant, who had undertaken all the necessary research to obtain the best option. After discussion it was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs Rogers and unanimously agreed to purchase the printer/scanner as recommended. The Clerk would contract our IT Consultant accordingly to purchase and arrange installation.

Safety and Security Committee:

Councillor Jones was elected chair at last meeting, and after discussion Councillor Garner agreed to join the committee. A meeting of the committee would be arranged before the next Parish Council meeting.

The Clerk reported that the Defibrillator project was progressing well, and that two new units and cabinets had been ordered, which would be sited at the Milestone Car Park and the new Fire Station in Keytes Lane. A further defibrillator was to be installed at Kingsdale Court. A number of donations had been made to help cover the cost of these new units, and thanks goes to the organisations/residents who had kindly donated funds. It is hoped that signage highlighting the location of each defibrillator can be considered, and also included on the village maps.

Visitor Management Committee:

A meeting was held on Monday 9th October starting at 2.00 pm at Parish Office

A copy of the report from Councillor Robinson is available from the Parish Office and highlighted the following – an update on the Christmas Lights, Late-night Christmas Shopping Events - Councillor Robinson added that the committee had requested that the District Council consider if one-day's parking fees could replace the free parking offered in previous years to help fund the Christmas Events and Lights in the village, and Steve Knight from the District Council would report back accordingly, the Horticultural and Food Festival (Autumn Show Event), Street Cleaning/Toilets, Car Shows, Tourist Information Centre, GWSR, and proposed Chocolate Event in 2024.

Councillor Robinson reported that Bourton-on-the-Water placed an additional levy on its Car-parking fees and had raised a substantial amount of additional funds to be used within the village, and asked if the Parish Council could approach the District Council through its local councillors to see if a similar levy was feasible in Broadway. The Parish Council were supportive of taking this proposal forward and asked District Councillor Sims to contact the appropriate officers for consideration and report back accordingly.

Councillor Loveridge left the meeting due to family issues at 9.30 pm.

Youth and Community Centre:

Councillors Dr. Reading, Miss Hardiman and the Clerk had visited the new Youth and Community Centre and reported that the project was progressing well. Councillor Dr. Reading reported that the contractors had indicated that the work should be completed within three weeks, so it was therefore hoped that a 'soft' opening was still on target for early January 2024.

A copy of the draft minutes from the Youth and Community Centre Management Committee meeting held on 12th September had been circulated to all councillors.

The job description for the administrative role for the new centre was being finalised and would be advertised shortly, and it was hoped to get the successful applicant in place as soon as possible.

Councillor Dr. Reading reminded all councillors that if they were aware of any organisation/club which were seeking a venue to put them in contact with her or the Clerk. Councillor Dr. Reading and the committee were looking into possible additional grant funding.

The Vice-Chair thanked everyone for their reports and updates to the Council.

Councillor Jones left the meeting due to illness at 9.40 pm.

(8) **List of Planning Applications considered by the Planning Committee and comments submitted, together with list of Planning Approvals, Refusals and Withdraws receive from District Council:**

Parish Council Comments:

MEETING 29/08/23

Present: Cllrs. Hardiman; Phillips; Reading; Rogers;

Apologises: Cllrs. Jones; Sims

W/23/01517/HP

JULIA DAVIS

2 Sands Close

Erection of single-storey side extension.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that applicant be mindful to comply with Policy NE9 – Tranquillity and Dark Skies in the Broadway Neighbourhood Plan. The Parish Council would like a condition attached that states that the proposed annexe remains ancillary to the main house and for the use for the home owner only and that no other business use be permitted.

W/23/01018/CU

MR. and MRS. R. SYMONDS

Downrip Farm, Willersey Road, Badsey

Stationing of a Shepherds' Hut to provide short-stay visitor accommodation.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

MEETING 02/10/23

Present: Cllrs. Hardiman; Phillips; Reading; Rogers; Wilks;

Apologises: Cllrs. Jones; Sims;

W/23A1406:B1441/00790/FUL

JAMIE SMITH

North Cotswold Hunt, Kennel Lane

Retention of access track in Broad Close field, Broadway.

Additional
information/amendment:

Provision of Highways document in response to initial Highway Authority comments on the scheme.

Confirmation that no additional works are proposed to the access in the planning application to those already done on site (rough-surfacing only, not further tarmacking).

The Parish Council noted the addition information and amendments but the Parish Council wish to reiterate its previous comments and are of the opinion that the application should be resubmitted as a retrospective application.

W/23/01819/PIP

MASTY FARM LIMITED

Land at (OS 0879 3833), Evesham Road

Permission in Principle for the erection of 9 dwellings.

The Parish Council wish to object to this application for the following reasons - the site is outside the Village Development Boundary; the site is in a compromising

location with nearby access to a number of other sites - GWSR and its Car Park, Station Garage, and Caravan Site from which both vehicluar and pedestrian access is substantial and would cause great concern from a safety aspect; In terms of land use the Parish Council would refer to Worcestershire Regulatory Services comments regarding contamination concerns, and the drainage engineer comments regarding flooding, which state that there is insufficient land witin the lowest risk of surface water flooding to accommodate the proposed number of dwellings. The Parish Council have grave concerns on both these issues. There is also a large electricity pylon in the centre of the proposed site which is not indicated on the plans. The Parish Council will ask its District Councillor/s to call this to Committee

if the Parish Council deem this necessary.

W/23/01656/FUL

MRS. C BAKER

Masty House, Evesham Road

Demolition of an agricultural building (with residential approval)

under ref. W/23/00574/GPDQ and erection of 1 no. detached dwelling.

The Parish Council would ask the applicant and officers to comply with BE1 - Design Principals and the proposed building should be of high quality design and have regard to the Village Design Statement, in that it is compatible with its distinctive character, be harmonious with and appropraite to its location in scale and design, enhance and protect the landscape. The Parish Council would expect such design to be a betterment, and not an urban design, and would ask that all materials etc be submitted for approval.

W/23/01794/HP

Associated Ref:W/23/01795/LB

MS. MARIAN ALICIA BROOKS Associated Ref:W/23/01795/LB

Hawsted House, 143 High Street

Refurbishment and internal alterations. New first floor extension, new garden room,

new canopy/porch over cellar steps, re-roofing works, alterations to barn, replacement shed and alterations to store.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that the applicant & officers be mindful to comply with Policies BE6 - Extensions & Conversions and NE9 - Tranquillity and Dark Skies in the Broadway Neighbourhood Plan.

W/23/01685/ADV

MRS. LUCY JORDON

26 High Street

Update 2 fascia signages with new branding, and a new hanging sign.

The Parish Council are supportive of the two fascia signages with the new branding, but do not agree with the proposed new hanging sign as this is an addition sign and the Parish Council question whether this is necessary.

W/23/01168/ADV

Associated Ref:W/23/01169/LB

MRS. ANONA van LAWICK Associated Ref:W/23/01169/LB

Tudor House, 65 High Street

2 x replacement projecting signs.

The Parish Council wish to object to this application as in its opinion the proposed signage is too large and has too much colour within the design. It is not in keeping with other signage and the character of the High Street, as covered within Policy LET.2 - Shop Signage within the Broadway Neighbourhood Plan and is within the Broadway Conservation Area. The Parish Council would like to suggest that the bottom section which includes the name of the museum and some less colourful design aspects would be acceptable if the application was amended accordingly.

W/23/01485/HP

DR. D. ACHESON

19 Lifford Gardens

Extensions and alterations to access and parking.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that the applicant & officers be mindful to comply with Policies BE6 - Extensions & Conversions and NE9 - Tranquillity and

Dark Skies in the Broadway Neighbourhood Plan. The Parish Council would ask that the comments from Highways regarding the amended access/parking be addressed as requested by Highways.

MEETING 09/10/23

Present:

Cllrs. Hardiman; Jones; Rogers; Sims

Apologises:

Cllrs. Phillips; Reading;

W/23/01873/FUL

ALEX BOLT

8 Walnut Close

Erection of dwelling.

The Parish Council wish to object to this application, and reiterate its comments submitted to the previous application (W22/02443) in that Walnut Close is a unique area in Broadway comprising of 1930's social housing which form a very part of the social history of the village. All the surrounding properties are rendered unlike this proposed property, it is therefore not in keeping with the character of the area.

It is contrary to HD.1 - Development Principals - in particular HD1.2 and HD1.3 within the Broadway Neighbourhood Plan.

The Parish Council are of the opinion that this proposal is over-development of the site by its impact on local amenity and character, and that the stated reasons for the refusal of the previous application have not been fully addressed - in reality this is small garden plot on which the applicant wishes to build a house. The Parish Council also note the comments submitted by Highways regarding the access to the site in respect of the Public Right of Way, which it feels should be fully addressed and understood prior to any decision being taken.

W/23/01716/HP

MR. & MRS. S. JONES

13 Mill Avenue

Single storey front, side and rear extension including a loft conversion and minor works to existing single storey concrete roof to the rear.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that the applicant & officers be mindful to comply with Policies BE6 - Extensions & Conversions and NE9 - Tranquillity and

Dark Skies in the Broadway Neighbourhood Plan.

W/23/01663/HP

Associated Ref:W/23/01664/LB

MR. SIMON WALTER Associated Ref:W/23/01664/LB

4-6 Church Street,

Replacement of gate with automatic sliding gate and door canopy.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/23/01887/HP

MR. JOHNATHAN STACKHOUSE

71 High Street

Erection of Detached Oak Framed Garage/Store to Rear.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

W/23/01885/HP

MR. BROWN

3 Parsonage Cottages, Snowhill Road

Addition of first floor over existing single-storey element.

Replacement of existing garage.

Extension to existing porch - Variation of condition 2 on planning permission 22/01943/HP, increase size of garage.

The Parish Council raised no objections to this application, and is agreeable to it being delegated to officers, but would ask that the applicant and officers be mindful to comply with Policies BE6 – Extensions and Conversions within the Broadway Neighbourhood Plan.

W/23/01635/HP

MR. PHILLIP CARTWRIGHT

Peasebrook Barn, Cheltenham Road

Removal of 2 existing windows to rear elevation of existing barn / residence. Replacement with 1 new double glazed window unit, frame recessed into stonework.

The Parish Council raised no objections to this application and is agreeable to it being delegated to officers.

Wychavon Approvals:

W/23/01374/HP

MS. SARAH MACIVER

High Gables, Springfield Lane

New porch extension, a single-storey rear extension and dry stone wall on front aspect to replace existing mature hedging (Variation of condition 2 Ref. W/23/00053/HP).

W/23/01513/HP

MR. J. ALBUTT

27 Smallbrook Road

Erection of extension to include amendments (retrospective).

W/22/01017/FUL

MR. PETER RENFREW

Westbank, Station Road

Three bedroom Cotswold rubble stone cottage.

Amended Design & Access Statement- including Tree Survey to concerns raised by the Council's Conservation Officer and Tree Preservation Officer.

W/23/01018/CU

MR. and MRS. R. SYMONDS

Downrip Farm, Willersey Road, Badsey

Stationing of a Shepherds' Hut to provide short-stay visitor accommodation.

W/23/01517/HP

JULIA DAVIS

2 Sands Close

Erection of single-storey side extension.

W/23/01259/ADV

MRS. CARLA EDWARDS

The Swan, 2 The Green,
Application for 4 different types of signage which are placed around the car park.
Retrospective.

W/23/01344/HP

MR. A. BUTLER

Associated Ref:W/23/01345/LB

Malt House, 131A High Street
Proposed single storey rear extension.

W/23/00186/HP

MRS. S. ZACHARIAH

Associated Ref: W/23/00187/LB

St. Saviour and Passionist Residence, 26 Leamington Road
Proposed rear extension.

W/23/00950/HP

MR. MARTIN KNIGHT

22 Colletts Gardens
Single storey rear and side extension.

W/23/00814/LB

MR. JAMES ELLIS

Malt House, 131A High Street
Re-roofing of the property, retaining the existing roof materials.

Wychavon Refusals:

None Received

Wychavon Withdrawn:

W/23/00727/TDC5

MR. S. DODDS**Withdrawn 21/08/23**

Ridgeway House, Springfield Lane
Submission for 'Technical Details Consent' for the erection of 3 self-build dwellings on plots A,B and C as defined in the PIP approval reference W/22/00081/PIP.

(9) List of Schedule of Payments and Receipts:

Payments:	verified by the Clerk together with two nominated signatories	net of VAT
Desertoak Ltd	Bway Youth Club Redevelopment	£11,470.31
Avondale Self Storage Ltd	Bway Youth Club Redevelopment	£140.00
Paperstation Ltd	Stationary	£33.98
Repark Ltd	Office Supplies	£5.82
Nyakaran Limited	Office Supplies	£6.66
Ian Savage	Activity Park Maintenance	£140.00
EBC Group (UK) Ltd	Photocopier Charges	£32.64
Worcestershire County Council	Pension Contribution	£730.49
Unicom	Telephone/Internet	£77.34
P D Hughes Ltd	Activity Park Maintenance	£1,040.72
Diamond Electrical Installation	PAT Testing	£117.00

Ian Savage	Activity Park Maintenance	£140.00
Ilmington 20:20	Publicity Expenses	£40.00
A Hope Tree Services	Tree Maintenance	£745.00
Viking	Office Supplies	£11.93
K Beasley	Clerk's Salary-August	£1,527.67
L Chapman	Assistant Clerk's Salary-August	£918.40
Maurice Parkinson Contract Services	Mowing Contract	£890.00
Maurice Parkinson Contract Services	General Maintenance	£160.00
Maurice Parkinson Contract Services	Lengthsman Scheme	£671.00
P D Hughes Ltd	Activity Park Maintenance	£28.56
Wychavon District Council	Admin fees re Uncontested Election	£50.00
Maurice Parkinson Contract Services	Mowing Contract	£890.00
Maurice Parkinson Contract Services	General Maintenance	£60.00
A Hope Tree Services	Tree Maintenance	£595.00
Maurice Parkinson Contract Services	Lengthsman Scheme	£128.00
Amazon	Office Supplies	£4.17
Avondale Self Storage Ltd	Bway Youth Club Redevelopment	£140.00
Turtle Engineering Ltd	Defibrillator Equipment	£3,215.00
Ian Savage	Activity Park Maintenance	£120.00
Broadway Community Magazine	Grant	£800.00
Worcestershire County Council	Pension Contribution	£730.49
A Hope Tree Services	Tree Maintenance	£430.00
Desertoak Ltd	Bway Youth Club Redevelopment	£20,683.05
Lifford Memorial Hall	Hire of Lifford Hall	£54.00
HP Instant Ink	Photocopier Charges	£4.49
Unicom	Telephone/Internet	£27.12
K Beasley	Clerk's Salary-September	£1,527.87
L Chapman	Assistant Clerk's Salary-September	£918.40
Cash	Milk/Coffee/Sugar	£13.85
Cash	Office Supplies	£3.10
HM Revenue and Customs	PAYE	£1,288.64

Receipts:

Worcestershire County Council	Lengthsman Scheme	£543.00
Broadway Tourist Information	Grant re Defibrillator	£1,500.00
Lloyds Bank	Gross Interest	£70.98
Broadway Trust	Broadway First School Project	£1,708.22
Worcestershire County Council	Lengthsman Scheme	£318.00
Lloyds Bank	Gross Interest	£85.31
Wychavon District Council	Precept	£51,351.00
Wychavon District Council	Grant re Precept	£3,648.00

Councillor Mrs. Sims left the meeting at 9.45 pm.

(10) To receive members updates and suggested items for future Agendas:

Councillor Garner had been asked by several residents to raise their concerns regarding vehicles speeding through the village, particularly along Leamington Road, and asked if the 30-mph speed limit could be extended to where the 40-mph sign was near the Fish Hill roundabout, thereby the whole of the village is restricted to 30-mph. In response Councillor Mrs Eyre stated that the County Council was bounded by the rules set down by the Department of Transport which state that there must be properties on both sides of the road for a 30-mph speed limit to be imposed. Councillor Mrs Eyre added that it was very difficult for vehicles to immediately slow down to 30-mph from a 60-mph area, much better to have a 40-mph zone between the two as is in Leamington Road. It was agreed that the VAS sign be used more in that area to highlight the speed limits. Councillor Garner also reported that the 'flashing light' on the crossing in Leamington Road had been damaged. The Clerk would report it online, but reminded all councillors that anyone can use the online portal to report numerous faults/repairs etc. and would be happy to show councillors/members of the public how to use the system if they called into the Parish Office.

Councillor Miss Hardiman reported that funds from the former 'Nomad Bus' scheme was had been divided up among local organisations/projects and that £500.00 had been allocated to the Youth and Community Centre Project.

Councillor Bennett notified the Council of the Firework Display organised by the NCHSC at Spring Hill by kind permission of Springhill Estate on Saturday 4th November. The Bonfire lighting/Bar and refreshments start at 5.30 pm and the fireworks start at 7.00 pm. If any local club/organisation would like to have a stall at the event to contact the Hunt.

(11) Public Participation Session (Members of the public are invited to address the Council it would be appreciated if any detail question be submitted in writing to the Clerk to the Council at least forty-eight hours prior to the meeting:

There being no further comments/questions from the member of the public in attendance, the Vice-Chair closed the meeting at 9.55 pm.

Date /Time Next Meetings:

*Parish Council Meeting - Thursday 7th December 2023,
at Parish Council Office starting at 7.00 pm*