*MINUTES*
*of MEETING OF THE PARISH COUNCIL*
*held at 5 Russell Square, High Street, Broadway*
*on Thursday, 21st June 2018, at 7.00 pm*

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PRESENT: Councillor B. M. Parmenter (Chairman), Councillors Dr. Clements, D. W. Folkes, G. J. Franks, Miss D. Hardiman, A.A.L.Holmes, G. Love, N.D.A.Robinson, Mrs. R. Rogers, Mrs. S. Stephenson Mrs. C. Wilson
Also in attendance: County & District Councillor Mrs. E. Eyre, Mr. R. Goldsmith (Broadway Trust)

(1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from District Councillor B. Thomas, Councillor F. L. Penny, West Mercia Police, and Mr. J. Aspey (Broadway Business Association).

(2) Declarations of Interest:
- (a) Register of Interests: Councillors are reminded of the need to update their register of interests
- (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- (c) To declare any Other Disclosable Interests in items on the agenda and their nature

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

(3) POLICE REPORT:

PCSO Schoenrock was unable to attend the meeting due to work commitments but had sent the following: Since the last report eighty-four calls were received from Broadway residents resulting in the following crimes being recorded:-
(a) one burglary of residential property linked to other similar offences across the border and adjoining parishes (b) three burglaries – one at retail premises/one at Broadway Library/one at a barn – enquiries are still continuing into the retail and the library burglaries (c) one uttering of forged currency (d) one theft of ladders from a High Street rear garden (e) criminal damage to a water pipe at a business on the outskirts of the village (f) one theft of costume jewellery from a display (g) two assaults – both parties known to each other and (h) one theft of vehicle registration plate. The remainder related to concerns for welfare, highway incidents, road traffic accidents, and other non-crime issues. There had been a number of complaints from Broadway residents relating to anti-social behaviour by motorcyclists using the by-pass and Fish Hill. Following these complaints a specialist team of marked and un-marked motor cyclists were patrolling the area, and a number of offenders had been reported for speeding. The Highways Department was being tasked to review the situation in an attempt to deter speeding.

A number of councillors were still very concerned regarding speeding at several locations within the village having also received numerous complaints from residents.

Councillor Mrs. Rogers reported that during the last two weeks she had witnessed a number of tractors speeding through the village and also the drivers using mobile phones whilst driving. Councillor Robinson stated that in his opinion the Police were far too lenient on motorists/motor cyclists, and asked if figures could be obtained relating to motorcycles speeding on Fish Hill. The Clerk would pass all these matters to the Police and report back accordingly.

As previously notified, both PC Lewis and PCSO Schoenrock will shortly be retiring and after discussion, it was agreed that a letter should be sent to the Police Crime Commissioner emphasising the importance of a police presence in the village and how valued both PC Lewis and PCSO Schoenrock have been during their service within the village, always with regular contact and contribution to the Parish Council. Councillor Robinson added that the Parish Council invite a representative of the Police Authority to a meeting emphasizing the importance of retaining a regular police presence in the village.

(4) PRESENTATION OF GRANT/DONATION CHEQUES:

At the last meeting it was agreed to award a grant of £1,000.00 to Broadway Players towards the cost of purchasing a portable modular staging, The Chairman asked Mrs. Lesley Wood to come forward to receive their cheque.

The Chairman presented a cheque for £369.00 to Councillor Mrs. Stephenson on behalf the Barn Close Surgery Patient Participation group to fund the cost of producing its newsletter for the forthcoming year.

Finally, the Chairman presented Councillor Miss. Hardiman with a cheque for £2.500.00 being the Parish Council's annual donation to the upkeep of Broadway Library.

All recipients of funding thanked the Parish Council for its support.

(5) PRESENTATION BY ST. RICHARD'S HOSPICE:

The Chairman invited Ms. Alice Spearing, Engagement Officer, from St. Richard's Hospice to give a presentation on the work of the Hospice.

Ms. Spearing reported that in 2004, as hospice services continued to grow to meet demand, a £5.25m appeal was made to build a new centre with the first urgently needed specialist palliative care In-patient Unit for South Worcestershire. In 2006 the new St Richard's Hospice opened in Wildwood Drive, Worcester. The unit cares for seventeen patients at any one time in the In-patient Unit in thirteen single rooms and two 2-bedded rooms. All have en-suite facilities and access to their own private patio area overlooking the garden and countryside. The Hospice serves Worcestershire including Worcester, Malvern, Droitwich, Pershore, Upton upon Severn, Broadway, Evesham, and the surrounding areas, and also cares for patients from the north of the county in its In-patient Unit. Locally, there is a St. Richard's community nurse attached to Barn Close Surgery providing care and support in Broadway.

The Hospice relies mainly on voluntary income to enable it to continue to provide its services. It costs £8.4m (2017/18) a year to run all its services, 76% of these costs being met by voluntary donations, with the remainder contributed by the NHS. The Hospice has its own volunteer fundraising groups organising regular events and assistance with the shops which sell donated goods and other hospice merchandise, and also with street collections as well as supporters who place collecting boxes in local community outlets.

Every year the Hospice provides free, expert care, and support for over 3,000 patients, their loved ones and the bereaved. This care is unique to each individual whatever his or her physical, emotional or spiritual needs. The hospice team includes its own doctors, nurses, social workers counsellors and therapists working alongside highly trained volunteers. One of the main aims of the Hospice is to enable patients to stay in their own homes where possible,

providing care alongside their own doctors and nurses with the back-up of the Day Hospice. When appropriate, patients may be admitted to the In-patient Unit. Patients can also come to the Day Hospice for time to themselves and to provide a break for their carers. They will receive individual care from the specialist professional team of doctors, nurses, therapists, chaplains and trained volunteers, who provide comfort, friendship and excellent food. Complementary therapies, physiotherapy, access to occupational therapy advice, massage and aromatherapy, a relaxing bath, hairdressing, creative therapy with art and activities are all available to provide an enjoyable and supportive day. With regular attendance the team is able to monitor any changes in treatments, symptoms or concerns, and will work closely with general practitioners.

Patients who would like support can be referred by their GP, consultant, district nurse or health care professional. Patients, or a person close to them, can also speak to the Gateway referral team themselves for information or advice. In all cases the GP, who is the key person in charge of that patient's care, will be informed. Also offered is a wide range of support to patients, their families and carers, including Counselling, a Bereavement Service, Social work, Citizens' Advice, and group support. The Hospice depends on volunteers in almost all of its work to fulfil its goal of providing free care to patients and their families. Over 1,000 volunteers bring their life skills and experience, and carry out a wide range of roles within the hospice and community. Roles include patient care, administration, fundraising and helping in shops.

The Hospice is now ready to start its £5.3m expansion and redevelopment to support more patients and families in Worcestershire, and is looking to raise the final £1.4m. Currently, areas of the hospice building in Worcester are bursting at the seams, and by building a bigger hospice to better support its current patients and reach the unmet need of thousands of local people in the future, it will offer the right care and support when needed most.

Councillors were given a copy of the latest issue of the Hospice's regular newsletter 'Heartbeat', additional copies being available at the parish office.

The Chairman thanked Ms. Spearing for her very interesting and informative presentation.

(6) MINUTES OF PARISH COUNCIL MEETING HELD ON 17:05:18

Proposed by Councillor Miss Hardiman, seconded by Councillor Robinson, the minutes of the meeting held on 17th May 2018 were unanimously approved by those present, and were duly signed and dated as a true record.

(7) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

Councillor Mrs. Eyre's report had been circulated to all councillors. The Chairman asked Councillor Mrs. Eyre to give a brief summary of her report as follows:

The Elgar Foundation had made the decision to relocate the archives from its current location at the Elgar Birthplace Museum in Broadheath to the British Museum. A petition had been launched to ensure the Edward Elgar archives remain in Worcestershire.

A copy of a letter, addressed to the heads of both Broadway schools, had now been received by Councillors Mrs. Eyre regarding the much need crossing in Leamington Road. It stated that the two schools had agreed on a preferred location, and a report would now be produced on whether a crossing was feasible. The crossing may take the form of civil improvements which could be a zebra crossing, a puffin crossing, public refuge or build-outs. The latest information regarding a crossing patrol person was that the position was still vacant.

A new three/four hour walk around Broadway highlighting the area's archaeology had been introduced, details of which are available in the Tourist Information Office.

Councillor Mrs. Eyre highlighted the latest issue of the Cotswolds Area of Outstanding Natural Beauty magazine 'Cotswold Lion' and copies were available in the Parish Office, the

Library and the Tourist Information Office. It contained an article on the possibility of the Cotswolds becoming a National Park. An application had been submitted which was now being considered by Government and a decision would be announced in 2019.

Councillor Mrs. Eyre notified the Parish Council that there were outstanding funds available to use within the parish in relation to Section 106 monies. It was agreed that a meeting with Councillor Mrs. Eyre, the Chairman and the Clerk needed to be arranged to discuss this matter further so that an understanding of how these funds were allocated and how much was available etc. Councillor Mrs. Eyre added that Section 106 monies were also available for both the football and cricket clubs.

Councillor Mrs. Wilson raised concerns regarding the poor state of Back Lane. Councillor Mrs. Eyre reminded everyone that this was an un-adopted road, but understood that the Lygon Arms Hotel may be undertaking work to address this issue when the car park work in undertaken, but Councillors Mrs. Eyre would discuss this matter and future plans for the Lygon Arms Hotel with the new manager, who had recently taken up the new position.

Councillor Franks asked if a meeting could be arranged to discuss how the leaflet 'No Way Thru' could be used to try to resolve the parking problems around the village.

Following the last meeting, as agreed, a letter signed by the chairman, Barrie Parmenter and Councillor Mrs. Eyre, had been sent to the District Council complaining about the proliferation of 'A' boards in the High Street, together with issues relating to tables/chairs. The letter stated that some time ago work was undertaken to install wall-mounted boards at the entrances to Kennel Lane and Keil Close advertising the shops/businesses in an attempt to alleviate such problems which clearly have not worked. It was, therefore, requested that the District Council seriously consider the approach taken by Worcester City Council relating to the appropriate use of 'A' boards, which relies on the local planning authority acting as the enforcement agency and stating the following – (a) all 'A Boards' are immediately adjacent to the property; (b) are no larger than one metre high and one metre wide; (c) allow 1.8 metres of clear unobstructed footway; (d) are of a design that creates no hazard to pedestrians; and (e) only one 'A Board' per premises. The letter requested that the District Council use the provisions of the Town and Country Planning Act 1990 (as amended) to enforce this policy by any of the following means – (a) serving a fixed penalty notice or issue a fine; (b) serve a removal notice and remove the advertisement; or (c) take legal action. It was also asked that reference be taken to the Highways Act 1980 Section 148, where it is an offence for a person without lawful authority to deposit anything on the highway to the interruption of anyone using the highway, and also indicates that it is an offence to leave an 'A Board' on highway land at night without a light, and all 'A Boards' without lights should be brought in at night-time. A reply to this letter is awaited, but it was hoped that there would be further news available for the next meeting in August. It was also hoped that such a policy could be adopted, so that the problems relating to both 'A Boards' and table/chairs would be alleviated.

There being no further questions/comments for Councillor Mrs. Eyre, the chairman thanked her for the report. A full copy of the report is available in the Parish Office and will be included with the minutes of this meeting on the website when approved.

District Councillor Thomas could not attend the meeting and no report had been submitted.

(8) CLERK'S REPORT AND CORRESPONDENCE:

To date, only one application had been received regarding the vacancy for a councillor following the resignation of Mr. Gerry O'Brien. The closing date for applications was 31st July and the Clerk reminded councillors that if they were aware of anyone interested in becoming a Parish Councillor to contact the Parish Council for more information.

The 2018 Annual Return had been completed and submitted prior to 11th June as requested by the new external auditors, PKF Littlejohn. The statutory notice of the Date of Commencement of the Period for the Exercise of Public Rights, the Declaration of Status of Published Accounts, Copies of Section 1 – Annual Governance Statement 2017/2018 and Section 2 – Accounting Statements 2017/2018, was displayed on the Parish noticeboard and on the County Council 'My Parish' website under Broadway Parish Council in the Annual Reports section from 11th June for a period of thirty working days.

At the last meeting the Clerk notified councillors that street column No.113 in the lower High Street at the junction of Cheltenham and Station Road was leaning and in need of replacement. A quotation had been received from the County Council maintenance contractors for £2,205.00, which included a specific lantern to match the existing lights in the High Street, the painting of the column, and traffic management. After discussion, it was proposed by Councillor Robinson, seconded by Councillor Holmes, it was agreed with one abstention that the work be undertaken. Councillor Mrs. Stephenson asked if the area around the light column could be cleared of the overgrown vegetation and the wooden footpath sign be made more visible. The Clerk was instructed to authorise the replacement light column and to ask if the reported area could be cleared as requested.

The County Council had put forward a proposal to install a 40mph speed restriction on Pennylands Bank, which was currently subject to the national speed limit. A reduction to 40mph was considered appropriate to provide a more consistent link between the existing restrictions of 30 mph on Childswickham Road and 40 mph on Evesham Road. Any comments were required by 29th June and, after discussion, it was unanimously agreed to support this proposal.

A resident had written to the Broadway Trust, and copied into the Parish Council, requesting the reinstatement of the footpath across the lower green which had deteriorated over the years into a muddy track, asking that it be restored to its original gravelled condition. The resident stated that it was a natural pedestrian route to the Lifford Hall and also made crossing the road at that point much safer. The lower green was part of the grassed areas owned by the Broadway Trust which would be responsible for any improvements to the path. Councillors were of the opinion that the resurfacing of the path was an acceptable suggestion, and it was agreed, with one abstention, that the Parish Council should write to the Broadway Trust in support of the request.

The Parish Councillor Chairman had been invited to attend the official opening by Nigel Huddleston MP of the show bungalow at Parsons Gardens on the Leamington Road development on Friday 22nd June.

At the last meeting it was suggested that the Parish Council should have its own website, and the Clerk had spoken to Mrs. Melanie Waldron of Wizard Web Limited, who set up the website for the Neighbourhood Plan Group, to discuss the matter further. Councillors agreed that a dedicated website for the Parish Council would be advantageous and would allow for more transparency and engagement with residents, and it was proposed by Councillor Robinson, seconded by Councillor Mrs. Rogers, and unanimously agreed, to put the necessary procedures in place. In connection with the previous discussion, several councillors were of the opinion that a more prominent noticeboard to display parish council notices/information and posters advertising village events, was needed. A suggested location was in Russell Square, and the Clerk was instructed to investigate whether this proposed location was viable and would report back accordingly. Councillor Mrs. Eyre stated she knew a local resident who may be able to restore the existing noticeboard located on the wall next to Broadway Deli, and also may be able to assist regarding a new board. .

(9) REPORTS OF COMMITTEES AND GROUPS:

***Broadway Arts Festival:***

Mrs. Karen Bloch had forwarded the following report:-

"The Broadway Arts Festival has just completed its fifth and by far its largest festival. Our aim was to create a highly visible, inclusive, and first class event combining entertainment, participation and education into a great experience that would attract a wider audience than ever before whilst, at the same time, include all interests, ages and abilities within the village. The Leader Grant, and monies given through the Parish, Broadway Visitor Management and other Grants, along with corporate sponsorship and Benefactor and Friend contributions, has allowed us to stage a hugely busy and successful festival, firmly placing Broadway as the host of the leading arts festivals in the North Cotswolds. We have had so many favourable comments from traders, residents, parents and visitors, and we hope the Parish Council feels that it has been a worthwhile endeavour that they would like to support again in two years' time.

We expect the profits of this Festival to exceed those of previous years and this money will be spent on student grants, free cultural events for our school children. and sustaining the Festival into 2020. This is an expensive festival to run and we have been successful in attracting top speakers, musicians, artists and performers, and filling our venues to capacity at virtually every event. The result of this is that our commercial sponsors have benefitted hugely from the increased footfall, and we intend to build on this reputation in years to come to the benefit of Broadway and all its commerce and residents.

The £1,000 given by the Parish Council was used to fund the Children's Day on the Green on the 16th June with free arts, crafts and mural painting, and circus skills led by five professional teachers. This was enjoyed by many of our local children. Left over art materials will be distributed between the local schools and playgroups. In addition, the Festival has given over £2,000 worth of free musical, literary and artistic professionals to the primary schools and the nursery over the last week benefitting all age groups. Applications for the 2018/19 local Students' Grants will be announced very soon.

The Management Committee wishes to express its gratitude to the Parish Council, the Broadway Visitor Management Group, The Broadway Trust, the Traders' Association, the Trustees of the Lifford Hall, and St Michael's Church, for supporting us in this huge venture."

It was agreed that the Festival was a great success and this year's event had appealed to a much wider audience. The Clerk was instructed to write to Doctor Karen Bloch to thank her and all the volunteers, etc. who helped to make this such a successful event.

***Broadway Business Association:***

The Chairman, Mr. Joe Aspey, was unfortunately unable to attend this meeting, but at the last meeting it was asked for clarification on the Christmas Lights for 2018 onwards. The Clerk had spoken with both Mr. Aspey and Mr. Peter Reading regarding the Christmas lights to resolve any concerns from both parties. The Parish Council would take over the responsibility and management of the Christmas Lights and Mr. Peter Reading, along with his two assistants, would install the lights and would be covered by the Parish Council insurance for undertaking this work on behalf of the Parish Council. The Business Association had confirmed that it would provide funding of a minimum of £3,000 towards the costs of the lights on an annual basis which, together with other grants/donations, would cover the costs of installation etc. and as previously agreed, the Parish Council would cover the shortfall up to £1,500.00

Councillors thanked the Clerk for clarifying any confusion which had arisen in respect of the Christmas lights, and confirmed that all councillors were now happy with the arrangements.

*Activity Park:*

The Clerk had met Mr. John Hankinson to discuss the repairs required to several pieces of equipment which had been highlighted within the latest inspection report and were in need of replacement -

- The Toddlers' Area:
  (a) complete rebuild of the Navigator is required
  (b) replacement parts for the Junior Spica
  (c) replacement parts for the red side car

The cost of these items from the suppliers, including installation and delivery, was £2,029

- Other Areas:
  (a) new friction pads for the climbing poles
  (b) new bearings and housing for the Roll Up
  (c) new bearings and housing for the Spiro Gyral
  (d) new bearings to swivelling pole on the IXO Climbing Frame

The cost of these items from the suppliers, including installation and delivery, was £1,483.00.

It was also discussed that two further bins with lids (as previously installed) were required to replace the existing bins without lids at a cost of approximately £500.00 each.

Two additional areas of concern were raised:

(a) the red matting under the swings was now in a poor state and could possibly be a trip hazard. The cost of the removal of the carpeting and replacing with cushion fall was approximately £900.00

(b) the steps at the back of the climbing wall were in a poor state and a possible trip hazard. Quotations were being sought to undertake the replacement or possible removal of the steps

The Clerk reminded councillors that there is a budget allocated each year for replacement//repairs within the Activity Park, and that the above proposal were within this budget. It was, therefore, unanimously agreed that all of this necessary work be authorised and undertaken. Councillor Mrs. Eyre, as previously mentioned in her report, reminded the Council that Section 106 funding was available to provide, maintain and enhance open public spaces, which was just the sort of project this type of funding should be allocated to, and the Clerk would liaise with Councillor Mrs. Eyre on this matter accordingly and report back. It may even be possible to install further pieces of equipment if required to enhance this much used facility.

The seat on the zip-wire was in need of repair but, fortunately, this was under warranty and would be replaced at no additional cost.

(10) PLANNING:

The Chairman and Clerk had arranged, as previously discussed, a training session for members of the planning committee with Mr. Jonathan Edwards, District Council Development Manager (Planning), which would take place on Thursday, 19th July, commencing at 2.00 pm at the Parish Office.

The Planning Application for construction of a car park on land adjacent to the railway, Station Road, was to be decided by the District Council Planning Committee on 28th June with recommendation for approval. It was agreed that the Parish Council should register to speak at the meeting, as despite its support for the construction of the car park, it wished to highlight its concerns regarding the safety concerns at both the entrance and exit of the proposed car park and its recommendations to resolve these concerns. The Clerk was instructed to register a representative of the Parish Council to speak at the meeting, and also contact the Highways Department prior to the meeting highlighting the safety concerns raised by the Parish Council.

As previously advised, thirty-two acres of Glebe Land owned by the Church of England Commissioner may be promoted for sale and possibly developed, a letter had now been

received by the Reverend Ward notifying Broadway Parochial Church Council that the land was now definitely being promoted for sale. After discussion it was agreed that Reverend Ward and the members of the Parochial Church Council had written a very strong and well wording letter highlighting its concerns and objections and that the Parish Council should write a letter of support, and include the council's concerns/thoughts which could be included with the response from the Parochial Church Council, who are legally the only party who was consulted and who are allowed to respond. The Chairman added that in his opinion it was grossly unfair of the Church Commissioners to simply sell the land and then to state that it was then the decision of the District Council Planning Committee as to whether the site was developed for housing. The matter would also be brought to the attention of the Neighbourhood Plan Steering Group at its next meeting on Monday 25th June.

**Parish Council Comments:**

**MEETING 14:05:18**

Application 18/00447/HP — **Mr. M. LEA**
125 High Street
Amended red line plan – two storey and single storey rear extension, front bay window, replacement window above and two roof lights to existing rear roof slope
The Parish Council raised no objections to this application

Application 18/00569/HP — **MR. R. CRAIG,**
Nos. 41 and 43 Bibsworth Avenue
Single storey rear extensions to these semi -detached properties
The Parish Council raised no objections to this application

Application 18/00726/HP — **MR. P. SMITH**
156 High Street
Demolish existing garage and store, build new oak style double garage and store, rear and side extension, together with internal alterations and upgrades
The Parish Council raised concerns that the roof lights in the back elevation overlook the neighbouring property

Application 18/00683/HP — **MR. & MRS. HUGHES**
Killybrack, Bibsworth Lane
Replacement windows and doors on West elevation. Glass screen at first floor level
The Parish Council raised no objections to this application

Application 18/00818/HP — **MR. & MRS. B MORAN**
Wesr Cottage, Colletts Fields
Single storey extension
The Parish Council raised no objections to this application

Application 18/00534/FUL — **MR. D. NIBLETT**
Land Adjacent to Railway, Station Road
Construction of a car park
The Parish Council wish to object to this application due to safety issues at both the entrance and exit to the site for the reason that there are restricted traffic views for both vehicles and pedestrians. The Parish Council would suggest that the proposed crossing be traffic controlled, speed limits moved back along the Evesham Road to nearer the roundabout and also put in place along the length of Childswickham/Broadway Road and more warning signage put in place well in advance of both the entrance and exit.

Application 18/00918/FUL — **MR. R. YOUNG**
Kites Nest Farm, Snowshill Road
Proposed replacement of existing timber pole section of agricultural building with new portal frame including extension involving demolition of a section of a curtilage listed stone wall (Amended Scheme)
The Parish Council raised no objections to this application

MEETING 04:06:18

Application 18/00885/LB — **BROADWAY LUXURY**
67 High Street
Alteration to shopfront signage, replacing existing individual lettering with similar and replacing existing timber hanging sign with similar
The Parish Council raised no objections to this application

Application 18/00932/FUL — **MASCOLL PROPERTIES LIMITED**
The Cotswold Design Centre, Kennel Lane
Redevelopment of Cotswold Design Centre consisting of a single 1.5 storey new build detached retail unit, along with existing industrial / commercial buildings with associated storage containers, prefabricated buildings and trailers to be partially demolished as drawing 16.30.0054-PL010
The Parish Council raised no objections to this application

Application 18/00940/FUL & 18/00941/LB — **TRINITY HOUSE PAINTINGS**
35 High Street
Two storey rear extension
The Parish Council raised no objections to this application

Application 18/001000/AGR — **MR. P. HEMMING**
Land Adjacent, Kiaora, Collin Lane
Agricultural Building for storage of hay
The Parish Council raised no objections to this application

Application 18/01007/FUL — **FIRSTPORT RETIREMENT PROPERTY SERVCES LTD**
Pegasus Court, Station Road
Replacement of 14 No. existing timber Juliette balconies, deck and balustrade to one. cantilevered balcony on the North-East and South-West elevations of the residential apartment block with aluminium framed glazed balconies
The Parish Council raised no objections to this application

Application 18/00953/FUL — **ABBEY GREEN VETERINARY GROUP**
Church Close
Installation of air conditioning units to consulting room, waiting room and dog ward
The Parish Council raised no objections to this application

## Wychavon Approvals:

Application 18/00185/CU — **MARKEY CONSTRUCTION Q1**
Quadrant Way, Hardwicke, Glos. GL2 2RN
Land rear of Hollywood and Rosewood, and Baytrees, Station Road.
Existing field to be changed to form part of gardens Plots 1 and 2

Application 18/00686/HP — **MR. R. CHADBURN,** Greenlyn, Leamington Road
Erection of white UPVC double glazed conservatory to rear of property

Application 18/00726/HP — **MR. P. SMITH,** 156 High Street
Demolish existing garage and store, build new oak style double garage and store rear and side extension together with internal alterations and upgrades

Application 18/00643/LB — **MR. M. ASPINALL,**
Landmark, 37 High Street
New sign to replace former Lloyds signage

Application 18/00637/ADV — **LANDMARK,** 37 High Street
Main 'Landmark' sign to replace former Lloyds Bank' sign.
Hanging signs to replace former 'Lloyds Bank' hanging sign

Application 18/00447/HP — **MR. M. LEA,** 125 High Street
Two-storey and single storey rear extension, front bay window and replacement window above, and two roof lights to existing rear roof slope

**Wychavon Refusal:**

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|---|---|
| Application 18/00469/FUL | **MR. & MRS. A. ELMAGDOUB**, Hallam, Evesham Road<br>Proposed demolition of existing house and erection of new building. |

**Appeal Decisions:**

Appeal Reference APP/H/1840/W/17/3189689
113 High Street — Dismissed 13th June 2018

Appeal Reference APP/H/1840/Y/17/3189692
113 High Street — Dismissed 13th June 2018

(11) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:05:18 to 12:06:18

| ***Payments:*** verified by the Clerk together with two nominated signatories | ***net of VAT*** |
|---|---|
| Worcestershire County Council / Pension Contribution | 529.61 |
| Unicom / Telephone / Internet | 85.44 |
| Unicom / office electricity | 38.01 |
| I .E. Fraser / Internal Auditor's Fee | 250.00 |
| Paperstation Ltd / Stationery | 14.94 |
| Maurice Parkinson / Mowing Contract | 375.00 |
| Maurice Parkinson / lengthsman scheme | 16.00 |
| Grassroots Garden Services / activity park maintenance | 72.00 |
| John Evans / Bench Maintenance | 85.00 |
| K. Beasley / clerk's salary – May | 1,323.75 |
| G. A. Tomkins / assistant clerk's salary – May | 459.90 |
| R D Rose & Sons / Christmas Lights | 200.00 |
| Worcestershire County Council / Pension Contribution | 550.79 |
| E-ON / village green electricity | 25.33 |
| Grassroots Garden Services / activity park maintenance | 96.00 |
| Orchard Furniture / New Benches | 700.00 |
| Vinyl Fencing Limited / village gates | 226.00 |
| R J Agricultural Services / millennium garden | 100.00 |
| Mrs P Valender / plants/compost re planters | 76.40 |
| Broadway PCC / Annual Donation re Upkeep of Graveyards | 2,000.00 |
| Broadway Community Library Group / Annual Grant | 2,500.00 |
| Broadway Arts Festival / Grant | 1,000.00 |
| Broadway Youth Activities / Grant | 500.00 |
| Broadway Pilots / Grant | 500.00 |
| Barn Close Surgery Patient Participation Group / Grant | 369.00 |
| Broadway Players / Grant | 1,000.00 |
| ***Receipts:*** | |
| Lloyds Bank / gross interest | 7.37 |
| Lloyds Bank / gross interest | 9.05 |
| HM Revenue and Customs / VAT repayment | 5,601.45 |
| Fair Rents | 27.50 |

(12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson notified councillors that the Patient Participation Group was organising another quiz event on Friday, 7th September, at the Lifford Hall, and asked if

the Parish Council would like to enter a team as it had at the last event. The Clerk asked if any councillors were interested to contact the clerk as soon as possible. Councillor Mrs. Stephenson also asked if the Clerk could investigate the possible obstruction of the footpath at the top of Fish Hill, and the Clerk would notify the footpath officer and report back accordingly.

Councillor Dr. Clements asked if the request at the last meeting for a litter/dog bin be located at the entrance to the Broadway Station had been actioned, to which the Clerk reported that the request had been forwarded to GWR as requested. Councillor Dr. Clements also commented that there had been instances of parking along Station Road, particularly on Saturdays and Bank holidays, and asked if the traffic wardens could occasionally target the area to deter such issues. The Clerk would contact the District Council regarding this matter and report back accordingly.

Councillor Mrs. Wilson reported that the tree outside 'Four Corners' in the High Street was in need of pruning. The Clerk would contact the Parish Tree Consultant to ensure any necessary work was undertaken to resolve the issue.

Councillor Miss. Hardiman asked if a date/time for the suggested meeting with representatives of Broadway Newsletter had been arranged. The Clerk would ensure the meeting would be arranged and notify the relevant councillors concerned.

Councillor Robinson asked if there had been any progress regarding the proposed new Medical Centre on Station Road. It was understood that Government funding was not yet in place and, therefore, no planning application had yet been submitted. Councillor Robinson also asked if the results of the recent survey regarding the proposed new Medical Centre were available. It was understood that the results were displayed in Barn Close Surgery, so the Clerk would obtain a copy and circulate it to all councillors.

There were no further matters/comments raised by councillors.

The Chairman closed the meeting at 8.55 pm and opened the PUBLIC INFORMATION SESSION:

A resident of Butcher's Row, High Street, raised concerns regarding the planning process procedures in connection with the recent planning applications (18/00940/FUL & 18/00941/LB) submitted by Trinity House Paintings for a two storey rear extension at 35 High Street. The chairman had recently met with residents of Butcher's Row to understand their concerns, and it was agreed that the planning committee would discuss these applications again as additional information/concerns from the residents were now available, which were not available when the applications were originally discussed at the planning committee meeting held on 4th June. The planning committee would also undertake a site visit to further understand the concerns of the residents at its next meeting prior to re-submitting its comments. The resident thanked the Parish Council for agreeing to look again at these applications.

There being no further comments/questions from the public the Chairman finally closed the meeting at 9.10 pm

***Date /Time Next Meeting: 16th August 2018 at 7.00 pm***

**Broadway Parish Meeting June 2018 Cllr LIZ EYRE COUNTY COUNCIL**

**Petition launched to keep Elgar archives in Worcestershire**

A petition has been launched to ensure the archives of Worcestershire's Edward Elgar remain in Worcestershire. The Elgar Foundation, responsible for the archives, has made the decision to relocate the collection to the British Library in London, as the family wished, from their current location at the Elgar Birthplace Museum in Broadheath. (

SMALL businesses committed to reducing single-use plastic will be recognised with a plastic pledge certificate. Worcestershire County Council will recognise businesses who have managed to significantly reduce their plastic use as part of the council's ongoing campaign to waste less. Cabinet member with responsibility for the environment, councillor I am working with the Deli on this issue and visitor recycling.

**Local issues**

**New**

**S106 monies** due to Broadway – we have monies due to football club, cricket club and the parish – meeting to be organized to discuss.

**A boards:** Looking at the Worcester City approach. Jim Burgin, Paul Clements, interim Enforcement Manager, and Aidan Smyth, working in Jim's team has some experience of these matters from Worcester City.

**Signage:** GWR no sign at the top of Cheltenham Road to indicate that the station is to the left. **Action GWR on the case**

Wider signage meeting 12th June 7, 2018 – clerk will update.

**Outdoor seating** The Pavement Café document shared All six district councils were consulted, along with other interested parties within WCC, and the document was revised on a number of occasions to take on board many of the comments made. It is a how to guide rather than a policy/permissions document per WCC.

**Filming Guidelines** outstanding

**Visitor Numbers**: 42,000visitors have come to Broadway from opening. 60% increase for the railway. 20% are coming from Toddington to Broadway and around 50 a day from Winchcombe to Broadway. BBA's survey results in Broadway are eagerly awaited.

**New archaeological trail** – copy for all the parish councillors

**GWR:** 5 hits on the bridge this year. GWR taking action when they can.

**Streetworks**

Developers – I am pressing for conditions to be set in planning permissions where the developer's work and management of work is not covered by a S278 agreement e.g. Brown tarmac is a must in our conservation area. This policy could be incorporated in the new SWDP – seeking a new way forward in the meantime. CB has asked David Hammond, who manages the planning teams, and Fred Davies, who manages the policy team, about the issue of smaller developments damaging verges etc. and whether this is something that can be the subject of a condition that means the applicant pays for restoring the damaged areas to their original condition.

Utility companies – all require permits, reinstatement must be as before, duty lasts for 5 years. Please inform me if they do not.

**Speed limit changes requested at VMG**

- Should GWR car park be approved
    - From A44 roundabout to GWR bridge 30mph
    - Childswickham Road from Pennylands Bank to Broadway not 60mph

**Recycling** – it has been pointed out that recycling bins for visitor's plastics – bottles etc are not available in Broadway – I suspect it is a District wide issue - following up

**Previous**

**Manhole Childswickham Road**

early warning - permanent solution – in place seems to be working.

**Sewer capital project update**:

- Flow and depth monitors are installed.
- Manhole and contributing area surveys carried out
- Awaiting report.

**GWR**: working on adding a collision beam as a priority and raising funds now. The collision beams will be attached later this year

height restriction signs in place KH.

Flashing signs either side of the bridge was something that the railway company was considering, WCC have provided them with a quote for the works but we don't plan to install them.
Planning application for the Station Car 18/00534/full: a 54? space car park run by WDC awaiting determination

**Speeding Leamington Road** – **no** 20mph does not give the desired result.

St Mary's school crossing patrol person – still a vacancy

.Flashing lights – check situation

Crossing - we have scored better than previous years probably because of more housing. There is an annual budget which is fully allocated for 2018/19. I hope it will be updated August / September and the money may be found for 2019/20.

External part funding nothing come forward.

- Two petitions from the 2 schools have been presented to the County Council.

**Leamington Road verges. Most seem reinstated.**

**Bottom of Pennylands** – stop sign and re white lining ordered

**West End Lane Broadway from Cheltenham Road to West End View Farm**

a. Requested rural team to remove the vegetation.
b. Deep rutting along the edge and churning up the verges. There are no foundations to this road. East - mainly farm machinery impacting. West - in part the movements re the EA scheme. Post EA scheme there I have asked for restoration and some strengthening along the edges as Haselor Lane
c. An overgrown ditch needs clearing. G'oBrien to pass details to Kevin so WDC can write to riparian owner.

**Issues re Parking - catch up on village campaign needed:**
http://www.hwfire.org.uk/news/30-01-2018-no-way-thru-can-mean-no-help-for-you

**NO WAY THRU – can mean no help for you!**

get through. Please think about how and where you park. Every second counts when someone needs our help!"