

BROADWAY PARISH COUNCIL

MINUTES

of ANNUAL PARISH MEETING

held at the Lifford Hall, Broadway,

on Thursday, 24th March 2022

PRESENT: Councillor Dr. E. Wilks (Chair), Councillors R. Bennett, G. J. Franks, C. A. Grant, Miss D. Hardiman, A. A. L. Holmes, L. Jones, Mrs. F. E. A. Phillips, N. D. A. Robinson (Vice-Chair), A. P. Riley, Mrs. R. Rogers, Mrs. E. Sims.

Also in attendance: County & District Councillor. Mrs. E. Eyre,
One member of the public.

(1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from
Councillor Dr. Reading
Mr. R. Goldsmith - Broadway Trust

(2) MINUTES OF ANNUAL PARISH MEETING HELD ON 18th MARCH 2021: Copies of the draft minutes had been circulated to all councillors and it was proposed by Councillor Miss Hardiman, seconded by Councillor Holmes, and unanimously agreed, that the Minutes of the Annual Parish Meeting held on 18th March 2021 be unanimously approved by those present, and they were duly signed and dated as a true record.

(3) CHAIR'S REPORT:

The Chair, Dr. Wilks read out her report:

"As per the usual introduction I would like to welcome you this evening to our Annual Parish Meeting and also to take a moment to thank the councillors for their dedication and effort in volunteering, alongside the Clerk and Assistant Clerk, in committing themselves to taking on key responsibilities over the past year - some of which we will touch upon specifically in the subcommittee reports. I would also like to extend a warm thank you to the people of Broadway who have shown resilience and spirit during what has been an extended period of COVID. I recently attended a Thanksgiving Service for COVID heroes on behalf of the Parish Council, and as we give thanks for our rich diversity and for our common humanity, let us unite together in peace and offer each other mutual friendship and support for what else is to come.

We were sorry to see Barrie Parmenter step down as Chairman and Parish Councillor last year and thank him for all his efforts. We also recognise the resignations of Fred. Penny and Mrs. Hudson. We have, however, three new councillors who have joined us - Clark Grant, Lyndon Jones and Dr. Joan Reading.

Last June, I was elected Chair and, as such, I was keen to continue the Vision of

Broadway Parish Council, notably: -

'to support the development of more businesses, small scale leisure/tourism related and community engagement while preserving the village's historic integrity'

Following the framework of the neighbourhood plan, (and we thank the Parish for its feedback and support on this), we have restructured the committees of the council in line with the policy within the Neighbourhood Plan. The councillors stepped up to this challenge and each chairs a group/project which has proved to provide a renewed momentum and focus to parish

matters. Each of these sub groups will shortly be providing the annual update, and I really hope that Broadway residents and businesses get involved utilising their skills and passions.

In line with Broadway Parish Council's objectives -

to "bring together the main stakeholders within the Parish for a shared vision including shared activities and shared support, as and where relevant"

A quarterly meeting was kicked off in July last year, which the key organisations of Broadway Parish called the Vision meeting - the purpose being to:

bring together the key organisations that represent the different aspects of the village

explore a wide range of possible collaborations in working together, focused on the village's aspirations, for the growth and quality of life of our dynamic village.
discuss how to further engage the community.

Having recently had the fourth Vision meeting, I am pleased to say that this collaboration is working well. One of the key themes which originally came from these meetings was a need for volunteers, and this is also a common theme for each of the Parish Council subgroups. To this end, I am also pleased to announce that Broadway now has its first community builder half day per week. Moreover, Signpost has agreed to not only host the new community builder moving forward, but to also host community groups including the Police Drop-In Surgery.

This year marks a turning point for Broadway Parish, with renewed focus and alignment from both the Parish Council and organisations. If we are to unite as a Parish, we will need to all work together, and this also means with YOU the Parish. In the recent Broadway Magazine, which in itself has certainly taken up the gauntlet of being a key communication tool for us all, as well as the commitment of the Broadway noticeboard in the everyday activity of Broadway, there is a call for volunteers to help with the Jubilee in June. The Jubilee fair will be a four-day event in Broadway, and we hope that this will also be a community fair with the coming together of us all. There will be lots to see and do and, moreover, we hope to celebrate the last seventy years, and what that means to Broadway and the next seventy years.

I now welcome each Chair of the subgroups to provide an update which will include some of

the key elements within our Village which you may already be aware of such as the Doctors' Surgery, Fire Station, and Youth Club, but also some of the more unknown activities such as bins, pathways, allotments, Neighbourhood Watch, etc. which you may want to get more involved with.

Once again, thank you for your support and involvement so far, which is on the increase. I look forward, however, to filling this Hall this time next year with more enthusiastic people from Broadway who really care about our village and who want to get involved. This is, indeed, the next step".

All present showed their appreciation for an excellent report and the vision for the future.

(4) REPORT ON AUDIT OF COUNCIL ACCOUNTS TO 31:03:21:

The Clerk reported that the accounts to 31:03:21 had been approved by the Parish Council on 24th June 2021 (page 1593 item (9) of the Minutes) and audited. PKF Littlejohn LLP, the auditors, had indicated their approval on 15th September 2021 and the Clerk had displayed the customary statement on the notice board. A copy of the audited accounts was available for inspection at the Parish Council office.

(5) ANNUAL REPORTS FROM CHAIRS OF COMMITTEES:

Each Chair highlighted the major points from the past year and future plans etc., and each Committee had completed a table showing responsibilities, actions, and future plans, which are attached to these minutes.

Environmental and Sustainability Committee:

The Clerk reported that a 'Jubilee Tree' would be purchased to be planted near to the centre of the village with a plaque commemorating the Queen's Jubilee. There was also a plan to obtain a further sixty-nine trees to be planted at various locations around the village, but this would be determined at a later date.

The Clerk confirmed that Mr. Maurice Parkinson had retained the mowing contract for the next three years. Mr. Parkinson is the Lengthsman for Broadway, and undertakes various maintenance work including drainage and vegetation clearance etc., within his agreed contract with County Highways on ow- behalf, and had also agreed to undertake the maintenance of the Millennium Garden.

Councillor Bennett had agreed to look into the feasibility of obtaining land for allotments, together with creating a list of anyone interested in having an allotment and setting up an Allotment Association.

Councillor Riley had taken responsibility for bins, and in conjunction with the District Council the Parish now had new bins in the High Street, Leamington Road, and the Activity Park. The District Council had now taken over responsibility for maintaining and emptying the Activity Park bins.

The Activity Park continues to be inspected on a quarterly basis by the Play Inspection Company, which produces a report each quarter, together with action points/recommendations where appropriate. The Clerk was now working with a maintenance company, P.D. Hughes Limited, (who undertake the maintenance of the

District Council parks around Wychavon), to undertake routine maintenance/repairs in the Activity Park.

The Chair, Dr. Wilks, reported that Councillor Dr. Reading was producing a Flood Action Plan for Broadway, which would deal with how to react to a major flood such as the one in 2007 - who to contact, location of a central hub, where residents etc. can go if they need help and/or their properties are in danger, locations of sandbags, basic food and supply of fresh water.

Leisure, Community and Wellbeing Committee:

Councillor Miss Hardiman reported that both village schools are progressing well, with no major issues of concern. St. Mary's RC School is looking forward to its new permanent classroom buildings. The Library is currently renewing its new five-year lease with the County Council, and reported that footfall and use of the library's facilities had increased. There had been a number of problems/concerns raised by patients of New Barn Close Surgery, and the committee would be liaising with the surgery to try to resolve these issues. There is an anticipated need for 'Foodbank' facilities within the village over the coming months, especially with increased costs of food, electricity/gas, and fuel, and Churches Together would be undertaking this project.

Neighbourhood Plan:

Councillor Franks reported that the Plan had reached its examination stage. Once this is completed and if any issues/matters are raised and these are addressed, the Plan can then go to its final stage, the Referendum.

Publicity and Communication Committee:

Councillor Mrs. Sims reported that the committee was progressing well with its objectives to better promote and communicate Parish Council information to residents/businesses over the past twelve months through its website, Broadway Magazine, and Social Media.

Safety and Security Committee:

Councillor Franks reported that the strategy of the committee was very much in line with the recently produced Local Policing Community Charter, and involved the community in resolving issues of concern within the village - (a) speeding was a major concern, particularly on the entry roads into the village and on Fish Hill, and work had been progressed to set up a speed watch programme, regular speed checks and, with the help of Councillor Mrs. Eyre, looking at piloting a speed/noise camera on Fish Hill; (b) purchasing an additional VAS sign; (c) setting up a Neighbourhood Watch Scheme for Broadway and, through this launch, a Smartwater project; (d) mapping of surveillance cameras; (e) car parking issues within the village; and (f) setting up of a regular Drop-in Surgery with the Local Policing Team at Signpost. Councillor Franks was very pleased with the interaction and commitment with the Local Policing Team and the Committee, and was very positive that progress on all the matters listed was progressing well.

Youth Club:

Councillor Holmes reported that Phase I was nearing completion and was just

awaiting the installation of the doors and windows, which had been delayed. Councillor Dr. Reading would be heading up Phase II and was progressing with quotations and the Business Plan, together with completing/submitting the application for the Public Works Loan.

The Chair thanked all Chairs of each Committee for the reviews/updates, and for all their hard work and commitment throughout the year to establish the new structure of the committees.

(6) ANY OTHER MATTERS RAISED BY ELECTORS:

There being no members of the public present, no other matters were raised.

The Chair thanked all councillors for their attendance and closed the meeting at 9.30 pm